SAN MIGUEL

FIRE & RESCUE

REQUIREMENTS FOR SUBMITTAL OF ALL BIDS

NOTICE TO ALL PROSPECTIVE BIDDERS

You are hereby notified of the following submittal requirements for all *Request for Proposal* ("RFP") projects. Said requirements are part of the RFP and shall take precedence over anything to the contrary therein.

Refer to "Special Provisions and Scope of Work" attachment for all other terms, specifications, and conditions. Each proposer is responsible for transmitting this information to all affected subcontractors and suppliers prior to the receipt of proposals. Each proposer shall acknowledge receipt of this Notice on their proposal.

IFB DOCUMENTS

The documents listed in the "Table of Contents" (attached herein) are a part of the IFB and are hereby incorporated in full by reference. The terms and conditions of the IFB, contained in the documents, shall govern the performance of work and the obligations under the IFB. It shall be the bidder's responsibility to check the San Miguel Consolidated Fire Protection District's website (https://www.sanmiguelfire.gov/rfps) to obtain the full IFB, Exhibits, Attachments, and Addenda that may be issued.

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DOCUMENT 00100 - INFORMATION FOR BIDDERS

AVAILABILITY OF CONTRACT DOCUMENTS

Bids must be submitted to the District on the bid forms, which are a part of the bid package for the Project. Contract Documents may be obtained from the District at the location(s) and at the time(s) indicated in the Notice Inviting Bids. If prospective bidder(s) require hard copies of Contract Documents, please contact the District's Representative to coordinate. Applicable charges for the Contract Documents, if any, will be included in the Notice Inviting Bids. As required by Public Contract Code Section 20103.7, the District shall also make an electronic version of the Contract Documents available for review at one or more plan rooms upon request. Please Note: Prospective bidders who choose to review the Contract Documents at a plan room must contact the District to obtain the required Contract Documents if they decide to submit a bid for the Project.

EXAMINATION OF CONTRACT DOCUMENTS

The District has made copies of the Contract Documents available, as indicated above. Bidders shall be solely responsible (at its own expense and prior to submitting its bid) for examining the Project site and the Contract Documents (including any addenda issued during the bidding period) and for informing itself with respect to local labor availability, means of transportation, the necessity for security, laws and codes, local permit requirements, wage scales, local tax structure, contractors' licensing requirements, availability of required insurance, and other factors that could affect the work. Bidders are responsible for consulting the standards referenced in the contract. Failure of bidder to receive and so examine and inform itself shall be at its sole risk, and no relief for error or omission will be given except as required under state law.

INTERPRETATION OF CONTRACT DOCUMENTS

Discrepancies in and/or omissions from the Contract Documents or questions as to their meaning shall be immediately brought to the attention of the District by submission of a written request for an interpretation or correction to the District's representative **Brian Lieberman**. Such submission, if any, must be sent to the District's representative by emailing **blieberman@sanmiguelfire.gov**. The person submitting the request for interpretation or correction is responsible for its prompt delivery. The final date for submittal of requests for interpretation or correction, if any, shall be specified in the Notice Inviting Bids.

Any interpretation of the Contract Documents will be made only by written addenda duly issued and mailed or delivered to each person or firm who has purchased a set of Contract Documents. The District will not be responsible for any explanations or interpretations provided in any other manner. No person is authorized to make any oral interpretation of any provision in the Contract Documents to any bidder, and no bidder should rely on any such oral interpretation. Bids shall include complete compensation for all items that are noted in the Contract Documents as the responsibility of the contractor.

INSPECTION OF SITE; PRE-BID CONFERENCE AND SITE WALK

Each prospective bidder is responsible at its own expense for fully acquainting itself with the conditions of the Project site (which may include more than one site) as well as those relating to the construction and labor of the Project to fully understand the facilities, difficulties, and restrictions which may impact the cost or effort required to complete the Project. To this end, a pre-bid conference and site walk will be held on the date(s) and time(s) indicated in the Notice Inviting Bids. **Bids will not be accepted from any bidder who did not attend the mandatory pre-bid conference**. Bidders will be required to sign the attendance sheet at the mandatory pre-bid conference. Only bidders attending the pre-bid conference and signing in will receive any addenda that is issued. Storms, surface, nuisance, or other waters may be encountered at various times during construction of the Project. Federal and state laws require the District and its contractors to appropriately manage such waters pursuant to the requirements of California State Water Resources Control Board Order Number 2009-0009-DWQ, the Federal Clean Water Act, and the California Porter Cologne Water Quality Control Act. By submitting a bid, each bidder acknowledges that it has investigated the risk arising from such waters, has prepared its bid accordingly, and assumes any and all risks and liabilities arising therefrom.

ADDENDA

The District reserves the right to revise the Contract Documents prior to the bid opening date. Revisions, if any, shall be made by written addenda. All addenda issued by the District shall be included in the bid and made part of the Contract Documents. If the District issues an addendum which includes material changes to the Project less than 72 hours prior to the deadline for submission of bids, the District will extend the deadline for submission of bids pursuant to Public Contract Code Section 4104.5. The District may determine, in its sole discretion, whether an addendum warrants postponement of the bid submission date. Each prospective bidder shall provide the District a name, address, and an electronic mail address to which addenda may be sent; as well as a telephone number by which the District can contact the bidder. Copies of addenda will be furnished by electronic mail, first class mail, express mail, or other proper means of delivery without charge to all parties who have obtained a copy of the Contract Documents and provided such current information. Please Note: bidders are responsible for ensuring that they have received any and all addenda. Each bidder's bid form shall acknowledge receipt, understanding and full consideration of all addenda. To this end, each bidder should contact the District's representative to verify that they have received all addenda issued (if any) prior to the bid opening. **Failure to acknowledge receipt of all addenda may result in rejection of the bid.**

ALTERNATE BIDS

If alternate bid items are called for in the Contract Documents, the lowest bid will be determined on the basis of the base bid only, unless otherwise specified in the Notice Inviting Bids. However, the District may choose to award the contract on the basis of the base bid alone or the base bid and any alternate or combination of alternates. The time required for completion of the alternate bid items has been factored into the contract duration and no additional contract time will be awarded for any of the alternate bid items. The District may elect to include one or more of the alternate bid items, or to otherwise remove certain work from the Project scope of work.

Accordingly, each bidder must ensure that each bid item contains a proportionate share of profit, overhead, and other costs or expenses which will be incurred by the bidder.

COMPLETION OF BID FORMS

Bids shall only be prepared using copies of the bid forms, which are included in the Contract Documents. The use of substitute bid forms other than clear and correct duplicates of those provided by the District will not be permitted. Bids shall be executed by an authorized signatory as described in this Information for bidders. In addition, bidders shall fill in all blank spaces (including inserting "N/A" where applicable) and initial all interlineations, alterations, or erasures to the bid forms. Bidders shall neither delete, modify, nor supplement the printed matter on the bid forms nor make substitutions thereon. USE OF BLACK OR BLUE INK, OR ELECTRONICALLY ENTERED TEXT IS REQUIRED. Deviations in the bid form may result in the bid being deemed non-responsive. Bidders should not deface or mutilate the bid documents to the extent that they may not be usable for construction purposes.

MODIFICATIONS OF BIDS

Each bidder shall submit its bid in strict conformity with the requirements of the Contract Documents. Unauthorized additions, modifications, revisions, conditions, limitations, exclusions, or provisions attached to a bid may render it non-responsive and may cause its rejection. Bidders shall neither delete, modify, nor supplement the printed matter on the bid forms (nor make substitutions thereon). Oral, telephonic, and electronic modifications will not be considered (unless the Notice Inviting Bids authorizes the submission of electronic bids and modifications thereto, and such modifications are made in accordance with the Notice Inviting Bids).

DESIGNATION OF SUBCONTRACTORS

Pursuant to state law, the bidders must designate on the form provided herein; and submit with their bid, the name and location (city and state), contractor's license number, and Department of Industrial Relations registration number of each subcontractor who will perform work or render services for the bidder in an amount that exceeds one half of one percent (½%) of the bidder's total bid price (as well as the portion of work each such subcontractor will perform on the form provided herein by the District). No additional time will be provided to bidders to submit any of the information requested in this subsection.

ANTI-DISCRIMINATION

It is the policy of the District that there be no discrimination against any prospective or active employees engaged in the work because of race, color, ancestry, national origin, religious creed, sex, age, or marital status in connection with all work performed under contracts. The successful bidder agrees to comply with applicable Federal and California laws (including but not limited to the California Fair Employment Practice Act, beginning with Government Code 12900, and Labor Code 1735). In addition, the successful bidder agrees to require compliance by any subcontractors employed on the work by the bidder.

LICENSING REQUIREMENTS

Pursuant to Business and Professions Code Section 7028.15 and Public Contract Code Section 3300, all bidders must possess proper licenses for performance of this contract at the time of submission of their bid and must maintain the licenses throughout the duration of the contract. Subcontractors must possess the appropriate licenses for each specialty subcontracted (including but not limited to all certifications required by the United States Environmental Protection Agency Lead Renovation, Repair, and Paint Rule set forth at Title 40, Part 745 of the Code of Federal Regulations). Pursuant to Business and Professions Code Section 7028.5, the District shall consider any bid submitted by a contractor not currently licensed in accordance with state law and pursuant to the requirements found in the Contract Documents to be non-responsive; and the District shall reject the bid. The District shall have the right to request, and bidders shall provide within five (5) calendar days, evidence satisfactory to the District of all valid license(s) currently held by that bidder and each of the bidder's subcontractors before awarding the contract. Failure of a bidder to obtain proper and adequate licensing for an award of a contract shall constitute a failure to execute the contract and may result in forfeiture of the bidder's bid security.

SIGNING OF BIDS

All bids submitted shall be executed by the bidder or its authorized representative. Bidders may be asked to provide evidence in the form of an authenticated resolution of its Board of Directors or a power of attorney evidencing the capacity of the person signing the bid to bind the bidder to each bid and to any contract arising therefrom. If a bidder is a joint venture or partnership, it may be asked to submit an authenticated power of attorney executed by each joint ventures or partner appointing and designating one of the joint ventures or partners as a management sponsor to execute the bid on behalf of bidder. Only that joint venture partner shall execute the bid. The power of attorney shall also: (1) authorize that particular joint venture or partner to act for and bind bidder in all matters relating to the bid; and (2) provide that each venture or partner shall be jointly and severally liable for any and all of the duties and obligations of bidder assumed under the bid and under any contract arising therefrom. The bid shall be executed by the designated joint venture or partner on behalf of the joint venture or partnership in its legal name.

BID SECURITY

Each bid shall be accompanied by: (a) cash; (b) a certified check made payable to the District; (c) a cashier's check made payable to the District; or (d) a bid bond payable to the District executed by the bidder as principal and surety as obligor in an amount not less than 10% of the maximum amount of the bid. Personal sureties and unregistered surety companies are unacceptable. The surety insurer shall be California admitted surety insurer, as defined in Code of Civil Procedure Section 995.120. The cash, check, or bid bond shall be given as a guarantee that the bidder shall execute the contract if it be awarded to the bidder; and shall provide the payment and performance bonds, insurance certificates, and endorsements as required herein within ten (10) calendar days after notification of the award of the contract to the bidder. Failure to provide the required documents may result in forfeiture of the bidder's bid deposit or bond to

the District, and the District may award the contract to the next lowest responsible bidder or may call for new bids.

SUBMISSION OF SEALED BIDS

Once the bid and supporting documents have been completed and signed as set forth herein, they shall be placed (along with the bid guarantee and other required materials) in an envelope (sealed, addressed, and delivered or mailed) with postage prepaid to the District at the place and to the attention of the person indicated in the Notice Inviting Bids. No oral or telephonic bids will be considered. No forms transmitted via the internet, electronic mail, facsimile, or any other electronic means will be considered unless specifically authorized by District as provided herein. The envelope shall also contain the following in the lower left-hand corner thereof:

Bid of **IFB 2627-02**

for the **Flooring Renovation**

at the District's **Station 14** located at **3255 Helix St.**

Spring Valley, CA 91977

DELIVERY AND OPENING OF BIDS

Bids will be received by the District at the address shown in the Notice Inviting Bids up to the date and time shown therein. The District will leave unopened any bid received after the specified deadline, and any such unopened bid will be returned to the bidder. It is the bidder's sole responsibility to ensure that its bid is received as specified. Bids may be submitted earlier than the dates(s) and time(s) indicated. Bidders are advised that on bid date District telephones WILL NOT be available for use by bidders or their representatives. Bids will be opened at the date and time stated in the Notice Inviting Bids, and the amount of each bid will be read aloud and recorded. All bidders may, if they desire, attend the opening of bids. The District may, in its sole discretion, elect to postpone the opening of the submitted bids. The District reserves the right to reject any or all bids and to waive any informality or irregularity in any bid. In the event of a discrepancy between the written amount of the bid price and the numerical amount of the bid price, the written amount shall govern.

