SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
2850 VIA ORANGE WAY, SPRING VALLEY, CA 91978

AGENDA **WEDNESDAY, SEPTEMBER 23, 2026 - 5:30 P.M.**

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMENT

1. INFORMATIONAL AGENDA ITEMS
1.1 Strategic Plan Presentation
1.2 Zone 1 Update
1.3 Quarterly Financial Update

2. ACTION AGENDA ITEMS
2.1 2026-2027 Fiscal Year Final Budget Presentation.
2.2 Noticed Public Hearing regarding the 2026-2027 Fiscal Year Final Budget.
2.3 ***Resolutions for expenditures considered with the final budget adoption***
2.3.1 Resolution 26-36 – Approving Equipment for Refurbished KME Engine
2.3.2 Resolution 26-37 – Approving Purchase of Rescue Gear
2.3.3 Resolution 26-38 – Approving Purchase of Radios
2.3.4 Resolution 26-39 – Approving Station 14 Flooring Project
2.4 Adoption of the 2026-2027 Fiscal Year Final Budget Adoption via Resolution 26-40.

3. CLOSED SESSION
3.1 Conference with Legal Counsel (Gov. Code §54956.9 subdivision (b)) – Potential Litigation
Number of Cases: 1
3.2 Conference with Labor Negotiator (Gov. Code §54957.6)

Agency Negotiators:	Attorney Joseph Sanchez, Director McKenna, and Director Muns
3.2.1 Employee Organization:	Association of San Miguel Firefighters IAFF Local 1434
3.2.2 Employee Organization:	Chief Officer's Association of San Miguel
3.2.3 Employee Organization:	Teamsters, Chauffeurs, Warehousemen and Helpers Local 542
3.2.4 Unrepresented Employees:	Fire Marshal and Administrative Officer/Finance Officer

ACTION PLAN RECAP

NEXT MEETING – Regular Meeting, Wednesday, October 14, 2026, 5:30 p.m., District Headquarters

ADJOURNMENT

PUBLIC PARTICIPATION
Members of the public may address the Board on items within the District's jurisdiction. The Board cannot take action on items not on the agenda.

ACCESSIBILITY
In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, please contact the Board Clerk at (619) 670-0500 or info@sanmiguelfire.gov.

MEETING MATERIALS (Gov. Code §54957.5)
Materials related to agenda items distributed to the Board are available for public inspection at the District office, online at https://www.sanmiguelfire.gov/board-meetings, and at the meeting.

CERTIFICATION OF POSTING
I certify that on September 18, 2026, the foregoing agenda was posted in accordance with Gov. Code §54954.2 at least 72 hours prior to the meeting, on the District's website and at a location freely accessible to the public. **/s/** *Shayna Rians* **Shayna Rians, Board Clerk**

Agenda Item #1.3

SMFR
SAN MIGUEL FIRE RESCUE

QUARTERLY FINANCIAL UPDATE
PERIOD ENDING June 30, 2026

Prepared By: Administrative Division

Topics Covered

- Financials
- June Comparisons
- Financial Key Performance Indicators
- Legislative Impacts

Executive Summary

San Miguel Fire & Rescue ended FY 2025-26 with a $4.78 million operating surplus before reserve activity. Total revenues exceeded budget by $2.44 million and operating expenses were $1.61 million below budget. Planned and project-driven reserve expenditures of $7.22 million exceeded reserve revenues of $1.58 million, resulting in an overall $863,189 decrease in fund balance. This was $3.45 million more favorable than the budgeted decrease of $4.31 million.

Revenue Performance

Total revenues were $35.33 million, or 107% of budget. Operating revenues were $32.36 million. Property taxes totaled $29.15 million, 2.5% above budget and 7.3% above the prior year, while benefit assessments of $3.21 million were in line with budget. Non-operating revenues totaled $2.97 million, or 204% of budget, driven by OES reimbursements, miscellaneous revenue, plan checks, inspections, weed abatement, and interest income. These sources are useful but variable or restricted and should not be treated as permanent support for ongoing expenditures.

Expenditure Performance

Total operating expenses were $30.55 million, or 95% of budget. Salaries and benefits totaled $23.78 million, 90% of budget and approximately 77.8% of total operating expenses. Employee salaries were $11.33 million, and overtime was $4.37 million; both ended below budget because of vacancies, retirements, and operating activity. The annual UAL payment was $2.05 million, and pension bond debt service was $1.62 million.

Services and supplies totaled $6.77 million, 16% above budget. The largest unfavorable variances were professional services, special district expense, insurance, maintenance, and supplies. Grant-supported expenditures contributed to the special district variance; higher workers' compensation claims affected insurance; facilities and fleet repairs affected maintenance; and medical supply costs affected supplies. These pressures were partially offset by lower spending for equipment, utilities, personnel development, and rents and leases.

Reserve and Capital Activity

Reserve revenues totaled $1.58 million, consisting primarily of $1.05 million in reserve interest, $447,280 in fire mitigation revenue, and $82,752 in miscellaneous reserve revenue. Reserve expenditures were $7.22 million, or 143% of budget, for capital projects and replacement cycles. The resulting $5.65 million net use of reserves converted the operating surplus into an $863,189 decrease in fund balance. The decline reflects capital deployment, not an operating deficit; however, capital spending should remain aligned with adopted replacement schedules and minimum reserve targets.

Overall Assessment

The District closed FY 2025-26 with stable core revenues, positive operating results, and expenditures below the adopted operating budget. The primary areas for continued oversight are reserve-funded capital activity, variable non-operating revenue, workers' compensation and insurance costs, medical and maintenance inflation, and potential pension changes. Updated multi-year forecasts should separate recurring operations from capital and one-time activity so the Board can clearly evaluate structural balance and reserve stability.

Leah C. Harris

Administrative Officer/Finance Officer

SAN MIGUEL FIRE & RESCUE

Financial Statement Analysis

June 2026 – 100% of Fiscal Year

Unaudited

Line 2 Property Taxes: YTD (Year to date) ended over budget – the majority of property taxes are received in December and April, and as such, this line item can appear high or low depending upon time of the year.

Line 3 Benefit Assessments Revenue: YTD ended in line with budget – the majority of assessments are received in April, and as such, this line item can appear high or low depending upon the time of the year.

Line 6 Community Facilities District Fees: Includes Community Facilities District (CFD)revenues. This line item is not budgeted; it will begin to increase as CFDs are annexed and added to the tax apportionments.

Line 7 AMR Contract: Includes AMR contract fees. YTD is over budget due to a slight increase in contracts.

Line 8 OES Reimbursement - Personnel: Includes reimbursements for personnel being deployed by the California Governor's Office of Emergency Services (OES). This line item is not budgeted. Staff is preparing a financial statement for these reimbursements and the expenses incurred.

Line 9 OES Reimbursement - Administration: Includes reimbursements for administration costs for personnel being deployed by the California Governor's Office of Emergency Services (OES). This line item is not budgeted. Staff is preparing a financial statement for these reimbursements and the expenses incurred.

Line 10 Other Miscellaneous: Includes redevelopment pass-through from property taxes, sale of assets, donations, and miscellaneous revenue. YTD ended over budget.

