

**San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors**

Closed Session Will Take Place at 5:30 pm, Open Session to Follow

Wednesday, February 8, 2023, 5:30 pm
2850 Via Orange Way, Spring Valley, CA 91978

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Agenda items shall be addressed in the published order unless a member of the Board or a member of the public requests a specific item be taken out of order and the Board agrees to do so.

PUBLIC COMMENT

The public may bring an item not on the agenda forward; however, the Board will not be able to take any action at this meeting. If appropriate, the item will be referred to the Board and/or Fire Chief to determine if the item will be placed on a future Board agenda. Items from Board members or Staff may not be discussed by the Board, but, if appropriate, will be placed on a future Board agenda. To facilitate business proceedings, a three (3) minute period shall be allotted to each person addressing the Board. Any writings or documents provided to a majority of the members of the San Miguel Consolidated Fire Protection District regarding any item on this agenda will be made available for public inspection in the San Miguel Consolidated Fire Protection District Headquarters located at 2850 Via Orange Way, Spring Valley, California, during normal business hours.

Compliance with the Americans with Disabilities Act (US Code Title 42) – Assistance for Those with Disabilities: If you have a disability and need accommodation to participate in the meeting, please call (619-670-0500) or email (info@sanmiguelfire.org) and Recording Secretary Shayna Rians will make necessary arrangements.

CLOSED SESSION AGENDA ITEMS

1. Closed Session – Conference with Labor Negotiator (Government Code §54957.6)
Agency Negotiators: Directors McKenna, Muns Robles & Attorney Joseph Sanchez
Employee Organization: Association of San Miguel Firefighters IAFF Local 1434

2. Closed Session - Conference with Labor Negotiator (Government Code §54957.6)
Agency Negotiators: Directors McKenna, Muns, Robles & Attorney Joseph Sanchez
Employee Organization: Chief Officer's Association of San Miguel

3. Closed Session - Conference with Labor Negotiator (Government Code §54957.6)
Agency Negotiators: Directors McKenna, Muns, Robles & Attorney Joseph Sanchez
Unrepresented Employees: Division Chief, Deputy Fire Marshal, Administrative Officer/Finance Officer, Administrative Analyst, Human Resources Specialist, Accounting Specialist, Administrative Assistant, Fire Inspector(s), Fire Services Officer

CONSENT AGENDA ITEMS

4. Approve the Minutes - Regular Meeting of January 11, 2023

5. Approve Board Member Stipend Payments.

6. Receive and File Fiscal Year Ended (FYE) June 30, 2022, Audit Report in Accordance with the California Government Code – The Board of Directors will receive and file the District's FYE 2022 Audit Report.

7. Receive and File Quarterly Investment Report in Accordance with California Government Code.

8. Credit Card Expenditures Review – The Board of Directors will review credit card expenditures of the Fire Chief and Administrative Officer/Finance Officer.

9. Review Quarterly Employee Reimbursement Report.

ACTION AGENDA ITEMS

10. Chief Officer's Association – Memorandum of Understanding – The Board of Directors will consider approving the MOU based on tentative agreement for the terms of January 1, 2023 – December 31, 2024.
11. Association of San Miguel Firefighters IAFF Local 1434 – The Board of Directors will consider approving the MOU based on tentative agreement for the terms of January 1, 2023 – December 31, 2024.
12. Terms of Employment – The Board of Directors will discuss and may take action on ratifying the Terms of Employment for the following group: Unrepresented Executive Chiefs and Executive Staff for the term of January 1, 2023 – December 31, 2023.
13. Terms of Employment – The Board of Directors will discuss and may take action on ratifying the Terms of Employment for the following group: Unrepresented Fire Prevention Management Staff for the term of January 1, 2023 – December 31, 2023.
14. Terms of Employment – The Board of Directors will discuss and may take action on ratifying the Terms of Employment for the following group: Unrepresented Employees for the term of January 1, 2023 – December 31, 2023.
15. LAFCO Ballot – The Board of Directors may elect to submit a ballot for Commission Special District Members – Regular and Alternate.
16. Board of Directors Training – The Board of Directors will select a date for a Board of Directors Training Session provided by BB&K.
17. Regularly Scheduled Board Meeting Date and Time – The Board of Directors may consider a new meeting date and time – *requested by Director Pierce at the January 11, 2023, meeting.*
18. Board Committee Selections – The Board President will make a recommendation to make an amendment to the ERAF Ad Hoc Committee title and intent of the committee.

INFORMATIONAL AGENDA ITEMS

19. Key Performance Measures (KPM's) – Acting Fire Chief will present the quarterly KPM's for discussion.
20. Quarterly Financial Update – Administrative Officer/Finance Officer will provide the 2nd Quarter Financials to the Board of Directors.

REPORTS

21. Committee Reports
22. Directors' Reports
23. Chief's Report
24. Association of San Miguel Chief Officers Communications
25. Association of San Miguel Firefighters Communications
26. Correspondence

ACTION PLAN RECAP

NEXT MEETING – Regular Meeting, March 8, 2023, 5:30 pm, District Headquarters

ADJOURNMENT