WITHDRAWAL OF BID

Prior to bid opening, a bid may be withdrawn by the bidder only by means of a written request signed by the bidder or its properly authorized representative. Any request to withdraw a bid after bid opening shall be submitted in writing and in accordance with all requirements of Public Contract Code Section 5100 *et seq*.

BASIS OF AWARD; BALANCED BIDS

The District shall award the contract to the lowest responsible bidder submitting a responsive bid. The District may reject any bid which, in its opinion when compared to other bids received or to the District's internal estimates, does not accurately reflect the cost to perform the work. The District may reject as non-responsive any bid which unevenly weighs or allocates costs, including but not limited to overhead and profit to one or more particular bid items.

DISQUALIFICATION OF BIDDERS; INTEREST IN MORE THAN ONE BID

No bidder shall be allowed to make, submit, or be interested in more than one bid. However, a person, bidder, corporation, or other entity that has submitted a subbid to a bidder (or that has quoted prices of materials to a bidder) is not thereby disqualified from submitting a subbid or quoting prices to other bidders submitting a bid to the District. No person, bidder, corporation, or other entity may submit a subbid to a bidder (or quote prices of materials to a bidder) when also submitting a prime bid on the same Project.

INSURANCE REQUIREMENTS

Prior to commencement of any work under the contract, the successful bidder shall procure the insurance in the form and in the amount specified in the Contract Documents from insurers meeting all requirements specified therein.

AWARD PROCESS

Once all bids are opened and reviewed to determine the lowest responsive and responsible bidder, the District's governing Board may award the contract. The apparent successful bidder should begin to prepare the following documents: (1) the performance bond; (2) the payment bond; and (3) the required insurance certificates and endorsements. Once the District notifies the bidder of the award, the bidder will have ten (10) consecutive calendar days from the date of this notification to execute the contract and supply the District with all of the required documents and certifications. In the event the bidder fails or refuses to post the required bonds, and return executed copies of the contract within ten (10) consecutive calendar days, the District may declare the bidder's bid deposit or bond forfeited as damages caused by the failure of the bidder to post the required bonds and execute such copies of the contract, and may award the contract to the next lowest responsible bidder (or may call for new bids). Alternatively, the District may in its sole discretion extend the time for the bidder to provide the required documents and certifications; however, regardless of whether the bidder supplies the required documents and certifications in a timely manner, the contract time will begin to run ten (10) calendar days from the date of the notification. Once the District receives all of the properly drafted and executed documents and certifications from the bidder, the District shall issue a Notice to Proceed to that bidder.

FILING OF BID PROTESTS

Submitted bids will be timely made available for review upon request of any bidder. Bidders may file a "protest" of a bid with the District's representative. In order for a bidder's protest to be considered valid, the protest must:

A. Be filed in writing within three (3) business days after the bid opening date.
B. Clearly identify the specific irregularity or accusation.
C. Clearly identify the specific District staff determination or recommendation being protested.
D. Specify, in detail, the grounds of the protest and the facts supporting the protest.
E. Include all relevant supporting documentation with the protest at time of filing.

If the protest does not comply with each of these requirements, it may be rejected without further review.

If the protest is timely and complies with the above requirements, the District's representative, or other designated District staff member, shall review the basis of the protest and all relevant information. The District will provide a written response to the protestor.

WORKERS COMPENSATION

Each bidder shall submit the "Contractors Certificate Regarding Workers' Compensation" form.

PUBLIC WORKS CONTRACTOR REGISTRATION CERTIFICATION

All contractors and subcontractors that wish to bid on, be listed in a bid proposal, or enter into a contract to perform public work must be registered with the Department of Industrial Relations pursuant to Labor Code sections 1725.5 and 1771.1. No bid will be accepted, nor any contract entered into, without proof of the contractor's and subcontractors' current registration with the Department of Industrial Relations to perform public work. If awarded a contract, the bidder and its subcontractors of any tier shall maintain active registration with the Department of Industrial Relations for the duration of the Project. To this end, the bidder shall sign and submit with its bid the "Public Works Contractor Registration Certification" on the form provided, attesting to the facts contained therein. Failure to submit this form may render the bid non-responsive. In addition, each bidder shall provide the registration number for each listed subcontractor in the space provided in the "Designation of Subcontractors" form.

COMPLIANCE WITH CALIFORNIA AIR RESOURCES BOARD ("CARB") REGULATIONS

CARB implemented amendments to the In-Use Off-Road Diesel-Fueled Fleets Regulations ("Regulation") which are effective on January 1, 2024, and apply broadly to all self-propelled off road diesel vehicles 25 horsepower or greater and other forms of equipment used in California. A copy of the Regulation is available at https://ww2.arb.ca.gov/sites/default/files/barcu/regact/2022/off-roaddiesel/appa-1.pdf. Bidders are required to comply with all CARB and Regulation requirements (including without limitation all applicable sections of the Regulation as codified in Title 13 of the California Code of Regulations section 2449 et seq.) throughout the term of the Project. Bidders must provide, with their Bid, copies of Bidder's and all listed subcontractors the most recent valid Certificate of Reported Compliance ("CRC") issued by CARB. Failure to provide valid CRCs as required herein may render the Bid non-responsive.

SUBSTITUTION OF SECURITY

The Contract Documents call for monthly progress payments based upon the percentage of the work completed. Unless otherwise specified in the Notice Inviting Bids, the District will retain five percent (5%) of each progress payment as provided by the Contract Documents. At the request and expense of the successful bidder, the District will substitute securities for the amount so retained in accordance with Public Contract Code Section 22300.

PREVAILING WAGES

The District has obtained from the Director of the Department of Industrial Relations the general prevailing rate of per diem wages in the locality in which this work is to be performed for each craft or type of worker needed to execute the contract. These rates are on file and available at the District's office or may be obtained online at http://www.dir.ca.gov/OPRL/. Bidders are advised that a copy of these rates must be posted by the successful bidder at the job site(s).

DEBARMENT OF CONTRACTORS AND SUBCONTRACTORS

In accordance with the provisions of the Labor Code, contractors or subcontractors may not perform work on a public works project with a subcontractor who is ineligible to perform work on a public project pursuant to Labor Code Sections 1777.1 or 1777.7. Any contract on a public works project entered into between a contractor and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract. Any public money that is paid to a debarred subcontractor by the contractor for the Project shall be returned to the District. The contractor shall be responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the Project.

PERFORMANCE BOND AND PAYMENT BOND REQUIREMENTS

Within the time specified in the Contract Documents, the bidder to whom a contract is awarded shall deliver to the District four identical counterparts of the performance bond and payment bond in the form supplied by the District and included in the Contract Documents, which form should be carefully examined by the bidder. Failure to do so may, in the sole discretion of the District, result in the forfeiture of the bid guarantee. The surety supplying the bond must be an admitted surety insurer, as defined in Code of Civil Procedure Section 995.120, authorized to do business as such in the State of California and satisfactory to the District. The performance bond and the payment bond shall be for one hundred percent (100%) of the total bid price.

REQUEST FOR SUBSTITUTIONS

The successful bidder shall comply with the substitution request provisions set forth in the General Conditions and/or Special Conditions, including any deadlines for substitution requests which may occur prior to the bid opening date.

SALES AND OTHER APPLICABLE TAXES, PERMITS, LICENSES AND FEES

Contractor and its subcontractors performing work under this contract will be required to pay California sales tax and other applicable taxes; and to pay for permits, licenses, and fees required by the agencies with authority in the jurisdiction in which the work will be located (unless otherwise expressly provided by the Contract Documents).

EXECUTION OF CONTRACT

As required herein the bidder to whom an award is made shall execute the contract in the form included in the Contract Documents, which should be carefully examined by the bidder. The District may require appropriate evidence that the persons executing the contract are duly empowered to do so.

REQUIRED CERTIFICATIONS

Bidders for all projects involving state funds are required to submit the “Asbestos-Free Materials Certification”. This form is included in this package and must be signed under the penalty of perjury and dated, and shall be submitted to the District in accordance with Section 83 of the General Conditions. The successful bidder shall also execute, under the penalty of perjury and dated, the “Recycled Content Certification” and the “Drug-Free Workplace Certification” included in this package.

BID DEPOSIT RETURN

The District will return the security accompanying the bids of all unsuccessful bidders, except as otherwise provided herein, no later than sixty (60) calendar days after award of the contract.

END OF INFORMATION FOR BIDDERS

DOCUMENT 00300 - BID FORM

NAME OF BIDDER: _____

The undersigned, hereby declare that we have carefully examined the location of the proposed Work, and have read and examined the Contract Documents, including all plans, specifications, and all addenda, if any, for the following Project:

IFB 2627-02 Flooring Renovation, Station 14

PROJECT DESCRIPTION

Station 14 - 3255 Helix St., Spring Valley, CA 91977

STATION AND ADDRESS

The following information is provided concerning **removal of existing carpet and VCT in the indentified interior areas, preparation and polishing of the existing concrete slab, installation of new black rubber wall base, and installation of required flooring transitions**

PROJECT DESCRIPTION SUMMARY

We hereby propose to furnish all labor, materials, equipment, tools, transportation, and services, and to discharge all duties and obligations necessary and required to perform and complete the Project in a professional, complete, and efficient manner within the time stipulated for the following TOTAL BID PRICE:

BASE BID	BID PRICE (IN WRITTEN FORM)	BID PRICE (NUMERICAL)
PHASE 1		
PHASE 2 *(if applicable)*		
PHASE 3 *(if applicable)*		
TOTAL BID PRICE		

In case of discrepancy between the written price and the numerical price, the written price shall prevail.

The total Bid Price breakdown is as follows based on the Bid Items listed in the Special Provisions:

ITEM	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	EXTENDED AMOUNT
1					
2					
3					
4					
5					

The Contract duration shall commence on the date stated in the District's Notice to Proceed and shall be completed by the Contractor in the time specified in the Contract Documents. In no case shall the Contractor commence construction prior to the date stated in the District's Notice to Proceed.

Bidder certifies that it is licensed in accordance with the law providing for the registration of Contractors, License No. _____, Expiration Date _____, Class of License _____. If the bidder is a joint venture, each member of the joint venture must include the above information.

Notice of acceptance or requests for additional information provided by the District should be addressed to the undersigned at the address stated below:

_____
_____
_____
_____

The names of all persons interested in the foregoing proposal as principals are as follows:

_____
_____
_____
_____

(IMPORTANT NOTICE: If bidder or other interested person is a corporation, state legal name of corporation, also names of the president, secretary, treasurer, and manager thereof; if a co-partnership, state true name of firm, also names of all individual copartners comprising the firm; if bidder or other interested person is an individual, state first and last names in full.)

The undersigned acknowledges receipt, understanding and full consideration of the following addenda to the Contract Documents.

Addenda No. _____ _____ _____

1. Attached is the required bid security in the amount of not less than 10% of the Total Bid Price.
2. Attached is the completed Designation of Subcontractors form.
3. Attached is the completed Bidder Information form.
4. Attached is the completed Contractor's Certificate Regarding Workers' Compensation form.
5. Attached is the fully executed Non-Collusion Declaration form.
6. Attached is the completed Asbestos-Free Materials Certification form, if required.
7. Attached is the completed Recycled Content Certification form.
8. Attached is the completed Drug-Free Workplace Certification form.
9. Attached is the completed Public Works Contractor Registration Certification form.

Pursuant to Public Contract Code Section 7103.5 submitting a bid to the District, the bidder offers and agrees that if the bid is accepted, it will assign to the District all rights, title, and interest in and to all causes of action it may have under Clayton Act (15 U.S.C. Section 15) Section 4 or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder.

I hereby certify under penalty of perjury under the laws of the State of California, that all of the information submitted in connection with this Bid and all of the representations made herein are true and correct.

Firm Name _____

Firm Physical Address _____

Firm Mailing Address _____

Firm Telephone _____

Principal Name & Title _____

Principal State of Residence _____

Signature _____

Date _____

***NOTE**: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signatures of authorized officers or agents and the document shall bear the corporate seal; if bidder is a partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; and if bidder is an individual, the bidder's signature shall be placed above.*

DOCUMENT 00400 - CONTRACTOR'S CERTIFICATE REGARDING WORKERS COMPENSATION

I am aware of the provisions of Labor Code Section 3700 which require every employer to be insured against liability for workers compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Contract.

