

SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS

MINUTES

WEDNESDAY, AUGUST 12, 2026 - 5:30 P.M.

Board President Muns called the meeting to order at 5:30 p.m.

BOARD MEMBERS PRESENT Directors McKenna, Muns, Pierce, Robles, and Woodruff

BOARD MEMBERS ABSENT Directors Nelson and Raddatz

OTHERS PRESENT Fire Chief Lawler, Legal Counsel Merewitz, Deputy Chiefs Durrell and Riley, Division Chief Lieberman, Administrative Officer/Finance Officer Harris, Fire Marshal Newman, and Executive Assistant/Board Clerk Rians.

Director Pierce led the Pledge of Allegiance

APPROVAL OF AGENDA

Director McKenna requested Consent Agenda Item 1.1 be pulled for discussion. By Board consensus, the agenda was approved.

The Agenda for the Regular Meeting of August 12, 2026, was posted at District Headquarters on Friday, August 7, 2026, at 5:00 p.m.

PUBLIC COMMENT - None

1. CONSENT AGENDA ITEMS

1.1 Approval of the Minutes – Regular Meeting of July 8, 2026 (New Action Item 3.3)

1.2 Approval of Director Stipends

Upon a motion by Director Pierce, second by Director Woodruff, and vote (unanimously in favor with Directors Nelson and Raddatz absent), the Consent Agenda was approved.

2. INFORMATIONAL AGENDA ITEMS

2.1 Administrative Division Update

Administrative Officer/Finance Officer Harris, Accounting Specialist Delgado, and Executive Assistant/Board Clerk Rians presented the current priorities and processes being implemented to help the Administrative Division operate more efficiently.

2.2 California Uniform Public Construction Cost Accounting Act (CUPCCAA)

Division Chief Lieberman introduced CUPCCAA, which provides an optional framework for public agencies to use alternative bidding and contracting procedures for smaller public works projects while maintaining competitive bidding requirements and public accountability. Additional information will be brought forward at a future meeting.

3. ACTION AGENDA ITEMS

3.1 Resolution 26-31 – Consider Adoption – Designated Safe Surrender Sites.

Upon a motion by Director Robles, second by Director Woodruff, and vote (unanimously in favor with Directors Nelson and Raddatz absent), Resolution 26-31 was adopted.

3.2 Resolution 26-32 – Consider Adoption – Station 18 Landscaping Contract

Director Robles requested the resolution be amended to clarify that the Station 18 project as a whole was not complete, but that building construction was complete. He also requested the resolution clarify that only one bid was received. Upon a motion by Director Pierce, second by Director McKenna, and vote (unanimously in favor with Directors Nelson and Raddatz absent), Resolution 26-32 was approved as amended.

3.3 Approval of the Minutes – Regular Meeting of July 8, 2026

Director McKenna requested that the wording of her motion pertaining to Action Item 3.3 be amended to clarify that the team was to meet with the property owner to address his concerns regarding weed abatement charges. Upon a motion by Director McKenna, second by Director Muns, and vote (Directors McKenna, Muns, Pierce, and Woodruff in favor, Director Robles opposed, and Directors Nelson and Raddatz absent), the July 8, 2026 meeting minutes were approved as amended.

4. REPORTS

4.1 Committee Reports

Director McKenna reported that the Negotiations Committee met earlier today.

4.2 Directors' Reports

Director Woodruff commended Fire Prevention and the District for participating in community outreach events.

4.3 Fire Chief Report – SEE ATTACHMENT A

4.4 Association of San Miguel Chief Officers Communications

Battalion Chief Nava reported on Chief Officers Association activities, the Strategic Plan, promotional and new hire testing, strike team deployments, and recent structure fires.

4.5 Association of San Miguel Firefighters Communications

Captain Hays reported on strike team activity, upcoming events, and the Octoberstache fundraiser.

4.6 Teamsters, Chauffeurs, Warehousemen, and Helpers Local No. 542 Communications

Inspector Israels reported on the San Diego County Firesafe Council stakeholders meeting and expressed appreciation for inclusion in the Strategic Plan.

4.7 Correspondence - None

5. CLOSED SESSION

5.1 Conference with Labor Negotiator (Gov. Code §54957.6)

Agency Negotiators:

Attorney Joseph Sanchez, Director McKenna, and Director Muns

5.1.1 Employee Organization:

Association of San Miguel Firefighters IAFF Local 1434

5.1.2 Employee Organization:

Chief Officer's Association of San Miguel

5.1.3 Employee Organization:

Teamsters, Chauffeurs, Warehousemen and Helpers Local 542

5.1.4 Unrepresented Employees:

Fire Marshal and Administrative Officer/Finance Officer

Board President Muns adjourned the meeting to Closed Session at 6:30 p.m. The Board reconvened in Open Session at 7:31 p.m., reporting that direction had been given to staff.

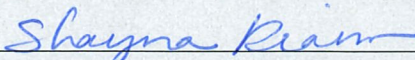
ACTION PLAN RECAP - None

*The next Board Meeting will be a Regular Meeting on **Wednesday, September 9, 2026, at 5:30 p.m.**, District Headquarters.*

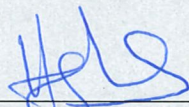
President Muns adjourned the meeting at 7:31 p.m.

Minutes approved at the Regular Meeting of the Board of Directors, San Miguel Consolidated Fire Protection District, on September 9, 2026.

Attest:



Shayna Riahs, Board Clerk


Harry Muns, Board President

SMFR



FIRE CHIEF REPORT

August 12, 2026

STAFF INVOLVEMENT

- Deputy Chief Riley attended multiple meetings: G.H.C.D., County Board of Supervisors, and LAFCO
- Prevention and Suppression attended the new GKN Aerospace facility walkthrough hosted by Heartland Fire Rescue. This is the same business that had the multi-day hazmat incident in Orange County (Garden Grove).
- Fire Marshal Newman attended CalChiefs Fire Marshal Section meeting and completed Fire Instructor 1 training.
- Inspector Israels attended the SD County Fire Safe Council Regional Stakeholder Meeting.
- Inspectors Israels and Lyons completed a refresher course on Fire Alarm Acceptance testing.
- Deputy Chief Durrell, Division Chief Lieberman, and Battalion Chief Carroll attended FMAG training providing by CAL OES.

IMPORTANT LEGISLATION / LITIGATION

- CMS Proposed Rule 2449-P: Capping GEMT Fees at AFS Rates

POLITICAL ENGAGEMENT

- Chief Lawler and Chief Butz (Lakeside FPD) – Visits to County Supervisors Aguirre and Anderson

COMMUNITY INVOLVEMENT

- **Grow Smart Children's Academy Visit** - E15 provided fire safety message and apparatus tour for group of variety of ages.
- **KinderCare Visit** - E22 provided fire safety message and apparatus tour for approximately 30 students.
- **Station 19 Visit** - Current Reserve applicant reached out to me for a station visit wanting to know more about San Miguel and what he should expect as a Reserve firefighter. I have been in touch with many of the last academy's graduates guiding them to a career with San Miguel.
- **Mr. Bow Tie Barbershop Event** (Annual Event) - E15 attended to supply fire helmets and badge stickers as well as apparatus tours for attendees.

The District is seeing 12-15 EMT ride-alongs per month

OTHER

- Strategic Plan Update
- 501(c)(3) Update - Meeting
- Zone 1 Update