

# San Miguel Consolidated Fire Protection District

## Special Meeting of the Board of Directors

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### MINUTES

Thursday, May 2, 2024 - 8:30 a.m.

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President Robles called the meeting to order at 8:37 a.m.

**BOARD MEMBERS PRESENT** Directors McKenna, Nelson, Pierce, Raddatz, Robles and Woodruff

**BOARD MEMBERS ABSENT** Director Muns

**STAFF PRESENT** Fire Chief Lawler, Division Chiefs Durrell and Quinlan, and Administrative Officer/Finance Officer Harris

### APPROVAL OF AGENDA

By Board Consensus, the agenda was approved.

*The Agenda for the Special Meeting of May 2, 2024, was posted at District Headquarters on Wednesday, May 1, 2024, at 8:00 a.m.*

**PUBLIC COMMENT** - None.

### 1. AGENDA ITEMS

1.1 Strategic Planning Workshop – The Board of Directors will conduct a workshop to discuss strategic planning. No votes on individual items will be taken at this meeting. Direction may be given to staff and/or board committees. Any items identified by the Board during this meeting as needing action taken will be placed on a future agenda.

The workshop was facilitated by Ron Nehring, a public affairs expert. The Board of Directors reviewed the previous Strategic Plan and discussed many aspects of it, including committee involvement in completing objectives within the plan, community involvement with the District, and how Artificial Intelligence (AI) can be utilized by the District.

Three priorities were identified by the Board of Directors as a collective governing body voice:

- 1) Service Delivery – Ensure the District provides a high level of service model and evaluate those needs.
- 2) Fiscal Sustainability/Solvency—Ensure the District is accountable to its primary customers, the taxpayers, and evaluate fiscal health as a long-term approach.
- 3) Address Identity Issues – Determine what the District can do internally and what is needed externally to connect more with the communities, looking at every avenue.

### ACTION PLAN RECAP

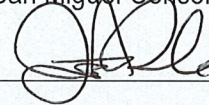
- Establish a Work Plan that is specifically related to the Strategic Plan
- Look into different service delivery models

- Chief Lawler to look into the Nurse Navigator concept and bring forward a recommendation
- Community Outreach – education for community members, including, but not limited to, videos showing the “life of a firefighter”, explanation of response readiness, news outlet interviews, and attendance of community events
- Budget Information
  - Explanation of the service model “24-hour responses”
  - Why is there overtime
- More analytics being requested
  - Key Performance Indicators for several areas of responsibility

*The next Board Meeting will be a Regular Meeting on **May 8, 2024, at 5:30 p.m.**, District Headquarters.*

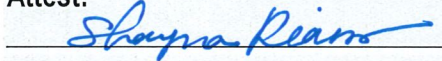
***President Robles adjourned the meeting at 11:00 a.m.***

Minutes approved at the Regular Meeting of the Board of Directors, San Miguel Consolidated Fire Protection District, on June 12, 2024.



**Jesse A. Robles, Board President**

**Attest:**



**Shayna Rians, Board Clerk**