Firm Name _____

Principal Name & Title _____

Signature _____

Date _____

DOCUMENT 00410 - BID BOND

KNOW ALL PERSONS BY THESE PRESENTS: THAT we, _____
_____, as
Principal, and _____, as
Surety, are held and firmly bound unto the **SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT**, hereinafter called the "District", in the penal sum of TEN PERCENT (10%) OF THE TOTAL AMOUNT OF THE BID of the Principal submitted to the said DISTRICT for the work described below for the payment of which sum in lawful money of the United States, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted the accompanying bid dated _____ 20___, for _____
Fire Station 14 Flooring Renovation
PROJECT DESCRIPTION SUMMARY

NOW, THEREFORE. The Principal shall not withdraw said bid within the period specified therein after the opening of the same, or, if no period be specified, within sixty (60) days after said opening; and, if the Principal be awarded the contract, and shall within the period specified therefor, or if no period be specified, within ten (10) consecutive calendar days after the Award of Contract (which date shall be the day following the governing board approval of the award) complete the prescribed forms are presented to him for signature enter into a written contract with the District in accordance with the bid as accepted and give bond with good and sufficient surety or sureties, as may be required, for the faithful performance and proper fulfillment of such contract and for the payment for labor and materials used for the performance of the contract, or in the event of the withdrawal of said bid within the period specified or the failure to enter into such contract and give such bonds within the time specified. If the Principal shall pay the District the difference between the amount specified in said bid and the amount for which the District may procure the required work and/or supplies, if the latter amount be in excess of the former, together with all costs incurred by the District in again calling for bids, then the above obligation shall be void and of no effect, otherwise to remain In full force and virtue.

Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract on the call for bids, or to the work to be performed thereunder, or the specifications accompanying the same, shall in anywise affect its obligation under this bond, and It does hereby waive notice of any such change, extension of time, alteration or addition to the terms of said contract or the call for bids, or to the work, or to the specifications.

IN WITNESS WHEREOF, the above-bound parties have executed this instrument under their several seals this _____ day of _____, 20____, the name and corporate seal of each corporate party being hereto affixed and these presents duly assigned by its undersigned representative, pursuant to authority of Its governing body.

(Corporate Seal)

_____

Principal By _____

Title _____

_____

(Corporate Seal)

Surety By _____

Attorney-in-Fact

(Attach Attorney-in-Fact Certificate)

Title _____

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA, COUNTY OF _____

On _____, twenty___, before me, _____, Notary Public, personally appeared ____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that they executed the same in their authorized capacity(ies), and that by their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____
SIGNATURE OF NOTARY PUBLIC

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

CAPACITY CLAIMED BY SIGNER

☐ Individual

☐ Corporate Officer

_____
Title(s)

☐ Partner(s) ☐ Limited ☐ General

☐ Attorney-In-Fact

☐ Trustee(s)

☐ Guardian/Conservator

☐ Other:

Signer is representing: *name of person(s) or entity(ies)*

_____

_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
Title or Type of Document

_____
Number of Pages

_____
Date of Document

_____
Signer(s) Other Than Named Above

NOTE: This acknowledgement is to be completed for the Contractor/Principal.

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA, COUNTY OF _____

On _____, twenty___, before me, _____, Notary Public, personally appeared ____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that they executed the same in their authorized capacity(ies), and that by their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____
SIGNATURE OF NOTARY PUBLIC

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

CAPACITY CLAIMED BY SIGNER

☐ Individual

☐ Corporate Officer

_____
Title(s)

☐ Partner(s) ☐ Limited ☐ General

☐ Attorney-In-Fact

☐ Trustee(s)

☐ Guardian/Conservator

☐ Other:

Signer is representing: *name of person(s) or entity(ies)*

_____

_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
Title or Type of Document

_____
Number of Pages

_____
Date of Document

_____
Signer(s) Other Than Named Above

NOTE: This acknowledgement is to be completed for the Attorney-in-Fact. The Power-of-Attorney to local representatives of the bonding company must also be attached.

DOCUMENT 00420 - DESIGNATION OF SUBCONTRACTORS

In compliance with the Subletting and Subcontracting Fair Practices Act of the Public Contract Code of the State of California, each bidder shall set forth below: (a) the name and the location of the place of business, (b) the California contractor license number, (c) the DIR public works contractor registration number, and (d) the portion of the work which will be done by each subcontractor who will perform work or labor or render service to the Contractor in or about the construction of the work in an amount in excess of one-half of one percent (½%) of the Contractor's Total Bid Price. No time extension will be allowed for submission of information required by this document.

If no subcontractor is specified, for a portion of the work, or if more than one subcontractor is specified for the same portion of Work, to be performed under the Contract in excess of one-half of one percent (½%) of the Contractor's Total Bid Price the Contractor shall be deemed to have agreed that it is fully qualified to perform that Work, and that it shall perform that portion itself.

Work to be done by Subcontractor	Name of Subcontractor	Location of Business	CSLB Contractor License Number	DIR Registration Number

Work to be done by Subcontractor	Name of Subcontractor	Location of Business	CSLB Contractor License Number	DIR Registration Number

Work to be done by Subcontractor	Name of Subcontractor	Location of Business	CSLB Contractor License Number	DIR Registration Number

Firm Name _____

Principal Name & Title _____

Signature _____

Date _____

DOCUMENT 00440 - INFORMATION REQUIRED OF BIDDERS

1. INFORMATION ABOUT BIDDER

The District expressly reserves the right to reject the bid of any bidder who, upon investigation, has been determined to fail to complete similar contracts in a timely fashion or in a satisfactory manner. Such rejection would, if applicable, be based upon the principle that the bidder is "non-responsible" and poses a substantial risk of being unable to complete the work in a cost-effective, professional and timely manner.

In performing the above-described responsibility determination, the District reserves the right to utilize all possible sources of information in making its determination, including but not limited to: inquiries to regulatory State Boards and agencies; Dun and Bradstreet credit reports, inquiries to companies and public entities for which the contractor has previously performed work, reference checks and examination of all public records. Bidders are advised that failure to complete all required information set forth below may render the bid non-responsive.

The bidder must provide the following information:
Indicate "N/A" where applicable

NOTE: Where Bidder is a joint venture, pages shall be duplicated, and information provided for all parties to the joint venture.

Name of Bidder: _____
Type, if Entity: _____
Bidder Address: _____
_____
_____
_____
FACSIMILE NUMBER TELEPHONE NUMBER
_____
ELECTRONIC MAIL ADDRESS

How many years has Bidder's organization been in business as a Contractor?
_____

How many years has Bidder's organization been in business under its present name?
_____

Under what other or former names has Bidder's organization operated?
_____

If Bidder's organization is a corporation, answer the following:
Date of Incorporation: _____
State of Incorporation: _____
President's Name: _____
Vice President's Name(s): _____
_____
Secretary's Name: _____
Treasurer's Name: _____

If an individual or a partnership, answer the following:
Date of Organization: _____

Name and address of all partners (state whether general or limited partnership):

_____
_____
_____

If other than a corporation or partnership, describe organization and name principals:

_____
_____
_____

List other states in which Bidder's organization is legally qualified to do business.

_____
_____
_____

What type of work does the Bidder normally perform with its own forces?

_____
_____
_____

Has Bidder ever failed to complete any work awarded to it? If so, note when, where, and why:

_____
_____
_____

Within the last five years, has any officer or partner of Bidder's organization ever been an officer or partner of another organization when it failed to complete a contract? If so, attach a separate sheet of explanation:

_____
_____
_____

List Trade References:

_____

_____

_____

List Bank References (Bank and Branch Address):

_____

_____

_____

Name of Bonding Company and Name and Address of Agent:

_____

_____

_____

List any lawsuits that you have been named in within the last 5 years.

_____

_____

_____

2. LIST OF CURRENT PROJECTS (Backlog)

Duplicate Page if needed for listing additional current projects

Project (Including contact name & phone #)	Description of Bidder's Work	Completion Date	Cost of Bidder's Work

3. LIST OF COMPLETED PROJECTS - LAST THREE YEARS

Duplicate Page if needed for listing additional current projects

Please include only those projects which are similar enough to demonstrate Bidder's ability to perform the required Work.

Project Client (Including contact name & phone #)	Description of Bidder's Work	Period of Performance	Cost of Bidder's Work

4. EXPERIENCE AND TECHNICAL QUALIFICATIONS QUESTIONNAIRE

Personnel:

The Bidder shall identify the key personnel to be assigned to this project in a management, construction supervision or engineering capacity.

List each person's job title, name and percent of time to be allocated to this project:

_____
_____
_____

Summarize each person's specialized education:

_____
_____
_____

List each person's years of construction experience relevant to the project:

_____
_____
_____

Summarize such experience:

_____
_____
_____

Bidder agrees that personnel named in this Bid will remain on this Project until completion of all relevant Work, unless substituted by personnel of equivalent experience and qualifications approved in advance by the District.

Additional Bidder's Statements:

If the Bidder feels that there is additional information which has not been included in the questionnaire above, and which would contribute to the qualification review, it may add that information in a statement here or on an attached sheet, appropriately marked.

_____
_____
_____

5. VERIFICATION AND EXECUTION

These Bid Forms shall be executed only by a duly authorized official of the Bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing information is true and correct:

Firm Name _____

Principal Name & Title _____

Signature _____

Date _____

DOCUMENT 00450 - ASBESTOS-FREE MATERIALS CERTIFICATION

The undersigned declares that they are the person who executed the bid for the ___IFP 2627-02 - Fire Station 14 Flooring Renovation_____ (hereinafter referred to as the "Project"), and submitted it to the **SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT** (hereinafter referred to as the "District") on behalf of _____ (hereinafter referred to as the "Contractor").

To the best of my knowledge, information and belief, in completing the Contractor's Work for the Project, no material furnished, installed or incorporated into the Project will contain, or in itself be composed of, any materials listed by the federal or state EPA or federal or state health agencies as a hazardous material.

Any disputes involving the question of whether or not material installed with asbestos-containing equipment are settled by electron microscopy; the cost of any such tests shall be paid by the Contractor.

All work or materials installed by the Contractor which is found to contain asbestos, or work or material installed with asbestos-containing equipment, will be immediately rejected and this work shall be removed and replaced by the Contractor at no additional cost to the District.

Decontamination and removal of work found to contain asbestos, or work installed with asbestos-containing equipment shall be done only under supervision of a qualified consultant, knowledgeable in the field of asbestos abatement and accredited by the Environmental Protection Agency.

The ASBESTOS REMOVAL CONTRACTOR shall be an EPA accredited contractor qualified in the removal of asbestos and shall be chosen and approved by the Asbestos Consultant who shall have sole discretion and final determination in this matter.

The asbestos consultant shall be chosen and approved by the Construction Manager/Architect or the District who shall have sole discretion and final determination in this matter.

The work will not be accepted until asbestos contamination is reduced to levels deemed acceptable by the Asbestos Consultant.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on this ___ day of _____, twenty___ at _____.

By _____ _____

CONTRACTOR SIGNATURE CONTRACTOR PRINTED NAME

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA, COUNTY OF _____

On _____, twenty___, before me, _____, Notary Public, personally appeared ____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that they executed the same in their authorized capacity(ies), and that by their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____
SIGNATURE OF NOTARY PUBLIC

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

CAPACITY CLAIMED BY SIGNER

☐ Individual

☐ Corporate Officer

_____
Title(s)

☐ Partner(s) ☐ Limited ☐ General

☐ Attorney-In-Fact

☐ Trustee(s)

☐ Guardian/Conservator

☐ Other:

Signer is representing: *name of person(s) or entity(ies)*

_____

_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
Title or Type of Document

_____
Number of Pages

_____
Date of Document

_____
Signer(s) Other Than Named Above

DOCUMENT 00460 - RECYCLED CONTENT CERTIFICATION

The undersigned declares that they are the person who executed the bid for the

_____

(hereinafter referred to as the “Project”) and submitted it to the SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT (hereinafter referred to as the “District”) on behalf of hereinafter referred to as the “Contractor”).

Pursuant to Public Contract Code Sections 12205 and 22152, all contractors are required to certify in writing under penalty of perjury the minimum (if not exact) percentage of recycled content in materials, goods, or supplies offered or products used in the performance of their contract, regardless of whether the product meets the required recycled product percentage as defined in Public Contract Code Section 12209. The recycled content shall include both post-consumer material and secondary material as defined in Public Contract Code Section 12200 shall apply.

I declare under penalty of perjury under the laws of the State of California that the following percentages of Post-consumer Material and Secondary Material is in the materials, goods or supplies offered for, or products used in, the performance of the Contract for the Project:

_____ % Post Consumer Material _____ % Secondary Material

Executed on _____ day of _____, 20____, at _____.