Line 11 Plan Check Fees: Includes plan check fees. YTD ended over budget due to more plan checks than budgeted for. Staff is working to create a program-based budget for Fire Prevention for the fiscal year ended 2027/2028.

Line 12 Inspection Fees: Includes inspection fees. YTD ended over budget due to more inspections than budgeted for. Staff is working to create a program-based budget for Fire Prevention for the fiscal year ended 2027/2028.

Line 13 Weed Abatement: Includes weed abatement fees from property taxes. This revenue is a pass-through with an associated expense equal to revenue.

Line 14 Rent - Facilities: Includes rents for facilities used. YTD ended under budget.

Line 15 Interest Income: Includes interest revenue from operating cash accounts. YTD ended over budget.

Line 20 Director Fees: Includes director fees for committee and board meetings. YTD ended over budget because we held more meetings than budgeted.

Line 21 Prior Director Benefits: Includes prior Board of Directors health benefits. YTD ended under budget.

Line 22 Retiree Benefits: Includes Retiree health benefits. YTD ended slightly over budget due to new retirees.

Line 23 Employee Salaries: Includes salaries and leave pay for all staff. YTD is slightly under budget due to vacant positions and retirements.

Line 24 Employee Overtime: Includes operations, training, administration overtime, and strike teams. YTD is slightly under budget.

Line 25 Employee Benefits: Includes retirement, health insurance, uniform allowance, and recertification. YTD ended slightly under budget due to vacant positions.

Line 26 Financial Emergency Plan: Salaries and benefits line item based on Emergency Financial Plan budgeting of 2% as outlined in the Board of Directors Policy Manual Section 823.3 Contingency Reserve Fund (A Committed Fund). This line item may not be spent without BOD authorization and serves as a safeguard in the budget to stabilize the Contingency Fund.

Line 27 UAL – Pension Payment: It is the employer normal cost rate (expressed as a percentage of payroll) plus the employer's Unfunded Accrued Liability (UAL) contribution amount. Payment is made annually in July.

Line 28 Pension Bond: Consists of payments for the pension bond that were issued June 2022. Semi-annual payments are made in December and June.

Line 29 Pension Reserve Transfer: Consists of the savings from what the UAL payment would have been compared to what the pension payment is.

Line 32 Professional Services: Includes financial audits, dispatching services, legal fees, etc. YTD is over budget due to additional services needed for legal services, the Master Plan, and the Strategic Plan.

Line 33 Special District Expense: Includes publications and media, special district memberships, election costs, software upgrades, and grant expense. YTD is over budget due to grant expenses.

Line 34 Maintenance: Includes all equipment and facility maintenance. YTD is over budget due to several facility and fleet repairs necessary for day-to-day operations.

Line 35 Insurance: Includes general liability insurance, automobile/fleet insurance, and workers' compensation claims. Annual payments are made in July for liability and auto insurance, while workers' compensation is a monthly payment based on open claims. YTD is over budget due to higher workers' compensation claims than anticipated.

Line 36 Equipment: Includes communication equipment, safety clothing, safety equipment, and miscellaneous equipment purchased as needed. YTD ended at 90% of budget because expenses are incurred on an as-needed basis.

Line 37 Utilities: Includes all utilities associated with all Fire & Rescue facilities.

Line 38 Supplies: Includes office, housekeeping, and medical supplies for all stations and the administration building, purchased monthly. YTD ended over budget due to rising medical supply costs and some one-time purchases.

Line 39 Personnel Development: Includes all training, conferences, and seminars for all departments. YTD will trend over or under budget depending upon the timing of training. YTD ended at 81% of budget due to fewer training and conferences attended than expected.

Line 40 Rents and Leases: Includes the lease of Station 19 and the copy machine in the administration building. YTD ended at 73% due to payment timing.

Line 43 Net Income before Reserve-Related Activities: This is Revenues minus Expenses. Overall, Fire and Rescue shows a net gain through June, mainly because more property tax and non-operating revenues were received than expected.

Line 44 Fire Mitigation Revenue: Includes fire mitigation revenues in the reserve fund. This revenue is not budgeted because it varies each year and cannot be anticipated.

Line 45 Miscellaneous Reserve Revenue: Includes reimbursements recorded for the use of the fire engines on strike teams and fair share contributions on an as-needed basis.

Line 46 Interest Reserve Revenue: Mostly consists of CLASS, County Investment Pool, and the Public Agency Self-Insurance System (PASIS) related to reserve fund investments.

Line 48 Total Reserve Expenditures: This account includes capital expenditures from Reserve Funds. These funds are used towards replacement cycles on an as-needed basis.

Line 49 Increase or (Decrease) in Fund Balance: This is the increase or (decrease) in Fund Balance, including Operating and Reserve Fund changes.

San Miguel Fire & Rescue
Statement of Revenues and Expenses
For the Period Ending June 30, 2026
Unaudited

		YTD 2026	Budget 2026	YTD Budget 100%	Prior YTD 2025
1	Operating Revenues	$ 32,358,428	$ 31,438,576	103%	$ 31,066,482
2	Non-Operating Revenues	2,974,628	1,459,225	204%	3,646,210
3	Total Revenues	35,333,056	32,897,801	107%	34,712,692
4	Total Expenses	(30,548,180)	(32,159,058)	95%	(29,548,896)
5	**Net Income Before Reserve Related Expenditures**	**$ 4,784,876**	**$ 738,743**	**648%**	**$ 5,163,795**
6	Total Reserve Revenues	1,576,548	-	-	1,263,424
7	Total Reserve Expenditures	(7,224,613)	(5,047,000)	143%	(4,226,124)
8	**Increase (Decrease) in Fund Balance**	**$ (863,189)**	**$ (4,308,257)**		**$ 2,201,095**

Preliminary - does not include all year end adjustments
No assurance is provided on these financial statements.
The financial statements do not include a statement of cash flows.

Substantially all disclosures required by accounting principles generally accepted in the United States are not included.

San Miguel Fire & Rescue
Detail Statement of Revenues and Expenses
For the Period Ending June 30, 2026
Unaudited