_____
NAME OF CONTRACTOR (PRINT OR TYPE)

By

_____
SIGNATURE

_____
PRINT NAME

_____
TITLE

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA, COUNTY OF _____

On _____, twenty___, before me, _____, Notary Public, personally appeared ____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that they executed the same in their authorized capacity(ies), and that by their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____
SIGNATURE OF NOTARY PUBLIC

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

CAPACITY CLAIMED BY SIGNER

☐ Individual

☐ Corporate Officer

_____
Title(s)

☐ Partner(s) ☐ Limited ☐ General

☐ Attorney-In-Fact

☐ Trustee(s)

☐ Guardian/Conservator

☐ Other:

Signer is representing: *name of person(s) or entity(ies)*

_____

_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
Title or Type of Document

_____
Number of Pages

_____
Date of Document

_____
Signer(s) Other Than Named Above

DOCUMENT 00480 - DRUG-FREE WORKPLACE CERTIFICATION

This Drug Free Workplace Certification form is part of the Contract made by and between the **SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT** (hereinafter referred to as the "District") and _____ (hereinafter referred to as the "Contractor") for the **IFB 2627-02 - Station 14 Flooring Renovation** Project (hereinafter referred to as the "Project"). This form is required from all successful bidders pursuant to the Drug Free Workplace Act of 1990 (Government Code Section 8350 et seq.) The Drug Free Workplace Act of 1990 requires that every person or organization awarded a contract or grant for procurement of any property or service from any State agency must certify that it will provide a drug free workplace by doing certain specified acts. In addition, the Act provides that each contract or grant awarded by a State agency may be subject to suspension of payments or termination, and the contractor or grantee may be subject to debarment from future contracting, if the contracting agency determines that specified acts have occurred.

Pursuant to Government Code Section 8355, every person or organization awarded a contract or grant from a State agency shall certify that it will provide a drug free workplace by doing all of the following:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in their workplace and specifying actions which will be taken against employees for violations of the prohibition.
2. Establishing a drug free awareness program to inform employees about all of the following:
    a. The dangers of drug abuse in the workplace.
    b. The person's or organization's policy of maintaining a drug free workplace.
    c. The availability of drug counseling, rehabilitation and employee assistance programs; and
    d. The penalties that may be imposed upon employees for drug abuse violations.
3. Requiring that each employee engaged in the performance of the contract or grant be given a copy of the statement required by subdivision "A," and that, as a condition of employment on the contract or grant, the employee agrees to abide by the terms of the statement.

I, the undersigned, agree to fulfill the terms and requirements of the Drug Free Workplace Act as it now exists or may hereinafter be amended. Particularly, I shall abide by Government Code Section 8355 when performing the Contract for the Project by:

1. Publishing a statement notifying employees concerning the prohibition of controlled substances at my workplace.
2. Establishing a drug free awareness program; and

3. Requiring that each employee engaged in the performance of the contract be given a copy of the statement required by Section 8355(a) and agree to abide by the terms of that statement.

I also understand that if the District determines that I have either: (a) made a false certification herein; or (b) violated this certification by failing to conduct the requirements of Section 8355, the Contract awarded herein is subject to termination, suspension of payments, or both. I further understand that if I violate the terms of the Drug Free Workplace Act of 1990, I may be subject to debarment in accordance with the requirements of the Act.

I acknowledge that I am aware of the provisions of Government Code Section 8350 et seq., and hereby certify that I will adhere to the requirements of the Drug Free Workplace Act of 1990.

Executed on this _____ day of _____, 20____, at _____(time)

_____
NAME OF CONTRACTOR (PRINT OR TYPE)

By

_____
SIGNATURE

_____
PRINT NAME

_____
TITLE

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA, COUNTY OF _____

On _____, twenty___, before me, _____, Notary Public, personally appeared ____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that they executed the same in their authorized capacity(ies), and that by their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____
SIGNATURE OF NOTARY PUBLIC

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

CAPACITY CLAIMED BY SIGNER

☐ Individual

☐ Corporate Officer

_____
Title(s)

☐ Partner(s) ☐ Limited ☐ General

☐ Attorney-In-Fact

☐ Trustee(s)

☐ Guardian/Conservator

☐ Other:

Signer is representing: *name of person(s) or entity(ies)*

_____

_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
Title or Type of Document

_____
Number of Pages

_____
Date of Document

_____
Signer(s) Other Than Named Above

DOCUMENT 00485 - PUBLIC WORKS CONTRACTOR REGISTRATION CERTIFICATION

Pursuant to Labor Code sections 1725.5 and 1771.1, all contractors and subcontractors that wish to bid on, be listed in a bid proposal, or enter into a contract to perform public work must be registered with the Department of Industrial Relations. See http://www.dir.ca.gov/Public-Works/PublicWorks.html for additional information.

No bid will be accepted, nor any contract entered into, without proof of the contractor's and subcontractors' current registration with the Department of Industrial Relations to perform public work.

Bidder hereby certifies that it is aware of the registration requirements set forth in Labor Code sections 1725.5 and 1771.1 and is currently registered as a contractor with the Department of Industrial Relations.

Name of Bidder: _____

DIR Registration Number: _____

Bidder further acknowledges:

1) Bidder shall maintain a current DIR registration for the duration of the project.
2) Bidder shall include the requirements of Labor Code sections 1725.5 and 1771.1 in its contract with subcontractors and ensure that all subcontractors are registered at the time of bid opening and maintain registration status for the duration of the project.
3) Failure to submit this form or comply with any of the above requirements may result in a finding that the bid is non-responsive.

Firm Name _____

Principal Name & Title _____

Signature _____

Date _____

DOCUMENT 00487 - CALIFORNIA AIR RESOURCES BOARD COMPLIANCE CERTIFICATION

Bidder hereby acknowledges that they have reviewed the California Air Resources Board's policies, rules, and regulations; and are familiar with the requirements of the California Code of Regulations (Chapter 9 to Division 3 of Title 13) effective on January 1, 2024 ("Regulation"). Bidder hereby certifies (subject to penalty for perjury) that the option checked below relating to the Bidder's fleet, and/or that of their subcontractor(s) ("Fleet") is true and correct:

☐ The Fleet is subject to the requirements of the Regulation, and the appropriate Certificate(s) of Reported Compliance have been attached hereto.

☐ The Fleet is exempt from the Regulation under section 2449.1(f)(2), and a signed description of the subject vehicles and reasoning for exemption has been attached hereto.

☐ Bidder and/or their subcontractor is unable to procure R99 or R100 renewable diesel fuel as defined in the Regulation pursuant to section 2449.1(f)(3). Bidder shall keep detailed records describing the normal refueling methods, their attempts to procure renewable diesel fuel, and proof that shows they were not able to procure renewable diesel (i.e., third party correspondence or vendor bids).

☐ The Fleet is exempt from the requirements of the Regulation pursuant to section 2449(i)(4) because this Project has been deemed an Emergency, as defined under section 2449(c)(18). Bidder shall only operate the exempted vehicles in the emergency situation and records of the exempted vehicles must be maintained pursuant to section 2449(i)(4).

☐ The Fleet does not fall under the Regulation or are otherwise exempted and a detailed reasoning is attached hereto.

Firm Name _____

Principal Name & Title _____

Signature _____

Date _____

DOCUMENT 00490 - NON-COLLUSION DECLARATION

The undersigned declares:

I am the _____(Title) of _____(Firm), the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted their bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that they have full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____(Date), at _____ (City), _____ (State).

Firm Name _____

Principal Name & Title _____

Signature _____

Date _____

DOCUMENT 00495 - IRAN CONTRACTING ACT CERTIFICATION

(Public Contract Code Section 2200 *et seq.*)

As required by California Public Contract Code Section 2204, the Contractor certifies subject to penalty for perjury that the option checked below relating to the Contractor's status in regard to the Iran Contracting Act of 2010 (Public Contract Code Section 2200 et seq.) is true and correct:

☐ The Contractor is not:

1. identified on the current list of persons and entities engaging in investment activities in Iran prepared by the California Department of General Services in accordance with Public Contract Code Section 2203 subdivision (b); or

2. a financial institution that extends, for 45 days or more, credit in the amount of $20,000,000 or more to any other person or entity identified on the current list of persons and entities engaging in investment activities in Iran prepared by the California Department of General Services in accordance with subdivision (b) of Public Contract Code Section 2203, if that person or entity uses or will use the credit to provide goods or services in the energy sector in Iran.

☐ The District has exempted the Contractor from the requirements of the Iran Contracting Act of 2010 after making a public finding that, absent the exemption, the District will be unable to obtain the goods and/or services to be provided pursuant to the Contract.

☐ The amount of the Contract payable to the Contractor for the Project does not exceed $1,000,000.

Signed _____

Titled _____

Firm _____

Date _____

Note: In accordance with Public Contract Code Section 2205, false certification of this form shall be reported to the California Attorney General and may result in civil penalties equal to the greater of $250,000 or twice the Contract amount, termination of the Contract and/or ineligibility to bid on contracts for three years.

DOCUMENT 00500 – SCOPE

ARTICLE 1.
SCOPE OF WORK The Contractor shall perform all Work within the time stipulated the Contract and shall provide all labor, materials, equipment, tools, utility services, and transportation to complete all of the Work required in strict compliance with the Contract Documents.

IFB 2627-02 - Station 14 Flooring Renovation
PROJECT DESCRIPTION

3255 Helix St., Spring Valley, CA 91977
STATION AND ADDRESS

The following information is provided concerning _____

_____
PROJECT DESCRIPTION SUMMARY

As necessary, attachments may be added to expand and clarify the scope of work and will be listed here:

1. Remove and dispose of existing carpet - 2,277 SF
2. Remove and dispose of existing VCT - 292 SF
3. Remove and dispose of existing wall base - 792 LF
4. Polish existing concrete / areas exposed after flooring removal - 2,529 SF
5. Furnish and install flooring transitions - 26 LF
6. Furnish and install new black rubber wall base - 792 LF

Attachment A (Detailed Scope of Work)

The Contractor and its surety shall be liable to the District for any damages arising as a result of the Contractor's failure to comply with this obligation, and the Contractor shall not be excused with respect to any failure to so comply by act or omission of the Construction Manager, Architect, Engineer, Inspector, Division of the State Architect, or representative of an of them, unless such act or omission actually prevents the Contractor from fully complying with the Contract Documents and the Contractor protests, in accordance with the Contract Documents that the act or omission is preventing the Contractor from fully complying with the Contract Documents. Such protest shall not be effective unless reduced to writing and filed with the District office within five (5) days of the date of occurrence of the act or omission preventing the Contractor from fully complying with the Contract Documents.

ARTICLE 2.
TIME FOR COMPLETION The Work shall be commenced on the date stated in the District's Notice to Proceed. The Contractor shall complete all Work required by the Contract Documents

not later than ten (10) working days (for Phase 1), and _____ (____) working days (for Phase 2, if applicable) from the date stated in the Notice to Proceed. By its signature hereunder, Contractor agrees the time for completion set forth above is adequate and reasonable to complete the Work.

ARTICLE 3.
CONTRACT PRICE See Document 00300. Contract price will be based on the awarded bid. Payment shall be made as set forth in the General Conditions.

ARTICLE 4.
LIQUIDATED DAMAGES In accordance with Government Code section 53069.85, it is agreed that the Contractor will pay the District the sum of Five Hundred Dollars ($500.00) for each and every calendar day of delay beyond the time prescribed in the Contract Documents for finishing the Work, as Liquidated Damages and not as a penalty or forfeiture. In the event this is not paid, the Contractor agrees the District may deduct that amount from any money due or that may become due the Contractor under the Contract. This Article does not exclude recovery of other damages specified in the Contract Documents.

ARTICLE 5.
CONTRACT DOCUMENTS The "Contract Documents" will be attached to the final contract and may include:

Notice Inviting Bids
Information for Bidders
Bid Form
Contractor's Certificate Regarding Workers' Compensation
Bid Bond
Designation of Subcontractors
Information Required of Bidders
Asbestos-Free Material Certification
Drug-Free Workplace Certifications
Recycled Content Certification
Public Works Contractor Registration Certification
Non-Collusion Declaration
Iran Contracting Act Certification
Contract
Performance Bond
Payment Bond
General Conditions
Special Provisions
Scope of Work
Addenda
Approved and fully executed change orders
Any other documents contained in or incorporated into the Contract

The Contractor shall complete the Work in strict accordance with all of the Contract Documents. All of the Contract Documents are intended to be complementary. Work required by one of the Contract Documents and not by others shall be done as if required by all. This Contract shall supersede any prior agreement of the parties.

ARTICLE 6.
PROVISIONS REQUIRED BY LAW Each and every provision of law required to be included in these Contract Documents shall be deemed to be included in these Contract Documents, which shall be read and enforced as though it were included herein. The Contractor shall comply with all requirements of the California Labor Code applicable to this Project.

ARTICLE 7.
SUBSTITUTION OF SECURITIES At the request and expense of the successful Bidder, the District will substitute securities for the amount so retained in accordance with Public Contract Code Section 22300.

ARTICLE 8.
INDEMNIFICATION Contractor shall provide indemnification as set forth in the General Conditions.

ARTICLE 9.
PREVAILING WAGES Contractor shall comply with the prevailing wage provisions of the California Labor Code and the prevailing wage rate determinations of the Department of Industrial Relations. These rates are on file at the District's offices or may be obtained online at http//www.dir.ca.gov/dlsr. A copy of these rates shall be posted at the job Site by the Contractor.

ARTICLE 10.
RECORD AUDIT In accordance with Government Code Section 8546.7, records of both the District and the Contractor shall be subject to examination and audit by the Auditor General for a period of three (3) years after final payment.

DOCUMENT 00600 - PERFORMANCE BOND

KNOW ALL PERSONS BY THESE PRESENTS:

THAT WHEREAS, **SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT** (hereinafter referred to as "District") has awarded to _____, (hereinafter referred to as the "Contractor") _____ an agreement for **IFB 2627-02 - Flooring Renovation** (hereinafter referred to as the "Project").

WHEREAS the work to be performed by the Contractor is more particularly set forth in the Contract Documents for the Project dated _____, (hereinafter referred to as "Contract Documents"), the terms and conditions of which are expressly incorporated herein by reference; and

WHEREAS, the Contractor is required by said Contract Documents to perform the terms thereof and to furnish a bond for the faithful performance of said Contract Documents.

NOW, THEREFORE, we, _____, the undersigned Contractor and _____ as Surety, a corporation organized and duly authorized to transact business under the laws of the State of California, are held and firmly bound unto the District in the sum of _____ DOLLARS, ($_____), said sum being not less than one hundred percent (100%) of the total amount of the Contract, for which amount well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that, if the Contractor, or their heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and agreements in the Contract Documents and any alteration thereof made as therein provided, on its part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their intent and meaning; and shall faithfully fulfill all obligations including the one-year guarantee of all materials and workmanship; and shall indemnify and save harmless the District, its officers and agents, as stipulated in said Contract Documents, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

As a part of the obligation secured hereby and in addition to the face amount specified therefore, there shall be included costs and reasonable expenses and fees including reasonable attorney's fees, incurred by District in enforcing such obligation.

As a condition precedent to the satisfactory completion of the Contract Documents, unless otherwise provided for in the Contract Documents, the above obligation shall hold good for a

period of one (1) year after the acceptance of the work by District, during which time if Contractor shall fail to make full, complete, and satisfactory repair and replacements and totally protect the District from loss or damage resulting from or caused by defective materials or faulty workmanship. The obligations of Surety hereunder shall continue so long as any obligation of Contractor remains. Nothing herein shall limit the District's rights or the Contractor or Surety's obligations under the Contract, law or equity, including, but not limited to, California Code of Civil Procedure section 337.15.

Whenever Contractor shall be, and is declared by the District to be, in default under the Contract Documents, the Surety shall remedy the default pursuant to the Contract Documents, or shall promptly, at the District's option:

1. Take over and complete the Project in accordance with all terms and conditions in the Contract Documents; or

2. Obtain a bid or bids for completing the Project in accordance with all terms and conditions in the Contract Documents and upon determination by Surety of the lowest responsive and responsible bidder, arrange for a Contract between such bidder, the Surety and the District, and make available as work progresses sufficient funds to pay the cost of completion of the Project, less the balance of the contract price, including other costs and damages for which Surety may be liable. The term "balance of the contract price" as used in this paragraph shall mean the total amount payable to Contractor by the District under the Contract and any modification thereto, less any amount previously paid by the District to the Contractor and any other set offs pursuant to the Contract Documents.

3. Permit the District to complete the Project in any manner consistent with California law and make available as work progresses sufficient funds to pay the cost of completion of the Project, less the balance of the contract price, including other costs and damages for which Surety may be liable. The term "balance of the contract price" as used in this paragraph shall mean the total amount payable to Contractor by the District under the Contract and any modification thereto, less any amount previously paid by the District to the Contractor and any other set offs pursuant to the Contract Documents.

Surety expressly agrees that the District may reject any contractor or subcontractor which may be proposed by Surety in fulfillment of its obligations in the event of default by the Contractor.

Surety shall not utilize Contractor in completing the Project nor shall Surety accept a bid from Contractor for completion of the Project if the District, when declaring the Contractor in default, notifies Surety of the District's objection to Contractor's further participation in the completion of the Project.

The Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract Documents or to the Project to be performed

thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract Documents or to the Project.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this _____ day of _____, 20____.

_____
CONTRACTOR/PRINCIPAL

_____
NAME

_____
SIGNATURE

SURETY:

_____
ATTORNEY-IN-FACT SIGNATURE

The rate of premium on this bond is _____ per thousand. The total amount of premium charges, $_____.
(The above must be filled in by corporate attorney.)

THIS IS A REQUIRED FORM

Any claims under this bond may be addressed to:

(Name and Address of Surety) _____
_____
_____

(Name and Address of Agent or Representative for service of process in California, if different from above) _____
_____
_____

(Telephone number of Surety and Agent or Representative for service of process in California) _____

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA, COUNTY OF _____

On _____, twenty___, before me, _____, Notary Public, personally appeared ____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that they executed the same in their authorized capacity(ies), and that by their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____
SIGNATURE OF NOTARY PUBLIC

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

CAPACITY CLAIMED BY SIGNER

☐ Individual

☐ Corporate Officer

_____
Title(s)

☐ Partner(s) ☐ Limited ☐ General

☐ Attorney-In-Fact

☐ Trustee(s)

☐ Guardian/Conservator

☐ Other:

Signer is representing: *name of person(s) or entity(ies)*

_____

_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
Title or Type of Document

_____
Number of Pages

_____
Date of Document

_____
Signer(s) Other Than Named Above

NOTE: This acknowledgement is to be completed for the Contractor/Principal.

Notary Acknowledgment

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STATE OF CALIFORNIA, COUNTY OF _____

On _____, twenty___, before me, _____, Notary Public, personally appeared ____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that they executed the same in their authorized capacity(ies), and that by their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____
SIGNATURE OF NOTARY PUBLIC

OPTIONAL

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☐ Individual

☐ Corporate Officer

_____
Title(s)

☐ Partner(s) ☐ Limited ☐ General

☐ Attorney-In-Fact

☐ Trustee(s)

☐ Guardian/Conservator

☐ Other:

Signer is representing: *name of person(s) or entity(ies)*

_____

_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
Title or Type of Document

_____
Number of Pages

_____
Date of Document

_____
Signer(s) Other Than Named Above

NOTE: This acknowledgement is to be completed for the Attorney-in-Fact. The Power-of-Attorney to local representatives of the bonding company must also be attached.

DOCUMENT 00610 - PAYMENT BOND

KNOW ALL PERSONS BY THESE PRESENTS that

WHEREAS the SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT (hereinafter designated as the "District"), by action taken or a resolution passed on _____, 20____, has awarded to _____, hereinafter designated as the "Principal," a contract for the work described as follows: _____ (the "Project"); and

WHEREAS, said Principal is required to furnish a bond in connection with said contract; providing that if said Principal or any of its Subcontractors shall fail to pay for any materials, provisions, provender, equipment, or other supplies used in, upon, for or about the performance of the work contracted to be done, or for any work or labor done thereon of any kind, or for amounts due under the Unemployment Insurance Code or for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of said Principal and its Subcontractors with respect to such work or labor the Surety on this bond will pay for the same to the extent hereinafter set forth.

NOW THEREFORE, we, the Principal and _____ as Surety, are held and firmly bound unto the District in the penal sum of _____ Dollars ($_____) lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if said Principal, their or its subcontractors, heirs, executors, administrators, successors or assigns, shall fail to pay any of the persons named in Section 9100 of the Civil Code, fail to pay for any materials, provisions or other supplies, used in, upon, for or about the performance of the work contracted to be done, or for any work or labor thereon of any kind, or amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract, or for any amounts required to be deducted, withheld, and paid over to the Employment Development Department or Franchise Tax Board from the wages of employees of the contractor and their subcontractors pursuant to Revenue and Taxation Code Section 18663, with respect to such work and labor the Surety or Sureties will pay for the same, in an amount not exceeding the sum herein above specified, and also, in case suit is brought upon this bond, all litigation expenses incurred by the District in such suit, including reasonable attorneys' fees, court costs, expert witness fees and investigation expenses.

This bond shall inure to the benefit of any of the persons named in Section 9100 of the Civil Code so as to give a right of action to such persons or their assigns in any suit brought upon this bond.

It is further stipulated and agreed that the Surety on this bond shall not be exonerated or released from the obligation of this bond by any change, extension of time for performance, addition, alteration or modification in, to, or of any contract, plans, specifications, or agreement pertaining or relating to any scheme or work of improvement herein above described, or pertaining or relating to the furnishing of labor, materials, or equipment therefore, nor by any change or modification of any terms of payment or extension of the time for any payment pertaining or relating to any scheme or work of improvement herein above described, nor by any rescission or attempted rescission or attempted rescission of the contract, agreement or bond, nor by any conditions precedent or subsequent in the bond attempting to limit the right of recovery of claimants otherwise entitled to recover under any such contract or agreement or under the bond, nor by any fraud practiced by any person other than the claimant seeking to recover on the bond and that this bond be construed most strongly against the Surety and in favor of all persons for whose benefit such bond is given, and under no circumstances shall Surety be released from liability to those for whose benefit such bond has been given, by reason of any breach of contract between the owner or District and original contractor or on the part of any obligee named in such bond, but the sole conditions of recovery shall be that claimant is a person described in Civil Code Section 9100, and has not been paid the full amount of his claim and that Surety does hereby waive notice of any such change, extension of time, addition, alteration or modification herein mentioned.

IN WITNESS WHEREOF, two (2) identical counterparts of this instrument, each of which shall for all purposes be deemed unoriginal thereof, have been duly executed by the Principal and Surety above named, on the _____ day of _____, 20____, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

(Corporate Seal of Principal, if corporation) _____
Principal (Property Name of Contractor)

_____
Signature of Contractor

(Seal of Surety) _____
Surety

_____
Signature of Attorney-In-Fact

(Attached Attorney-In-Fact Certificate and Required Acknowledgements)

*Note: Appropriate Notarial Acknowledgments of Execution by Contractor and surety and a Power of Attorney MUST BE ATTACHED.

THIS IS A REQUIRED FORM

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA, COUNTY OF _____

On _____, twenty___, before me, _____, Notary Public, personally appeared ____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that they executed the same in their authorized capacity(ies), and that by their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____
SIGNATURE OF NOTARY PUBLIC

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

CAPACITY CLAIMED BY SIGNER

☐ Individual

☐ Corporate Officer

_____
Title(s)

☐ Partner(s) ☐ Limited ☐ General

☐ Attorney-In-Fact

☐ Trustee(s)

☐ Guardian/Conservator

☐ Other:

Signer is representing: *name of person(s) or entity(ies)*

_____

_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
Title or Type of Document

_____
Number of Pages

_____
Date of Document

_____
Signer(s) Other Than Named Above

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STATE OF CALIFORNIA, COUNTY OF _____

On _____, twenty___, before me, _____, Notary Public, personally appeared ____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that they executed the same in their authorized capacity(ies), and that by their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____
SIGNATURE OF NOTARY PUBLIC

OPTIONAL

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_____
Title(s)

☐ Partner(s) ☐ Limited ☐ General

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☐ Trustee(s)

☐ Guardian/Conservator

☐ Other:

Signer is representing: *name of person(s) or entity(ies)*

_____

_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
Title or Type of Document

_____
Number of Pages

_____
Date of Document

_____
Signer(s) Other Than Named Above

NOTE: This acknowledgement is to be completed for the Attorney-in-Fact. The Power-of-Attorney to local representatives of the bonding company must also be attached.

DOCUMENT 00700 - GENERAL CONDITIONS

ARTICLE 1.
DEFINITIONS

1. Acceptable, Acceptance or words of similar import shall be understood to be the acceptance of the District Representative and/or the District.

2. Act of God an Act of God is an earthquake of magnitude 3.5 on the Richter scale and tidal waves.

3. Approval means written authorization by District Representative and/or District.

4. Architect means the architect employed by District to provide architecture and related services for the Project.

5. Construction Manager means the construction manager, if any, employed by the District to provide construction management and related services for the Project.

6. Contract or Contract Documents include all contract documents as stated in the Contract.

7. Day shall mean calendar day unless otherwise specifically designated.

8. District and Contractor are those stated in the Contract. The terms District and Owner may be used interchangeably.

9. District Representative shall mean **Division Chief Brian Lieberman**, or their designee, acting either directly or through properly authorized agents, such as agents acting within the scope of the particular duties entrusted to them. Also sometimes referred to as the "District's Representative" or "Representative" in the Contract Documents.

10. Equal, Equivalent, Satisfactory, Directed, Designated, Selected, As Required and similar words shall mean the written approval, selection, satisfaction, direction, or similar action of the District Representative and/or District.

11. Indicated, Shown, Detailed, Noted, Scheduled or words of similar meaning shall mean that reference is made to the drawings, unless otherwise noted. It shall be understood that the direction, designation, selection, or similar import of the District Representative and/or District is intended, unless stated otherwise.