		YTD 2026	Budget 2026	YTD Budget 100%	Prior YTD 2025
1	**Operating Revenues**				
2	Property Taxes	$ 29,148,214	$ 28,438,318	102%	$ 28,166,104
3	Benefit Assessments	3,210,214	3,200,258	100%	3,113,204
4	**Total Operating Revenues**	**32,358,428**	**31,438,576**	**103%**	**31,066,482**
5	**Non-Operating Revenues**				
6	Community Facilities District Fees	33,055	-	0%	36,367
7	AMR Contract	909,147	915,025	0%	888,374
8	OES Reimbursement - Personnel	521,376	-	0%	1,267,570
9	OES Reimbursement - Administration	108,014	-	0%	300,234
10	Other Miscellaneous	589,447	40,400	0%	-
11	Plan Check Fees	177,769	163,600	109%	245,679
12	Inspection Fees	196,393	81,900	240%	72,196
13	Weed Abatement	174,434	85,900	203%	149,966
14	Rent - Facilities	92,437	162,200	57%	98,491
15	Interest Income	172,555	-	0%	212,659
16	**Total Non-Operating Revenues**	**2,974,628**	**1,459,225**	**204%**	**3,646,210**
17	**Total Revenues**	**35,333,056**	**32,897,801**	**107%**	**34,712,692**
18	**Operating Expenses**				
19	**Salaries and Benefits**				
20	Director Fees	16,140	14,600	111%	16,040
21	Prior Director Benefits	7,638	17,333	44%	4,880
22	Retiree Benefits	978,042	970,000	101%	959,778
23	Employee Salaries	11,331,852	12,049,400	94%	10,465,746
24	Employee Overtime	4,369,168	4,506,300	97%	4,422,779
25	Employee Benefits	3,404,402	3,687,886	92%	3,458,652
26	Financial Emergency Plan	-	403,878	0%	-
27	UAL - Pension Payment	2,054,362	2,054,362	100%	1,658,061
28	Pension Bond	1,616,817	1,616,817	100%	1,439,590
29	Pension Reserve Transfer	-	983,183	0%	1,160,400
30	**Total Salaries and Benefits**	**23,778,422**	**26,303,759**	**90%**	**23,585,927**
31	**Services and Supplies**				
32	Professional Services	2,159,800	1,789,500	121%	1,905,298
33	Special District Expense	644,108	178,950	360%	744,456
34	Maintenance	1,174,904	1,084,000	108%	1,190,614
35	Insurance	1,288,831	1,106,429	116%	856,988
36	Equipment	834,763	932,600	90%	697,381
37	Utilities	368,129	502,400	73%	366,051
38	Supplies	169,013	95,600	177%	106,702
39	Personnel Development	94,910	117,350	81%	57,268
40	Rents and Leases	35,300	48,470	73%	38,211
41	**Total Service and Supplies**	**6,769,759**	**5,855,299**	**116%**	**5,962,969**
42	**Total Expenses**	**30,548,180**	**32,159,058**	**95%**	**29,548,896**
43	**Net Income Before Reserve Related Activities**	**$ 4,784,876**	**$ 738,743**	**0%**	**$ 5,163,795**
44	Fire Mitigation Revenue	$ 447,280	$ -	0%	$ 189,641
45	Miscellaneous Reserve Revenue	82,752	-	0%	101,024
46	Interest Reserve Revenue	1,046,517	-	0%	972,759
47	**Total Reserve Revenues**	**1,576,548**	**-**	0%	**1,263,424**
48	**Total Reserve Expenditures**	**7,224,613**	**5,047,000**	**143%**	**4,226,124**
49	**Increase (Decrease) in Fund Balance**	**$ (863,189)**	**$ (4,308,257)**		**$ 2,201,095**

*YTD - Year to Date

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San Miguel Fire and Rescue
Cash & Investments
as of June 30, 2026
Unaudited

	Jun-25	Jun-26
District Cash & Investments		
Unrestricted		
Cash in County - General Fund	$ 6,564,435	$ 8,809,240
Cash in CB&T - Accounts Payable	4,360,575	2,030,964
Cash in CB&T - Pub Ed Sponsorships	1,152	912
Cash in CB&T - CERT Grant	9,671	9,672
Cash in CB&T - Public Funds	3,281	2,165
Cash in CB&T - Worker's Compensation	7,733	677
Cash in CB&T - Payroll	705,239	164,551
Total Unrestricted	**11,652,087**	**11,018,183**
Restricted		
CA CLASS - Contingency Fund	$ 12,221,365	11,684,975
CA CLASS - District Liabilities Fund	2,993,763	2,180,297
CA CLASS - Compensated Absences Fund	1,134,623	1,151,354
CA CLASS - Vehicle Replacement	-	3,011,732
CA CLASS - Facilities Replacement/Renovation	-	4,859,395
Cash in County - Fixed Equipment Replacement Fund	479,018	347,761
Cash in County - Contingency Reserve Fund	833,193	9,210
Cash in County - Uncompensated Leave Fund	11,551	11,980
Cash in County - Capital Equipment Fund	766,132	1,176,259
Cash in County - Facilities Replace/Renovate Fund	5,343,297	62,482
Cash in County - Vehicle Replacement Fund	2,755,989	48,427
Cash in County - Workers' Compensation Reserves	552,230	572,739
Cash in County - Community Facilities District	16,687	26,700
Cash in County - Fire Mitigation Fee Fund	991,995	415,456
PASIS Deposit	586,783	615,931
Total Restricted	**28,686,625**	**26,174,699**
Total District Cash & Investments	**$ 40,338,712**	**$ 37,192,882**

San Miguel Fire & Rescue
Detail Statement of Revenues and Expenses Comparison
(Unaudited)

		Jun-26	Jun-25	Jun-24	Jun-23	Jun-22
1	**Operating Revenues**					
2	Property Taxes	$ 29,148,214	$ 27,953,278	$ 27,059,534	$ 25,415,295	$ 23,087,281
3	Benefit Assessments	3,210,214	3,113,204	2,963,217	2,815,037	2,715,168
4	**Total Operating Revenues**	**32,358,428**	**31,066,482**	**30,022,751**	**28,230,332**	**25,802,449**
5	**Non-Operating Revenues**					
6	Community Facilities District Fees	33,055	36,367	53,190	11,572	-
7	AMR Contract	909,147	888,374	884,835	852,442	839,018
8	CARES Act					2,129,691
9	OES Reimbursement	629,390	1,567,803	680,514	215,247	1,491,461
10	Other Miscellaneous	1,230,480	941,006	875,012	834,983	1,087,348
11	Interest Income	172,555	212,659	195,900	97,332	21,387
12	**Total Non-Operating Revenues**	**2,974,628**	**3,646,210**	**2,689,451**	**2,011,576**	**5,568,905**
13	**Total Revenues**	**35,333,056**	**34,712,692**	**32,712,202**	**30,241,908**	**31,371,354**
14	**Operating Expenses**					
15	**Salaries and Benefits**					
16	Director Fees	16,140	16,040	13,575	15,142	11,968
17	Prior Director Benefits	7,638	4,880	25,697	26,180	25,396
18	Retiree Benefits	978,042	959,778	1,085,638	916,354	-
19	Employee Salaries	11,331,852	10,465,746	9,490,628	10,108,666	8,827,124
20	Employee Overtime	4,369,168	4,422,779	3,252,472	3,112,270	3,866,025
21	Employee Benefits	3,404,402	3,458,652	3,259,938	3,160,247	3,880,360
22	UAL - Pension Payment	2,054,362	1,658,061	1,159,708	1,417,754	3,460,697
23	Pension Bond	1,616,817	1,439,590	1,179,211	1,058,847	-
24	Pension Savings Reserve		1,160,400	1,339,300	-	-
25	**Total Salaries and Benefits**	**23,778,422**	**23,585,927**	**20,806,168**	**19,815,461**	**20,071,570**
26	**Services and Supplies**					
27	Professional Services	2,159,800	1,905,298	2,445,951	1,715,086	1,934,706
28	Special District Expense	649,558	744,456	428,437	336,953	254,426
29	Maintenance	1,174,904	1,190,614	921,306	788,752	627,439
30	Insurance	1,288,831	856,988	975,070	984,855	792,152
31	Equipment	834,763	697,381	602,036	583,698	356,255
32	Utilities	368,129	366,051	475,896	469,989	402,357
33	Supplies	163,563	106,702	101,166	101,082	95,638
34	Personnel Development	94,910	57,268	57,737	88,747	48,685
35	Rents and Leases	35,300	38,211	40,903	43,670	42,322
36	**Total Service and Supplies**	**6,769,759**	**5,962,969**	**6,048,502**	**5,112,833**	**4,553,980**
37	**Total Expenses**	**30,548,180**	**29,548,896**	**26,854,670**	**24,928,294**	**24,625,550**
38	**Net Income Before Reserve Related Activities**	**$ 4,784,876**	**$ 5,163,795**	**$ 5,857,532**	**$ 5,313,614**	**$ 6,745,804**
39	Fire Mitigation Revenue	$ 447,280	$ 189,641	$ 366,686	$ 259,217	$ 170,452
40	Miscellaneous Reserve Revenue	82,752	101,024	618,000	103,120	220,715
41	Interest Reserve Revenue	1,046,517	972,759	903,192	348,142	67,961
42	**Total Reserve Revenues**	**1,576,548**	**1,263,424**	**1,887,877**	**710,478**	**459,127**
43	**Total Reserve Expenditures**	**7,224,613**	**4,226,124**	**4,615,940**	**3,171,974**	**1,067,904**
44	**Increase (Decrease) in Fund Balanc**	**$ (863,189)**	**$ 2,201,095**	**$ 3,129,470**	**$ 2,852,118**	**$ 6,137,026**

*YTD - Year to Date

Preliminary - does not include all year end adjustments

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San Miguel Fire & Rescue
Benefit Assessment
Statement of Revenues and Expenses
(Unaudited)

	Jun-26	Jun-25	Jun-24	Jun-23
Operating Revenues				
Benefit Assessment - Crest	60,113	60,270	60,396	59,794
Benefit Assessment - Bostonia	362,910	351,726	330,595	303,223
Benefit Assessment - Paramedic (ECO)	540,597	522,903	492,991	452,702
Parcel Tax (ECO)	2,246,594	2,178,304	2,079,235	1,999,317
Total Operating Revenues	**3,210,214**	**3,113,204**	**2,963,217**	**2,815,036**
Operating Expenses				
Salaries and Benefits Costs				
Director Fees	4,035	4,010	3,394	3,785
Director Benefits	1,910	1,220	6,424	425
Employee Salaries	3,813,426	3,222,739	3,152,913	2,966,982
Employee Benefits	1,739,307	1,626,512	1,078,488	1,573,333
Total Salaries and Benefits Costs	**5,558,678**	**4,854,481**	**4,241,219**	**4,544,525**
Services and Supplies				
Professional Services	390,880	280,360	192,728	214,876
Special District Expense	105,699	133,524	45,396	42,872
Maintenance	292,254	291,363	173,647	180,926
Insurance	322,208	214,247	243,768	246,214
Equipment	104,999	148,219	130,897	61,083
Utilities	92,032	83,425	93,891	89,014
Supplies	32,252	5,233	25,292	26,572
Personnel Development	22,290	11,428	14,434	22,320
Rents and Leases	8,825	-	35,141	37,139
Total Service and Supplies	**1,371,439**	**1,167,800**	**955,194**	**921,016**
Total Expenses	**6,930,117**	**6,022,281**	**5,196,413**	**5,465,541**
Net Income/ (Loss) Before Reserve Related Activities	**$ (3,719,903)**	**$ (2,909,077)**	**$ (2,233,196)**	**$ (2,650,505)**
Station 18 Renovation	**1,214,684**	**839,615**	**352,618**	**-**
Net Income/ (Loss) After Reserve Related Activities	**$ (4,934,587)**	**$ (3,748,692)**	**$ (2,585,814)**	**$ (2,650,505)**

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San Miguel Fire & Rescue
Fire Prevention Revenue vs. Expense
FY 2022 through 2026 (Unaudited)

		FY2022	FY2023	FY2024	FY2025
1	**Revenues:**				
2	**Total Revenues**	**301,626.08**	**300,904.29**	**318,502.21**	**317,874.83**
3	**Expenses:**				
4	**Salaries and Benefits**				
5	Fire Marshal				
6	Salary	96,240.00	75,069.00	155,994.44	157,336.75
7	Benefits	80,409.00	63,000.00	44,496.23	33,664.24
8	Total Fire Marshal	176,649.00	138,069.00	200,490.67	191,000.99
9	Fire Inspector (2)				
10	Salary	167,376.00	130,554.00	182,739.16	183,975.09
11	Benefits	144,946.00	113,613.00	54,241.79	48,494.79
12	Total Fire Inspector	312,322.00	244,167.00	236,980.95	232,469.88
13	Accounting Specialist (25%)				
14	Salary	16,224.00	12,656.25	19,029.22	48,022.61
15	Benefits	15,077.50	11,620.69	7,055.38	13,416.19
16	Total Accounting Specialist	31,301.50	24,276.94	26,084.60	61,438.80
17	Administrative Assistant (25%)				
18	Salary	15,009.00	13,950.00	21,240.64	20,445.42
19	Benefits	14,309.25	12,438.94	5,564.50	5,635.81
20	Total Administrative Asst.	29,318.25	26,388.94	26,805.14	26,081.22
21	**Total Salaries and Benefits**	**549,590.75**	**432,901.88**	**490,361.36**	**510,990.89**
22	**Other Expenses**				
23	Minor Equipment	5,286.40	1,702.72	4,167.58	-
24	Office Supplies	597.82	1,524.17	954.35	382.02
25	Professional Services	2,009.91	3,372.74	1,643.27	151.25
26	Uniform	2,009.91	3,372.74	1,643.27	151.25
27	Personnel Development	2,009.91	3,372.74	1,643.27	151.25
28	Publications and Media	687.51	5,570.79	-	743.00
29	Special District Expenses	25,857.25	27,306.45	9,609.10	473.19
30	Travel and Subsistence	-	5.00	2,354.41	560.00
31	Vehicle	20,309.63	29,167.79	30,270.19	31,968.92
32	Utilities	1,073.24	670.11	-	6,719.71
33	**Total Other Expenses**	**55,821.76**	**69,319.77**	**48,998.90**	**40,998.09**
34	**Total Expenses**	**605,412.51**	**502,221.65**	**539,360.26**	**551,988.98**
35	**Net Profit / (Loss)**	**$ (303,786.43)**	**$ (201,317.36)**	**$ (220,858.05)**	**$ (296,800.65)**

San Miguel Fire & Rescue
Detail Statement of Revenues and Expenses for CFDs
FY 2025 through 2026 (Unaudited)
Unaudited

	YTD 2026	YTD 2025
Revenue		
Community Facilities District Property Tax	14,477	7,121
Community Facilities District Fees	18,312	28,955
Community Facilities District Interest Earned	267	291
Total Revenue	**33,055**	**36,367**
Expense		
CFD Consulting	43,040	31,539
CFD Expense	20,944	26,485
Total CFD Expense	**63,984**	**58,024**
Net Income	**$ (30,929)**	**$ (21,657)**

Key Financial Indicators

The District closed FY 2025-26 with continued revenue growth, a positive operating result, and property tax revenue sufficient to cover salaries and benefits. Total overtime remained near the prior-year level, but its composition shifted toward Operations. Pension-related obligations continue to decline under current schedules, while annual required payments remain a significant multiyear commitment.