12. Install means the complete installation of any item, equipment or material.

13. Material shall include machinery, equipment, manufactured articles, or construction such as form work, fasteners, etc., and any other classes of material to be furnished in connection with the Contract. All materials shall be new unless specified otherwise.

14. Perform shall mean that the Contractor, at Contractor's expense, shall take all actions necessary to complete The Work, including furnishing of necessary labor, tools, and equipment, and providing and installing Materials that are indicated, specified, or required to complete such performance.

15. Project is The Work planned by District as provided in the Contract Documents.

16. Provide shall include provide complete in place, which is furnish, install, evaluate and make ready for use.

17. Recyclable Waste Materials shall mean materials removed from the Project Site which are required to be diverted to a recycling center rather than an area landfill. Recyclable Waste Materials include asphalt, concrete, brick, concrete block, and rock.

18. Required and words of similar meaning are used, it shall mean "as required to properly complete the work" as required by the Construction Manager, Architect and/or District, unless stated otherwise.

19. Specifications means that portion of the Contract Documents consisting of the written requirements for materials, equipment, construction systems, standards and workmanship for the work. Except for Sections 1-9 of the Standard Specifications for Public Works Construction, 2009 Edition ("Greenbook"), which are specifically excluded from incorporation into these Contract Documents, The Work shall be done in accordance with the Greenbook, including all current supplements, addenda, and revisions thereof. In the case of conflict between the Greenbook and the Contract Documents, the Contract Documents shall prevail.

20. Site or Project Site is the lands and facilities upon which The Work is to be performed, including such access to other lands and facilities designated in the Contract Documents.

21. Subcontractor as used herein, includes those having a direct contract with Contractor and one who furnishes material worked to a special design according to plans, drawings, and specifications of this work, but does not include one who merely furnishes material not so worked.

22. Surety is the person, firm, or corporation, admitted as a California admitted surety, which executes as surety the Contractor's Performance Bond and Payment Bond for Public Works. Surety must be an admitted surety insurer pursuant to Code of Civil Procedure section 995.120.

23. The Work means the entire improvement planned by the District pursuant to the Contract Documents.

24. Work means labor, equipment and materials incorporated in, or to be incorporated in, the construction covered by the Contract Documents.

25. Workers include laborers, workers, mechanics, and any supervisors thereto.

ARTICLE 2.
CONTRACT DOCUMENTS

1. **Contract Documents**
   The Contract Documents are complementary, and what is called for by one shall be as binding as if called for by all. The intention of the Contract Documents is to provide the District with complete and fully operational facilities as indicated and specified, including all labor and materials, equipment and transportation necessary for the proper execution of the Work. Materials or work described in words which as applied have a well-known technical or trade meaning shall be deemed to refer to such recognized standards.

2. **Interpretations**
   The Contract Documents are intended to be fully cooperative and to be complementary. If Contractor observes that any documents are in conflict, the Contractor shall promptly notify the District Representative in writing by submission of a Request for Information. The Request for Information procedure may not be used to request any changes which shall be adjusted as provided in the Contract Documents for changes in work. In case of conflicts between the Contract Documents, the order of precedence shall be as follows:

   1. Change Orders or Work Change Directives
   2. Addenda
   3. Special Provisions (or Special Conditions)
   4. Scope of Work
   5. Contract
   6. General Conditions
   7. Information for Bidders
   8. Notice Inviting Bids
   9. Contractor’s Bid Forms
   10. Greenbook (except for Sections 1-9)
   11. Standard Plans
   12. Reference Documents

   With reference to the Drawings, the order of precedence shall be as follows:

   1. Figures govern over scaled dimensions
   2. Detail Drawings govern over General Drawings

3. Addenda or Change Order drawings govern over Contract Drawings
4. Contract Drawings govern over Standard Drawings
5. Contract Drawings govern over Shop Drawings

3. **Conflicts in Contract Documents**
   Notwithstanding the orders of precedence established above, in the event of conflicts, the higher standard shall always apply.

4. **Compliance with Applicable Laws**
   Drawings and specifications are intended to comply with all laws, ordinances, rules and regulations of authorities having jurisdiction, and were referred to in the Contract Documents, said laws, ordinances, rules and regulations shall be considered as part of said Contract Documents within the limits specified.

5. **Addenda and Deferred Approvals**
   Addenda shall govern over all other Contract Documents. Subsequent addenda issued shall govern over prior addenda only to the extent specified.

6. **Organization of Contract Documents**
   Organization of the Contract Documents into divisions, sections, and articles, and arrangement of drawings shall not control the Contractor in dividing The Work among subcontractors or in establishing the extent of Work to be performed by any trade.

ARTICLE 3.
CONTRACTS DOCUMENTS: COPIES & MAINTENANCE

Contractor will be furnished, free of charge, at least one (1) copy of the Contract Documents. Additional copies may be obtained at cost of reproduction.

Contractor shall maintain a clean, undamaged set of Contract Documents at the Project Site.

ARTICLE 4.
DETAIL DRAWINGS AND INSTRUCTIONS

1. **Examination of Contract Documents**
   Before commencing any portion of The Work, Contractor shall again carefully examine all applicable Contract Documents, the Project Site and other information given to Contractor as to materials and methods of construction and other Project requirements. Contractor shall immediately notify the District Representative of any potential error, inconsistency, ambiguity, conflict or lack of detail or explanation. If Contractor performs, permits, or causes the performance of any Work which is in error, inconsistent or ambiguous, or not sufficiently detailed or explained, Contractor shall bear any and all resulting costs, including, without limitation, the cost of correction. In no case shall the

Contractor or any subcontractor proceed with Work if uncertain as to the applicable requirements.

2. **Additional Instructions**
   After notification of any error, inconsistency, ambiguity, conflict or lack of detail or explanation, the District Representative will provide any required additional instructions, by means of drawings or other written direction, necessary for proper execution of Work.

3. **Quality of Parts, Construction and Finish**
   All parts of The Work shall be of the best quality of their respective kinds and the Contractor must use all diligence to inform itself fully as to the required construction and finish. In no case shall Contractor proceed with The Work without obtaining first from the District Representative such Approval may be necessary for the proper performance of Work.

4. **Contractor's Variation from Contract Document Requirements**
   If it is found that the Contractor has varied from the requirements of the Contract Documents including the requirement to comply with all applicable laws, ordinances, rules and regulations, the District Representative may at any time, before or after completion of the Work, order the improper Work removed, remade or replaced by the Contractor at the Contractor's expense.

ARTICLE 5.
EXISTENCE OF UTILITIES AT THE WORK SITE

1. The District has endeavored to determine the existence of utilities at the Project Site from the records of the owners of known utilities in the vicinity of the Project. The positions of these utilities as derived from such records are shown on the Plans.

2. No excavations were made to verify the locations shown for underground utilities. The service connections to these utilities are not shown on the plans. It shall be the responsibility of the Contractor to determine the exact location of all service connections. The Contractor shall make its own investigations, including exploratory excavations, to determine the locations and type of service connections, prior to commencing Work which could result in damage to such utilities. The Contractor shall immediately notify the District in writing of any utility discovered in a different position than shown on the Plans or which is not shown on the Plans.

3. All water meters, water valves, fire hydrants, electrical utility vaults, telephone vaults, gas utility valves, and other subsurface structures shall be relocated or adjusted to final grade by the Contractor. Locations of existing utilities shown on the Plans are approximate and may not be complete. The Contractor shall be responsible for coordinating its Work with all utility companies during the construction of The Work.

4. Main or Trunkline Facilities

    a. Notwithstanding the above, pursuant to Government Code Section 4215, as it may be amended from time to time, the District has the responsibility to identify, with reasonable accuracy, main or trunkline facilities on the plans and specifications. In the event that main or trunkline utility facilities are not identified with reasonable accuracy in the plans and specifications made a part of the invitation for bids, District shall assume the responsibility for their timely removal, relocation, or protection.

    b. The Contractor shall be compensated by the District for the costs of locating and repairing damage not due to the failure of the Contractor to exercise reasonable care, and removing, relocating, protecting or temporarily maintaining such main or trunkline utility facilities not indicated with reasonable accuracy in the plans and specifications, and for equipment in the Project necessarily idled during such work.

    c. Alternatively, District may make changes in the alignment and grade of the work to obviate the necessity to remove, relocate, or temporarily maintain the utility, or District may make arrangements with the owner of the utility for such work to be done at no cost to the Contractor.

    d. The Contractor shall not be assessed a forfeiture for delay in completion of the Project when such delay is caused by the failure of the District or the owner of the utility to provide for the removal, relocation, protection or temporary maintenance of all such main or trunkline facilities not indicated with reasonable accuracy.

    e. Nothing herein shall preclude the District from pursuing any appropriate remedy against the utility for delays which are the responsibility of the utility.

    f. Nothing herein shall be construed to relieve the utility from any obligation as required either by law or by contract to pay the cost of removal or relocation of existing utility facilities.

    g. If the Contractor while performing the Contract discovers utility facilities not identified by the District in the Contract plans or specifications, he shall immediately notify the District and utility in writing.

    h. The owner of the public utility shall have the sole discretion to perform repairs or relocation work or hire the Contractor to do such repairs or relocation work at a reasonable price.

5. Other Utilities

In case it should be necessary to remove, relocate, or temporarily maintain a utility because of interference with the work, the work on the utility shall be performed and paid for as follows:

a. When it is necessary to remove, relocate or temporarily maintain a service connection, the cost of which is not required to be borne by the owner thereof, the Contractor shall bear all expenses incidental to the work on the service connection. The work on the service connection shall be done in a manner satisfactory to the owner thereof; it being understood that the owner of the service connection has the option of doing such work with their own forces or permitting the work to be done by the Contractor.

b. When it is necessary to remove, relocate, or temporarily maintain a utility which is in the position shown on the plans, the cost of which is not required to be borne by the owner thereof, the Contractor shall bear all expenses incidental to the work on the utility. The work on the utility shall be done in a manner satisfactory to the owner thereof; it being understood that the owner of the utility has the option of doing such work with their own force or permitting the work to be done by the Contractor.

c. When it is necessary to remove, relocate, or temporarily maintain a utility which is not shown on the plans or is in a position different from that shown on the plans and were it in the position shown on the plans would not need to be removed, relocated, or temporarily maintained, and the cost of which is not required to be borne by the owner thereof, the District will make arrangements with the owner of the utility for such work to be done at no cost to the Contractor, or will require the Contractor to do such work in accordance with the provisions herein or will make changes in the alignment and grade of the work to obviate the necessity to remove, relocate, or temporarily maintain the utility. Changes in alignment and grade will be ordered in accordance with the provisions herein.

d. No representations are made that the obligations to move or temporarily maintain any utility and to pay the cost thereof is or is not required to be borne by the owner of such utility, and it shall be the responsibility of the Contractor to investigate to find out whether or not said cost is required to be borne by the owner of the utility.

The right is reserved to governmental agencies and to owners of utilities to enter at any time upon any street, alley, right-of-way, or easement for the purpose of making changes in their property made necessary by the work and for the purpose of maintaining and making repairs to their property.

ARTICLE 6.
PROJECT SCHEDULE

1. Estimated Schedule. Within ten (10) days after the issuance of the Notice to Proceed, Contractor shall prepare a Project schedule and shall submit this to the District Representative for Approval. The receipt or Approval of any schedules by the District Representative or the District shall not in any way relieve the Contractor of its obligations under the Contract Documents. The Contractor is fully responsible to determine and providing for any and all staffing and resources at levels which allow for good quality and timely completion of the Project. Contractor's failure to incorporate all elements of Work required for the performance of the Contract or any inaccuracy in the schedule shall not excuse the Contractor from performing all Work required for a completed Project within the specified Contract time period. If the required schedule is not received by the time the first payment under the Contract is due, Contractor shall not be paid until the schedule is received, reviewed and accepted by the District Representative.

2. Schedule Contents. The schedule shall allow enough time for normal inclement weather, based on the total time period during which The Work will be ongoing and local climatological averages for the Project Site during that entire time period. The District may specify in the Special Conditions the minimum number of inclement weather days which must be included in the Project schedule. The schedule shall indicate the beginning and completion dates of all phases of construction; critical path for all critical, sequential time related activities; and "float time" for all "slack" or "gaps" in the non-critical activities. The schedule shall clearly identify all staffing and other resources which in the Contractor's judgment are needed to complete the Project within the time specified for completion. Schedule duration shall match the Contract time. If the Work fails to meet the milestones stated in the Schedule, at any time, the Contractor shall submit to the District within forty-eight (48) hours, an explanation in writing as to why the Schedule is not being maintained as well as a recovery schedule indicating how the Contractor will make up the delay and get the Project back on Schedule. Schedules indicating early completion will be rejected.