FY 2025-26 KPI Snapshot

Indicator	FY 2025-26	Five-Year or Prior-Year Context
Total revenue	$35.33 million	+12.6% since FY 2021-22
Operating expenses	$30.55 million	+24.1% since FY 2021-22
Operating result before reserves	$4.78 million	Positive in each of the last five years
Property tax revenue	$29.50 million	+4.6% from FY 2024-25
Salaries and benefits/property tax	68.2%	Down from 68.5% in FY 2024-25
Delinquent receipts/property tax	0.05%	Down from 0.08% in FY 2024-25
Total overtime	$4.37 million	-1.2% from FY 2024-25
Combined UAL and POB balance	$54.36 million	Projected $30.61 million by FY 2034-35

Operating results remained positive for the fifth consecutive year. Revenue increased 12.6% over the five-year period, while expenses increased 24.1%. The FY 2025-26 operating result before reserve activity was $4.78 million.

Property tax revenue increased 4.6% from the prior year and covered salaries and benefits by approximately 1.47 times. Delinquent receipts remained immaterial at 0.05% of property tax revenue.

Overtime declined slightly overall, but Operations overtime increased substantially and should remain a staffing and deployment monitoring item. Workers' compensation, equipment, and professional services were the most significant increases among the selected operating cost categories.

Five-Year Operating Performance

Total revenue exceeded operating expenses in each of the five years reviewed. The operating result moderated from $6.75 million in FY 2021-22 to $4.78 million in FY 2025-26 as expenses grew faster than revenue.

Measure	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Total revenue	$31.37M	$30.24M	$32.71M	$34.71M	$35.33M
Operating expenses	$24.63M	$24.93M	$26.85M	$29.55M	$30.55M
Operating result	$6.75M	$5.31M	$5.86M	$5.16M	$4.78M

Property Tax Revenue Capacity

Property tax revenue increased each year during the period and reached $29.50 million in FY 2025-26. Salaries and benefits were 68.2% of property tax revenue, remaining below the FY 2021-22 ratio of 71.9%.

Measure	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Property tax revenue	$23.09M	$25.42M	$27.06M	$28.20M	$29.50M
Salaries and benefits	$16.61M	$17.34M	$17.13M	$19.33M	$20.11M
Salaries and benefits/property tax	71.9%	68.2%	63.3%	68.5%	68.2%
Delinquent receipts	$19,194	$23,506	$54,562	$30,434	$22,324
Delinquent receipts/property tax	0.06%	0.07%	0.17%	0.08%	0.05%

Property tax remains the District's primary recurring revenue source. The salary-and-benefit coverage ratio is stable, and delinquent receipts remain low.

Overtime Cost Drivers

Total overtime was $4.37 million, 1.2% below FY 2024-25. The total remained relatively stable, but the underlying drivers changed significantly.

Driver	FY 2024-25	FY 2025-26	$ Change	% Change
Workers' Comp/Light Duty	$508K	$505K	$-3K	-0.6%
Strike Teams/Overhead	$1.22M	$605K	$-612K	-50.3%
Operations	$1.07M	$1.68M	$+619K	+58.0%
Training	$213K	$178K	$-35K	-16.5%
Leaves	$1.42M	$1.40M	$-22K	-1.6%
Total overtime	$4.42M	$4.37M	$-54K	-1.2%

Operations overtime increased $618,582, or 58.0%, while strike team and overhead overtime decreased $611,812, or 50.3%. Leave-related overtime remained the second-largest driver at $1.40 million.

Selected Operating Costs

Category	FY 2024-25	FY 2025-26	$ Change	% Change
Professional services	$1.91M	$2.16M	$+255K	+13.4%
Insurance	$387K	$406K	$+20K	+5.1%
Workers' compensation	$470K	$882K	$+412K	+87.7%
Maintenance	$1.19M	$1.17M	$-16K	-1.3%
Equipment	$697K	$835K	$+137K	+19.7%
Special district	$744K	$650K	$-95K	-12.7%

Workers' compensation increased $412,267, equipment increased $137,382, and professional services increased $254,502. Maintenance and special district costs declined and partially offset these increases.

Long-Term Pension and Bond Obligations

The combined CalPERS unfunded accrued liability and pension obligation bond balance was $54.36 million in FY 2025-26. Under the current schedules, the combined balance is projected to decline to $30.61 million by FY 2034-35, a reduction of 43.7%.

Measure	FY 2025-26	FY 2029-30	FY 2034-35
CalPERS UAL balance	$29.80 million	$26.46 million	$17.07 million
Pension obligation bond debt	$24.57 million	$20.26 million	$13.54 million
Combined outstanding balance	$54.36 million	$46.72 million	$30.61 million

Scheduled Annual Payments

Measure	FY 2025-26	FY 2029-30	FY 2034-35
Minimum UAL payment	$2.35 million	$3.00 million	$2.73 million
POB principal	$0.62 million	$1.20 million	$1.46 million
POB interest	$1.00 million	$0.84 million	$0.58 million
Total scheduled annual payments	$3.97 million	$5.05 million	$4.78 million

The projected reduction in outstanding obligations is favorable, but annual required payments remain significant throughout the forecast period. The multi-year financial plan should continue to account for the scheduled payment increase through FY 2029-30 and evaluate its effect on operating flexibility and reserve targets.

Economic and Legislative Update

This update identifies external conditions that affect the District's revenue outlook, operating costs, governance obligations, and long-term planning. The current picture remains supportive of core property tax revenue and investment income, but reserve earnings are beginning to ease, and cost pressures remain concentrated in energy, supplies, maintenance, insurance, and personnel-related obligations.

Economic Outlook

Property Tax Base

The San Diego County Assessor certified the 2026 gross assessed value roll at $845 billion, a 4.86% increase from the prior year. The Assessor estimates the roll will generate approximately $8.1 billion for local public services. For the District, FY 2025-26 property tax revenue was $29.15 million, 2.5% above budget and 7.3% above the prior year (budgeted). This supports a stable near-term revenue outlook, although slower property turnover and weaker commercial reassessment activity warrant continued monitoring.

Inflation and Operating Costs

The San Diego-Carlsbad CPI-U increased 2.7% for the 12 months ending July 2026, while the index excluding food and energy rose 1.9%. Energy prices were 20.5% higher and gasoline prices were 21.3% higher than one year earlier. District results reflect uneven cost pressure: supplies ended 77% above budget, maintenance 8% above budget, and insurance 16% above budget, while total expenses remained 5% below budget because personnel costs and several other operating lines were under budget.

Interest Rates and Investment Earnings

The Federal Reserve maintained the federal funds target range at 3.50% to 3.75% on July 29, 2026. California's Local Agency Investment Fund reported a 3.92% quarterly apportionment rate for the quarter ending June 2026, down from 4.40% one year earlier. District operating and reserve interest revenue totaled $1.22 million in FY 2025-26. This remained a meaningful revenue source, but it was approximately $554,895 lower than the comparable prior-year total, indicating that investment earnings should be forecast conservatively as market rates ease. We will look at the District’s investment portfolio in the coming months.

Labor and Workers Compensation

Employee salaries and benefits ended below budget because of vacancies and retirements, and overtime ended 3% below budget. Insurance still exceeded budget by 16%, mainly because workers' compensation claims were higher than expected. California's 2026 temporary total disability rates increased 4.988%, setting a weekly minimum of $264.61 and maximum of $1,764.11. Claim forecasting and reserve analysis should reflect the higher statutory benefit limits.

Legislative and Governance Update

SB 827 Local Agency Fiscal and Ethics Training

SB 827 was chaptered as Chapter 661, Statutes of 2025. It expands required ethics training to department heads and similar administrative officers and requires covered officials who begin service on or after January 1, 2026, to complete initial training within six months. It also requires at least two hours of fiscal and financial training every two years. Officials already serving before January 1, 2026, generally must complete the new fiscal training before January 1, 2028. Agencies must provide training information annually, retain records for five years, and, beginning July 1, 2026, post website instructions for requesting training records. District action should include confirming the covered positions, tracking completion dates, and verifying the website disclosure.

SB 707 Brown Act and Teleconference Requirements

SB 707 was chaptered as Chapter 327, Statutes of 2025. It revises Brown Act teleconference, public access, agenda, compensation reporting, and accessibility provisions. The law's expanded mandatory hybrid-meeting and agenda-translation provisions apply only to defined eligible legislative bodies. Based on the District's approximately 81 employees and $35.33 million in FY 2025-26 revenue, the District does not appear to meet the special-district thresholds of more than 1,000 employees or, in specified circumstances, more than 200 employees and more than $400 million in annual revenue. This is a staff-level application of the statutory thresholds and should be confirmed with District counsel. The District should separately review the provisions that apply more broadly, including revised teleconference procedures, website posting, accommodations, minutes, and oral reporting before final action on specified compensation for department heads or similar administrative officers.

AB 1383 Public Employee Retirement Benefits

As of September 8, 2026, AB 1383 had passed the Legislature and was enrolled on September 3, 2026, but had not yet been chaptered. If enacted in its current form, it would create new PEPRA safety formulas of 2.5% at age 55, 2.7% at age 55, and 3% at age 55 for service beginning January 1, 2027, and would direct employers to offer the age-55 formula corresponding to the age-57 formula in place on December 31, 2026, unless a permitted alternative is negotiated. The measure could increase employer normal cost and long-term pension exposure. Staff should model the potential cost with CalPERS data and monitor the Governor's action and implementation guidance before changing budget assumptions.

Financial Planning – Where We Are Going From Here

- Use stable property tax growth as the foundation of the forecast, while avoiding reliance on variable reimbursements, fees, or investment earnings for ongoing commitments.
- Continue monitoring workers' compensation, medical supplies, fleet and facility maintenance, and energy-sensitive operating costs. We are looking at how to manage these costs moving forward.
- Maintain multiyear capital and reserve schedules.
- Prepare a pension cost scenario for AB 1383 while the measure remains pending.

Key Financial Indicators

The District produced a positive operating result and outperformed the adopted budget, while reserve-funded capital activity resulted in a planned use of fund balance. Ratios below use the unaudited June 30, 2026 financial statements and should be evaluated over multiple years alongside service levels and reserve policy targets.

Operating and Budget Results

Indicator	FY 2025-26 Result	Board Interpretation
Total revenues	$35.33 million | 107% of budget	Above budget
Total operating expenses	$30.55 million | 95% of budget	Below budget
Net income before reserve activity	$4.78 million	Positive operating result
Change in fund balance after reserves	$(863,189)	$3.45 million better than budget
Reserve expenditures	$7.22 million | 143% of budget	Capital timing and scope to monitor

Revenue and Expenditure Structure

Category	Amount	Share or Budget Status
Operating revenues	$32.36 million	91.6% of total revenue
Property taxes	$29.15 million	82.5% of total revenue; 102% of budget
Benefit assessments	$3.21 million	100% of budget
Non-operating revenues	$2.97 million	8.4% of total revenue; 204% of budget
Salaries and benefits	$23.78 million	77.8% of operating expenses; 90% of budget
Employee overtime	$4.37 million	18.4% of salaries and benefits; 97% of budget
UAL and pension bond costs	$3.67 million	15.4% of salaries and benefits
Services and supplies	$6.77 million	22.2% of operating expenses; 116% of budget

Financial Ratios and Condition Assessment

GFOA guidance generally emphasizes policy targets, trend analysis, and comparison with the District's own operating environment rather than universal numeric benchmarks. The assessment labels below are management indicators, not GFOA-prescribed thresholds.

Ratio	Formula	FY 2025-26	Assessment
Operating revenue margin	(Operating revenue - operating expenses) / operating revenue	5.6%	Positive
Overall surplus ratio	Net income before reserves / total revenue	13.5%	Strong current-year result
Change in fund balance ratio	Change in fund balance / total revenue	-2.4%	Capital-driven decline
Reserve dependency ratio	Reserve expenditures / operating expenses	23.7%	Elevated; capital-related
Property tax dependency	Property tax / total revenue	82.5%	Stable but concentrated
Operating revenue ratio	Operating revenue / total revenue	91.6%	Strong recurring base
Non-operating revenue ratio	Non-operating revenue / total revenue	8.4%	Within prudent range
Personnel cost ratio	Salaries and benefits / operating expenses	77.8%	Typical for fire service
Overtime utilization ratio	Overtime/salaries and benefits	18.4%	Monitor staffing drivers
Services and supplies ratio	Services and supplies/operating expenses	22.2%	Above budget; monitor
Pension cost ratio	(UAL + pension bond) / salaries and benefits	15.4%	Material, structured obligation
Pension bond coverage	Total revenue/pension bond debt service	21.9x	Strong current-year coverage
Property tax coverage of personnel	Property tax/salaries and benefits	1.23x	Core revenue covers personnel

External Indicators and Compliance

Indicator	Current Reading	District Relevance
San Diego County assessed value roll	+4.86% for 2026	Supports property tax outlook
San Diego-Carlsbad CPI-U	+2.7% year over year, July 2026	General cost pressure moderated
San Diego energy CPI	+20.5% year over year, July 2026	Fuel and operating cost risk
Federal funds target range	3.50% to 3.75%, July 29, 2026	Investment income remains meaningful
LAIF quarterly rate	3.92% for June 2026	Lower than 4.40% one year earlier
2026 maximum weekly TTD rate	$1,764.11	+4.988%	Workers' compensation forecast pressure
SB 827	Chaptered; requirements underway	Training, records, and website compliance
SB 707	Chaptered; operative provisions vary	Brown Act procedure review; counsel confirmation
AB 1383	Enrolled; pending as of Sept. 8, 2026	Potential 2027 safety pension cost change

The District ended FY 2025-26 in a sound financial position, with recurring revenues sufficient to support operations, expenditures below budget, and continued strength in property tax revenue. The decrease in fund balance reflects reserve-funded capital investment, not an operating deficit. Going forward, priorities include aligning capital spending with reserve targets, monitoring workers' compensation and insurance exposure, managing supply and maintenance cost pressures, evaluating overtime and staffing trends, and incorporating potential pension changes into multiyear forecasts.