3. Schedule Updates. Contractor shall continuously update its construction schedule. Contractor shall submit an updated and accurate construction schedule to the District Representative whenever requested to do so by the District Representative and with each progress payment request. The District Representative may withhold progress payments or other amounts due under the Contract Documents if Contractor fails to submit an updated and accurate construction schedule (including failure to provide a recovery schedule when required).

ARTICLE 7.
SUBSTITUTIONS

1. Pursuant to Public Contract Code Section 3400(b), the District may make a finding that is described in the invitation for bids that designate certain products, things, or services by a specific brand or trade name.

2. Unless specifically designated in the Contract Documents, whenever any material, process, or article is indicated or specified by grade, patent, or proprietary name or by name of manufacturer, such Specifications shall be deemed to be used for the purpose of facilitating the description of the material, process or article desired and shall be deemed to be followed by the words “or equal.” Contractor may, unless otherwise stated, offer for substitution any material, process or article which shall be substantially equal or better in every respect to that so indicated or specified in the Contract Documents. However, the District may have adopted certain uniform standards for certain materials, processes and articles.

3. Unless otherwise specified in the Special Conditions, Contractor shall submit requests, together with substantiating data, for substitution of any “or equal” material, process or article no later than thirty-five (35) days after award of the Contract. To facilitate the construction schedule and sequencing, some requests may need to be submitted thirty-five (35) days after award of Contract. Provisions regarding submission of “or equal” requests shall not in any way authorize an extension of time for performance of this Contract. If a proposed “or equal” substitution request is rejected, Contractor shall be responsible for providing the specified material, process or article. The burden of proof as to the equality of any material, process or article shall rest with the Contractor. The District has the complete and sole discretion to determine if a material, process or article is an “or equal” material, process or article that may be substituted.

4. Data required to substantiate requests for substitutions of an “or equal” material, process or article data shall include a signed declaration of facts from the Contractor stating that, and describing how, the substituted “or equal” material, process or article is equivalent to that specified in every way except as listed on the affidavit. Substantiating data shall include any and all illustrations, specifications, and other relevant data including catalog information which describes the requested substituted “or equal” material, process or article, and substantiates that it is an “or equal” to the material, process or article. The substantiating data must also include information regarding the durability and lifecycle cost of the requested substituted “or equal” material, process or article. Failure to submit all the required substantiating data, including the signed declaration of facts, to the District in a timely fashion will result in the rejection of the proposed substitution.

5. The Contractor shall bear all of the District’s costs associated with the review of substitution requests.

6. The Contractor shall be responsible for all costs related to a substituted “or equal” material, process or article.

7. Contractor is directed to the Special Conditions (if any) to review any findings made pursuant to Public Contract Code section 3400.

ARTICLE 8.
SHOP DRAWINGS

1. Contractor shall check and verify all field measurements and shall submit with such promptness as to provide adequate time for review and cause no delay in their own Work or in that of any other contractor, subcontractor, or worker on the Project, six (6) copies of all shop or setting drawings, calculations, schedules, and materials list, and all other provisions required by the Contract. Contractor shall sign all submittals affirming that submittals have been reviewed and approved by Contractor prior to submission to the District Representative. Each signed submittal shall affirm that the submittal meets all the requirements of the Contract Documents except as specifically and clearly noted and listed on the cover sheet of the submittal.

2. Contractor shall make any corrections required by the District Representative, and file with the District Representative six (6) corrected copies each and furnish such other copies as may be needed for completion of the Work. District Representative’s approval of shop drawings shall not relieve Contractor from responsibility for deviations from the Contract Documents unless Contractor has, in writing, called District Representative’s attention to such deviations at time of submission and has secured the District Representative’s written Approval. District Representative’s Approval of shop drawings shall not relieve Contractor from responsibility for errors in shop drawings.

ARTICLE 9.
SUBMITTALS

1. Contractor shall furnish to the District Representative for approval, prior to purchasing or commencing any Work, a log of all samples, material lists and certifications, mix designs, schedules, and other submittals, as required in the specifications. The log shall indicate whether samples will be provided in accordance with other provisions of this Contract.

2. Contractor will provide samples and submittals, together with catalogs and supporting data required by the District Representative, to the District Representative within a reasonable time period to provide for adequate review and avoid delays in the Work.

3. These requirements shall not authorize any extension of time for performance of this Contract. District Representative will check and approve such samples, but only for conformance with design concept of work and for compliance with information given in

the Contract Documents. Work shall be in accordance with approved samples and submittals.

4. If the District Representative's response results in a change in the Project, then such change shall be affected by a written change order.

ARTICLE 10.
MATERIALS

1. Except as otherwise specifically stated in the Contract Documents, Contractor shall provide and pay for all materials, labor, tools, equipment, water, lights, power, transportation, superintendence, temporary constructions of every nature, and all other services and facilities of every nature whatsoever necessary to execute and complete this Contract within specified time.

2. Unless otherwise specified, all materials shall be new and the best of their respective kinds and grades as noted and/or specified, and workmanship shall be of good quality.

3. Materials shall be furnished in ample quantities and at such times as to ensure uninterrupted progress of The Work and shall be stored properly and protected as required by the Contract Documents. Contractor shall be entirely responsible for damage or loss by weather or other causes to materials or Work.

4. No materials, supplies, or equipment for Work under this Contract shall be purchased subject to any chattel mortgage or under a conditional sale or other agreement by which an interest therein or in any part thereof is retained by the seller or supplier. Contractor warrants good title to all material, supplies, and equipment installed or incorporated in the work and agrees upon completion of all work to deliver the Project to the District free from any claims, liens, or charges.

5. Materials shall be stored on the Project Site in such manner so as not to interfere with any operations of the District or any other third party or any other contractor performing work at the Site. On-Site storage space is limited. Contractor shall coordinate all material deliveries with District's Representative prior to delivery. Deliveries shall coincide closely with installation dates.

6. Storage requirements must be reviewed and approved by the District's Representative. Materials may be stored only in those areas designated as storage areas by the District's Representative. Material stored on-Site without the approval of the District's Representative, or stored outside of designated areas, will be removed from Site and warehoused at the Contractor's expense. Contractor shall obtain a Professional Engineer's approval for loading limitations of stored material as required. Contractor will cooperate and move materials as may be required by the District's Representative, at no additional cost.

7. Contractor shall maintain its storage area and shall keep its storage areas clean, safe and secure. All materials will be palletized and/or stored upon appropriate dunnage. Notwithstanding the assignment provisions of the Contract Documents, the District shall procure Builder's Risk insurance for the Project.

8. Contractor shall be responsible for providing off-Site storage facilities for its own materials at its cost. The storage of materials and equipment at the Site shall be permitted only to the extent approved in advance by the District's Representative. District's Representative shall approve location of Contractor's items of plant and tools such as hoists, mixers, cutters, etc., in advance.

9. The Contractor shall schedule all major deliveries through the District's Representative, or such deliveries may be turned away from the Site. Deliveries must be made during normal working hours, 7:00 a.m. – 3:30 p.m., Monday through Friday. The District's Representative will not accept or unload any deliveries for Contractor. Contractor shall provide the District's Representative with a minimum of forty-eight (48) hours' notice of major deliveries to Project Site. The Contractor shall be responsible for any and all costs resulting from deliveries made, or attempted to be made, during non-working or overtime hours.

10. Recyclable Waste Materials. As required by applicable local waste reduction and recycling requirements, Contractor shall divert all Recyclable Waste Materials to appropriate recycling centers. Contractor will be required to submit weight tickets and written proof of diversion with its monthly progress payment requests. Contractor shall complete and execute any certification forms required by District or other applicable agencies to document Contractor's compliance with these diversion requirements. All costs incurred for these waste diversion efforts shall be the responsibility of the Contractor. Contractor shall make reasonable efforts to identify other waste materials which are recyclable or saleable, but which are not subject to mandatory diversion prior to disposal, recycling, sale or other disposition, shall communicate the value thereof to the District Representative and request District instruction regarding disposition. In the event Contractor receives any income from the sale or recycling of such waste materials, the District may deduct payment in the actual amount of income from contract payments.

ARTICLE 11.
CONTRACTOR'S SUPERVISION

Contractor shall continuously keep at the Project Site, a competent and experienced full-time Project superintendent approved by the District. Superintendent must be able to proficiently speak, read and write in English and shall be onsite whenever workers are present. Project superintendent shall represent Contractor in Contractor's absence and all directions given to the Project superintendent shall be as binding as if given to Contractor. Contractor shall continuously provide efficient supervision of the Project.

ARTICLE 12.
WORKERS

1. Contractor shall at all times enforce strict discipline and good order among its employees. Contractor shall not employ on the Project any unfit person or anyone not skilled in the Work assigned to him or her.

2. Any person in the employ of the Contractor whom the District may deem incompetent or unfit shall be dismissed from The Work and shall not be employed on this Project except with the written Approval of the District.

3. All Workers, Contractors, Subcontractors, or any other persons involved in completing the Work or portions of the Work on this Project shall abide by the District's policy of no tobacco, tobacco products, vapes, e-cigarettes, or other smoking devices on District property.

ARTICLE 13.
CONTRACT SECURITY

Unless otherwise specified in Special Conditions, Contractor shall furnish a surety bond in an amount equal to one hundred percent (100%) of Contract Price as security for faithful performance of this Contract and shall furnish a separate bond in an amount at least equal to one hundred percent (100%) of the Contract Price as security for payment of persons performing labor and furnishing materials in connection with this Contract. Both the Payment and Performance Bonds must be executed by an admitted Surety, as defined in California Code of Civil Procedure Section 995.120. The Payment and Performance Bonds must be accompanied by the original or a certified copy of the unrevoked Power of Attorney or other appropriate instrument entitling or authorizing the person who executed the bond to do so. In addition, to the extent required by law, the Payment and Performance Bonds must be accompanied by a certified copy of the certificate of authority of the insurer issued by the Insurance Commissioner of the State of California, a certificate from the Clerk of the County of San Diego that the certificate of authority of the insurer has not been surrendered, revoked, cancelled, annulled, or suspended, or if it has that it has been renewed, and four copies of the insurer's most recent annual statement and quarterly statement filed with the Department of Insurance of the State of California. Previously mentioned bonds shall be in form set forth in these Contract Documents. Upon request of Contractor, the District will consider and accept multiple sureties on such bonds.

ARTICLE 14.
SUBCONTRACTORS

1. Contractor agrees to bind every subcontractor to the terms of the Contract Documents as far as such terms are applicable to subcontractor's portion of The Work. Contractor

shall be as fully responsible to the District for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by its subcontractors, as Contractor is for acts and omissions of persons directly employed by Contractor. Nothing contained in these Contract Documents shall create any contractual relationship between any subcontractor and the District. The District shall be deemed to be the third-party beneficiary of the contract between the Contractor and the subcontractor.

2. The District reserves the right to approve all subcontractors. The District's Approval of any subcontractor under this Contract shall not in any way relieve Contractor of its obligations in the Contract Documents.

3. Substitution or addition of subcontractors shall be permitted only as authorized by the Subletting and Subcontracting Fair Practices Act pursuant to California Public Contract Code section 4100 et seq.

4. Pursuant to Labor Code sections 1725.5 and 1771.1, all subcontractors, of any tier, which perform public work must be registered with the Department of Industrial Relations ("DIR"). The Contractor shall be required to ensure compliance with the DIR by all of its subcontractors of all tiers. Contractor shall keep and maintain records documenting the DIR registration information for all such subcontractors and shall make such information available to the District upon request.

ARTICLE 15.
PERMITS AND LICENSES

Permits and licenses necessary for prosecution of The Work shall be secured and paid for by Contractor, unless otherwise specified in the Contract Documents.

1. Contractor shall obtain and pay for all other permits and licenses required for The Work, including excavation permit and for plumbing, mechanical and electrical work and for operations in or over public streets or right of way under jurisdiction of public agencies other than the District, all applicable environmental permits, approvals, and certifications including but not limited to certifications required by the United States Environmental Protection Agency's Lead Renovation, Repair, and Painting rule set forth at Title 40, Part 745 of the Code of Federal Regulations.

2. The Contractor shall arrange and pay for all off-site inspection of the Work related to permits and licenses, including certification, required by the specifications, drawings, or by governing authorities, except for such off-site inspections delineated as the District's responsibility pursuant to the Contract Documents.

3. Before Acceptance of the Project, the Contractor shall submit all licenses, permits, certificates of inspection and required approvals to the District.

ARTICLE 16.
UTILITY USAGE

1. All temporary utilities, including but not limited to electricity, water, gas, and telephone, used on the Work shall be furnished and paid for by Contractor. Contractor shall Provide necessary temporary distribution systems, including meters, if necessary, from distribution points to points on The Work where the utility is needed. Upon completion of The Work, Contractor shall remove all temporary distribution systems.

2. Contractor shall provide necessary and adequate utilities and pay all costs for water, electricity, gas, oil, and sewer charges required for completion of the Project.