ACTION AGENDA ITEM 2.3.1

Equipment for KME Refurbishment

Rich Durrell, Deputy Chief

STAFF REPORT

BACKGROUND

In accordance with the District's Reserve Funding Policy, expenditures from designated reserve funds require Board authorization. Each funding request is evaluated based on operational necessity, alignment with strategic goals, and consistency with planning documents such as the Facilities Condition Assessment, lifecycle replacement schedules, and safety initiatives.

Over the last several years, the District has evaluated various approaches to purchasing and replacing fire apparatuses. Supply-chain constraints, manufacturing delays, and workforce shortages have extended delivery times for new fire engines to about two to three years after an order is placed. To address these challenges, the Board approved refurbishing four existing engines. Refurbishment has allowed the District to extend the useful life of its apparatus while reducing replacement costs and the time needed to return reliable equipment to frontline service.

DISCUSSION

The District is completing the fourth refurbishment included in its current fleet replacement strategy. To place this apparatus into frontline service, the District must purchase the equipment necessary to outfit the engine for emergency response. The proposed purchase includes the operational equipment required for a fully functioning Type I engine, such as fire hose, radios, tools, mounting hardware, and other necessary firefighting and emergency response equipment. Where practical, the District will reuse serviceable equipment currently in its inventory to reduce the overall cost.

The equipment purchases will be completed in accordance with the District's procurement policies and procedures.

The Vehicle Replacement Fund's current balance is $1,784,594.

FISCAL IMPACT

This project meets the criteria for reserve fund use under the Board Policy.
$75,000 from the Vehicle Replacement Reserve Fund.

ATTACHMENTS

A. Resolution 26-36

RECOMMENDATION

Adopt Resolution 26-36, authorizing the allocation of reserve funds for the purchase of equipment for a refurbished Type I engine and authorize the Fire Chief or their designee to make the necessary purchases under the approved procurement policies.

Resolution 26-36

A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Approving the Expenditure of Funds to Purchase Equipment for a Refurbished Type I Engine

WHEREAS, the San Miguel Consolidated Fire Protection District ("District") is committed to maintaining a reliable and operational emergency response fleet consistent with its fleet replacement schedule; and

WHEREAS, the Board of Directors previously approved the refurbishment of four Type I fire engines as part of the District's fleet replacement strategy; and

WHEREAS, the District is completing its fourth and final engine refurbishment and must purchase the equipment necessary to place the apparatus into frontline emergency service; and

WHEREAS, the proposed purchase includes fire hose, nozzles, appliances, tools, mounting hardware, and other firefighting and emergency-response equipment necessary to outfit the refurbished Type I engine; and

WHEREAS, the District will reuse serviceable equipment currently in its inventory where practical to reduce the overall cost of outfitting the apparatus; and

WHEREAS, sufficient funding is available in the District's Vehicle Replacement Fund for this purchase.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the San Miguel Consolidated Fire Protection District hereby approves the expenditure of funds in an amount of $75,000 for the purchase of equipment necessary to outfit the refurbished Type I fire engine.

BE IT FURTHER RESOLVED that the Board of Directors authorizes the Fire Chief or their designee to complete the necessary procurement process and execute all purchasing documents in accordance with District procurement policies and procedures.

PASSED AND ADOPTED by the Board of Directors of the San Miguel Consolidated Fire Protection District on this 23rd day of September 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST

Shayna Rians, Board Clerk	Harry Muns, Board President

ACTION AGENDA ITEM 2.3.2

Multi-Mission Rescue Personal Protective Equipment (PPE)
Rich Durrell, Deputy Chief

STAFF REPORT

BACKGROUND

In accordance with the District's Reserve Funding Policy, expenditures from designated reserve funds require Board authorization. Each funding request is evaluated based on operational necessity, alignment with strategic goals, and consistency with planning documents such as the Facilities Condition Assessment, lifecycle replacement schedules, and safety initiatives.

Structural turnout gear is essential for interior firefighting and other high-heat environments, but it is not the most appropriate protection for every response. Personnel routinely operate at traffic collisions, hazardous-materials incidents, technical rescues, vegetation fires, and other moderate-risk events where full structural PPE can restrict movement, increase heat stress, and accelerate wear on costly structural ensembles. Structural gear may also collect contaminants when used on incidents that do not require its full protective capability. The District is seeking lighter multi-mission PPE that provides task-appropriate protection, improves mobility and comfort, and keeps structural turnout gear available and serviceable for incidents where it is required.

DISCUSSION

The proposed purchase includes 80 PGI FireLine Multi Mission protective ensembles consisting of tactical jackets and pants, along with one additional pair of protective boots for each employee. The gear is intended for rescue, traffic, hazmat, wildland, and other non-structural assignments where full structural turnout gear is not required. Issuing a standardized ensemble will give personnel a consistent protective option that can be readily deployed across the District while supporting safe, efficient movement during extended or labor-intensive operations. The additional boots will help keep the ensemble complete and reduce cross-contamination between structural firefighting and multi-mission assignments. Providing task-appropriate PPE will reduce unnecessary exposure and heat burden, limit avoidable wear and cleaning cycles on structural gear, and help extend the useful life of the District's structural PPE. This purchase strengthens operational readiness by matching protection to the hazard while preserving structural turnout gear for fire suppression and other high-risk conditions.
The District will complete the purchase in accordance with its approved procurement policies and procedures.

FISCAL IMPACT

This project meets the criteria for reserve fund use under the Board Policy.
$150,000 from the Capital Equipment Reserve Fund.

ATTACHMENTS

A. Resolution 26-37

RECOMMENDATION

Adopt Resolution 26-37, authorizing the allocation of reserve funds for the purchase of 80 PGI FireLine Multi Mission PPE ensembles and one additional pair of protective boots per employee, in accordance with the District's approved procurement policies.

Resolution 26-37

A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Approving the Expenditure of Funds for the Purchase of Rescue Equipment

WHEREAS, the San Miguel Consolidated Fire Protection District (the "District") provides fire protection, emergency medical services, technical rescue, and related public safety services to the community; and

WHEREAS, District staff have evaluated the equipment needs associated with the District's fire suppression and rescue operations and have identified the need to purchase additional rescue equipment to support operational readiness and emergency response capabilities; and

WHEREAS, the rescue equipment will be assigned to and placed into service on a District engine currently undergoing refurbishment upon its return to the District; and

WHEREAS, the acquisition of the rescue equipment will enhance the District's ability to provide effective rescue operations and maintain appropriate equipment capabilities on the refurbished engine; and

WHEREAS, the purchase qualifies for funding from the Capital Equipment Reserve Fund as outlined in the District's Reserve Funding Policy; and

WHEREAS, the Board of Directors desires to authorize the expenditure of funds for the purchase of rescue equipment in accordance with the District's purchasing policies and applicable law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Miguel Consolidated Fire Protection District that an amount of $150,000 is hereby allocated from the Capital Equipment Reserve Fund for the purchase of rescue equipment to support District emergency response operations.

BE IT FURTHER RESOLVED that the Fire Chief or designee is authorized to execute all procurement documents and take the necessary actions to complete the purchase of rescue equipment in compliance with the District's purchasing policy.

PASSED AND ADOPTED by the Board of Directors of the San Miguel Consolidated Fire Protection District on this 23rd day of September 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST

Shayna Rians, Board Clerk	Harry Muns, Board President

ACTION AGENDA ITEM 2.3.3

VHF and 700/800 MHz Radio Replacement
Rich Durrell, Deputy Chief

STAFF REPORT

BACKGROUND

In accordance with the District's Reserve Funding Policy, expenditures from designated reserve funds require Board authorization. Each funding request is evaluated based on operational necessity, alignment with strategic goals, and consistency with planning documents such as the Facilities Condition Assessment, lifecycle replacement schedules, and safety initiatives.

The District relies on portable and mobile radios for emergency communications, incident coordination, and interoperability with regional public safety partners. A portion of the District's existing radio inventory has reached the end of its practical service life and is no longer effective or operational due to outdated software and technology. Replacement is necessary to maintain reliable communications and ensure personnel have equipment compatible with current radio systems and operational requirements.

DISCUSSION

The proposed replacement includes 15 Motorola APX6000XE 700/800 MHz portable radios with vehicle chargers, five Motorola APX8000XE dual-band VHF/800 MHz portable radios with vehicle chargers, and five Kenwood NX-5700 VHF mobile radios with the required licensing, remote components, mounts, and antennas. In total, the purchase replaces 25 radios with current equipment that supports District operations and regional interoperability. Replacing obsolete P25 radios will improve radio reliability, standardize communications capabilities, and reduce the operational risk associated with unsupported or outdated technology.

FISCAL IMPACT

This project meets the criteria for reserve fund use under the Board Policy.
$205,000 from the Capital Equipment Reserve Fund.

ATTACHMENTS

A. Resolution 26-38

RECOMMENDATION

Adopt Resolution 26-38, authorizing the allocation of reserve funds for the equipment purchase of 25 replacement VHF and 700/800 MHz radios and associated equipment, and authorize the Fire Chief or their designee to make the necessary purchases under the approved procurement policies.

Resolution 26-38

A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Approving the Expenditure of Funds for the Purchase of Radios and Related Accessories

WHEREAS, the San Miguel Consolidated Fire Protection District (the "District") requires reliable and interoperable radio communications to support fire suppression, emergency medical services, fire prevention, and other District operations; and

WHEREAS, District staff have evaluated current radio equipment and identified the need to purchase additional and replacement portable radios, VHF radios, and related accessories to maintain effective communications and operational readiness; and

WHEREAS, the proposed radio purchases will support both Fire Prevention and suppression operations and will provide personnel with the communications equipment necessary to safely and effectively perform their assigned duties; and

WHEREAS, the purchase qualifies for funding from the Capital Equipment Reserve Fund as outlined in the District's Reserve Funding Policy; and

WHEREAS, the Board of Directors desires to authorize the expenditure of funds for the purchase of radios and related accessories in accordance with the District's purchasing policies and applicable law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Miguel Consolidated Fire Protection District that an amount of $205,000 is hereby allocated from the Capital Equipment Reserve Fund for the purchase of portable radios, VHF radios, and related accessories to support District operations.

BE IT FURTHER RESOLVED that the Fire Chief or designee is authorized to execute all procurement documents and take the necessary actions to complete the purchase of radios and related accessories in compliance with the District's purchasing policy.

PASSED AND ADOPTED by the Board of Directors of the San Miguel Consolidated Fire Protection District on this 23rd day of September 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST

Shayna Rians, Board Clerk

Harry Muns, Board President

ACTION AGENDA ITEM 2.3.4

Station 14 Flooring Project
Brian Lieberman, Division Chief

STAFF REPORT

BACKGROUND

In accordance with the District's Reserve Funding Policy, expenditures from designated reserve funds require Board authorization. Each funding request is evaluated based on operational necessity, alignment with strategic goals, and consistency with planning documents such as the Facilities Condition Assessment, lifecycle replacement schedules, and safety initiatives.

Station 14 currently has carpeted flooring throughout portions of the station. The existing carpet is aging and difficult to clean and maintain effectively in a fire station environment. As part of the District's ongoing focus on firefighter health and safety and facility maintenance, staff recommends removing the existing carpet and replacing it with polished concrete flooring.

DISCUSSION

Fire stations present unique health and safety considerations due to the nature of fire and emergency response operations. Despite established practices intended to limit contaminants from entering clean areas of the station, incidental exposure to smoke, soot, particulates, dirt, and other contaminants can still occur through normal daily operations. Carpet is porous and can retain these materials over time, making it harder to clean and maintain thoroughly. Replacing the existing carpet with polished concrete will provide a durable, easily cleanable surface that supports the District's ongoing efforts to maintain a clean and healthy living and working environment for personnel. Polished concrete will also reduce ongoing carpet cleaning and replacement needs while providing a long-lasting flooring solution appropriate for the high-use environment of a fire station.

FISCAL IMPACT

This project meets the criteria for reserve fund use under the Board Policy.
$35,000 from the Facilities Renovation/Replacement Reserve Fund.

ATTACHMENTS

A. Resolution 26-39

RECOMMENDATION

Adopt Resolution 26-39, authorizing an expenditure of $35,000 for the Station 14 Flooring Project. The project includes removal of the existing carpet, preparation of the concrete surface, and installation of a polished concrete finish.

Authorize the Fire Chief, or designee, to execute all procurement actions necessary to complete the project in accordance with District policy, prevailing wage requirements, and applicable provisions of the California Public Contract Code.

Resolution 26-39

A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Approving the Expenditure of Funds for Flooring at Station 14

WHEREAS, the San Miguel Consolidated Fire Protection District (the "District") is committed to maintaining safe, functional, and sanitary living and working environments for its personnel across all District facilities; and

WHEREAS, the flooring at Station 14 requires replacement to maintain a safe, functional, and suitable environment for District personnel and operations; and

WHEREAS, the proposed project includes the removal and replacement of flooring in designated areas of Station 14 and any related work necessary to complete the flooring replacement; and

WHEREAS, the project qualifies for funding through the Facilities Replacement/Renovation Reserve Fund in accordance with the District's Reserve Funding Policy.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Miguel Consolidated Fire Protection District that an amount of $35,000 is hereby allocated from the Facilities Replacement/Renovation Reserve Fund for the replacement of flooring at Station 14.

BE IT FURTHER RESOLVED that the Fire Chief or designee is authorized to execute all procurement actions necessary to complete the flooring replacement in accordance with District policy, prevailing wage requirements, and applicable Public Contract Code provisions.

PASSED AND ADOPTED by the Board of Directors of the San Miguel Consolidated Fire Protection District on this 23rd day of September 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST

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Shayna Rians, Board Clerk	Harry Muns, Board President