3. All permanent meters Installed shall be listed in the Contractor's name until Project Acceptance.

4. If the Contract is for construction in existing facilities, Contractor may, with prior written Approval of the District, use the District's existing utilities by compensating the District for utilities used by Contractor.

5. Refer to Specification Section 01500 Construction Facilities and Temporary Controls of the Contract Documents for further information.

ARTICLE 17.
REMOVAL OF HAZARDOUS MATERIALS

Should Contractor encounter material reasonably believed to be polychlorinated biphenyl (PCB) or other toxic wastes and hazardous materials which have not been rendered harmless at the Project Site, the Contractor shall immediately stop work at the affected Project Site and shall report the condition to the District in writing. The District shall contract for any services required to directly remove and/or abate PCBs and other toxic wastes and hazardous materials, if required by the Project Site(s), and shall not require the Contractor to subcontract for such services. The Work in the affected area shall not thereafter be resumed except by written agreement of the District and Contractor.

ARTICLE 18.
SANITARY FACILITIES

Contractor shall provide sanitary temporary toilet buildings for the use of all workers. All toilets shall comply with local codes and ordinances. Toilets shall be kept supplied with toilet paper, hand sanitizers and shall have workable door fasteners. Toilets shall be serviced no less than once weekly and shall be present in a quantity of not less than 1 per twenty workers as required by CAL-OSHA regulation. The toilets shall be maintained in a sanitary condition at all times. Use of toilet facilities in The Work under construction shall not be permitted. Any other Sanitary Facilities required by CAL-OSHA shall be the responsibility of the Contractor.

ARTICLE 19.
AIR POLLUTION CONTROL

Contractors shall comply with all air pollution control rules, regulations, ordinances and statutes. All containers of paint, thinner, curing compound, solvent or liquid asphalt shall be labeled to indicate that the contents fully comply with the applicable material requirements.

ARTICLE 20.
CLEANING UP

1. Contractors at all times shall keep premises free from debris such as waste, rubbish, and excess materials and equipment. Contractor shall not store debris under, in, or about the premises. Upon completion of Work, Contractor shall clean the interior and exterior of the building or improvement including fixtures, equipment, walls, floors, ceilings, roofs, windowsills and ledges, horizontal projections, and any areas where debris has collected so surfaces are free from foreign material or discoloration. Contractor shall clean and polish all glass, plumbing fixtures, and finish hardware and similar finish surfaces and equipment and contractor shall also remove temporary fencing, barricades, planning and construction toilet and similar temporary facilities from Site. Contractor shall also clean all buildings, asphalt and concrete areas to the degree necessary to remove oil, grease, fuel, or other stains caused by Contractor operations or equipment.

2. Contractor shall fully clean up the Site at the completion of The Work. If the Contractor fails to immediately clean up at the completion of The Work, the District may do so and the cost of such clean up shall be charged back to the Contractor.

ARTICLE 21.
EXCESSIVE NOISE

1. The Contractor shall use only such equipment on the work and in such state of repair so that the emission of sound therefrom is within the noise tolerance level of that equipment as established by CAL-OSHA.

2. The Contractor shall comply with the most restrictive of the following: (1) local sound control and noise level rules, regulations and ordinances and (2) the requirements contained in these Contract Documents, including hours of operation requirements. No internal combustion engine shall be operated on the Project without a muffler of the type recommended by the manufacturer. Should any muffler or other control device sustain damage or be determined to be ineffective or defective, the Contractor shall promptly remove the equipment and shall not return said equipment to the job until the device is repaired or replaced. Said noise and vibration level requirements shall apply to all equipment on the job or related to the job, including but not limited to, trucks, transit mixers or transit equipment that may or may not be owned by the Contractor.

ARTICLE 22.
TESTS AND INSPECTIONS

1. If the Contract Documents, the District Representative, or any instructions, laws, ordinances, or public authority require any part of The Work to be evaluated or Approved, Contractor shall provide the District Representative at least two (2) working days' notice of its readiness for observation or inspection. If inspection is by a public authority other than the District, Contractor shall promptly inform the District of the date fixed for such inspection. Required certificates of inspection (or similar) shall be secured by Contractor. Costs for District testing and District inspection shall be paid by the District. Costs of tests for Work found not to be in compliance shall be paid by the Contractor.

2. If any Work is done or covered up without the required testing or approval, the Contractor shall uncover or deconstruct the Work, and the Work shall be redone after completion of the testing at the Contractor's cost in compliance with the Contract Documents.

3. Where inspection and testing are to be conducted by an independent laboratory or agency, materials or samples of materials to be inspected or evaluated shall be selected by such laboratory or agency, or by the District, and not by Contractor. All tests or inspections of materials shall be made in accordance with the commonly recognized standards of national organizations.

4. In advance of manufacture of materials to be supplied by Contractor which must be evaluated or inspected, Contractor shall notify the District so that the District may arrange for testing at the source of supply. Any materials which have not satisfactorily passed such testing and inspection shall not be incorporated into The Work.

5. If the manufacture of materials to be inspected or evaluated will occur in a plant or location outside the geographic limits of District, the Contractor shall pay for any excessive or unusual costs associated with such testing or inspection, including but not limited to excessive travel time, standby time and required lodging.

6. Reexamination of Work may be ordered by the District. If so ordered, Work must be uncovered or deconstructed by Contractor. If Work is found to be in accordance with the Contract Documents, the District shall pay the costs of reexamination and reconstruction. If such work is found not to be in accordance with the Contract Documents, Contractor shall pay all costs.

ARTICLE 23.
PROTECTION OF WORK AND PROPERTY

1. The Contractor shall be responsible for all damages to persons or property that occur as a result of The Work. Contractor shall be responsible for the proper care and protection of all materials delivered and Work performed until completion and final Acceptance by the District. All Work shall be solely at the Contractor's risk. Contractor shall adequately protect adjacent property from settlement or loss of lateral support as necessary. Contractor shall comply with all applicable safety laws and building codes to prevent accidents or injury to persons on, about, or adjacent to the Project Site where Work is being performed. Contractor shall erect and properly maintain at all times, as required by field conditions and progress of work, all necessary safeguards, signs, barriers, lights, and security guards for protection of workers and the public and shall post danger signs warning against hazards created in the course of construction.

2. In an emergency affecting safety of life or of work or of adjoining property, Contractor, without special instruction or authorization from the District Representative, is hereby permitted to act to prevent such threatened loss or injury; and Contractor shall so act, without appeal, if so authorized or instructed by the District Representative or the District. Any compensation claimed by Contractor on account of emergency work shall be determined by and agreed upon by the District and the Contractor.

3. Contractor shall provide such heat, covering, and enclosures as are necessary to protect all Work, materials, equipment, appliances, and tools against damage by weather conditions.

4. Contractor shall take adequate precautions to protect existing sidewalks, curbs, pavements, utilities, and other adjoining property and structures, and to avoid damage thereto, and Contractor shall repair any damage thereto caused by The Work operations. Contractor shall:

    a. Enclose working areas with a substantial barricade and arrange work to cause a minimum amount of inconvenience and danger to the public.

    b. Provide substantial barricades around any shrubs or trees indicated to be preserved.

    c. Deliver materials to the Project Site over a route designated by the District Representative.

    d. Provide any and all dust control required and follow the Applicable air quality regulations as appropriate. If the Contractor does not comply, the District shall have the immediate authority to provide dust control and deduct the cost from payments to the Contractor.

e. Confine Contractor's apparatus, the storage of materials, and the operations of its workers to limits required by law, ordinances, permits, or directions of the District Representative. Contractor shall not unreasonably encumber the Project Site with its materials.

f. Take care to prevent disturbing or covering any survey markers, monuments, or other devices marking property boundaries or corners. If such markers are disturbed by accident, they shall be replaced by an approved civil engineer or land surveyor, at no cost to the District.

ARTICLE 24.
CONTRACTORS MEANS AND METHODS

Contractor is solely responsible for the means and methods utilized to Perform The Work. In no case should the Contractor's means and methods deviate from commonly used industry standards.

ARTICLE 25.
AUTHORIZED REPRESENTATIVES

The District shall designate representatives who shall have the right to be present at the Project Site at all times. The District may designate an inspector who shall have the right to observe all of the Contractor's Work. The inspector is not authorized to make changes in the Contract Documents. The inspector shall not be responsible for the Contractor's failure to carry out The Work in accordance with the Contract Documents. Contractor shall provide safe and proper facilities for such access.

ARTICLE 26.
PROHIBITION ON HARASSMENT

The District is committed to providing a campus and workplace free of sexual harassment and harassment based on factors such as race, color, religion, national origin, ancestry, age, medical condition, marital status, disability or veteran status. Harassment includes without limitation, verbal, physical or visual conduct which creates an intimidating, offensive or hostile environment such as racial slurs, ethnic jokes, posting of offensive statements, posters or cartoons or similar conduct.

The Contractor shall adopt and implement all appropriate and necessary policies prohibiting any form of discrimination in the workplace, including without limitation harassment on the basis of any classification protected under local, state or federal law, regulation or policy. The Contractor shall take all reasonable steps to prevent harassment from occurring, including without limitation affirmatively raising the subject of harassment among its employees, expressing strong disapproval of any form of harassment, developing appropriate sanctions, informing employees of their right to raise and how to raise the issue of harassment and informing complainants of

the outcome of an investigation into a harassment claim. The Contractor shall require that any subcontractor performing any portion of the work on the Project adopt and implement policies in conformity with this Article.

The Contractor shall not permit any person, whether employed by the Contractor, a subcontractor, sub-subcontractor, or any other person or entity, performing any work on the Project at or about the Site to engage in any prohibited form of harassment. Any such person engaging in a prohibited form of harassment directed to any individual performing or providing any portion of The Work at or about the Site shall be subject to appropriate sanctions in accordance with the Contractor's anti-harassment policy adopted and implemented pursuant to this Article. Any person performing or providing work on the Project on or about the Site who engages in a prohibited form of harassment directed to any Director or officer, employee, agent or staff of the District or to any other person on or about the Site shall be subject to immediate removal and shall be prohibited thereafter from providing or performing any portion of The Work on the Project.

ARTICLE 27.
HOURS OF WORK

1. Eight (8) hours of work shall constitute a legal day's work. The Contractor and each subcontractor shall forfeit, as penalty to the District, twenty-five dollars ($25) for each worker employed in the execution of Work by the Contractor or any subcontractor for each day during which such worker is required or permitted to work more than eight (8) hours in any one day and forty (40) hours in any week in violation of the provisions of the Labor Code, and in particular, Section 1810 to Section 1815, except that work may be performed by employees of the Contractor and their subcontractors in excess of eight hours per day at not less than one and one-half times the basic rate of pay, as provided in Labor Code Section 1815.

2. Work shall be accomplished on a regularly scheduled eight (8) hour per day work shift basis, Monday through Friday, between the hours of 7:00 a.m. and 4:30 p.m., unless specifically approved in writing by the District Representative.

3. It shall be unlawful for any person to operate, permit, use, or cause to operate any of the following at the Project Site, other than between the hours of 7:00 a.m. to 4:30 p.m., Monday through Friday, with no Work allowed on District-observed holidays, unless otherwise specifically approved in writing by the District Representative:

    a. Powered Vehicles

    b. Construction Equipment

    c. Loading and Unloading Vehicles

    d. Domestic Power Tool

ARTICLE 28.
PAYROLL RECORDS

1. Pursuant to Labor Code Section 1776, the Contractor and each subcontractor shall maintain weekly certified payroll records showing the name, address, social security number, work classification, straight time and overtime hours paid each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker or other employee employed in connection with the work. Contractor shall certify under penalty of perjury that records maintained and submitted by Contractor are true and accurate. Contractor shall also require subcontractor(s) to certify weekly payroll records under penalty of perjury.

2. In accordance with Labor Code section 1771.4, the Contractor and each subcontractor shall furnish the certified payroll records directly to the Department of Industrial Relations ("DIR") on a weekly basis and in the format prescribed by the DIR, which may include electronic submission. Contractor shall comply with all requirements and regulations from the DIR relating to labor compliance monitoring and enforcement.

3. The payroll records described herein shall be certified and submitted by the Contractor at a time designated by the District. The Contractor shall also provide the following:

    a. A certified copy of the employee's payroll records shall be made available for inspection or furnished to such employee or their authorized representative on request.

    b. A certified copy of all payroll records described herein shall be made available for inspection or furnished upon request of the DIR.

4. Unless submitted electronically, the certified payroll records shall be on forms provided by the Division of Labor Standards Enforcement ("DLSE") of the DIR or shall contain the same information as the forms provided by the DLSE.

5. Any copy of records made available for inspection and furnished upon request to the public shall be marked or obliterated in such a manner as to prevent disclosure of an individual's name, address, and social security number. The name and address of the Contractor or any subcontractor shall not be marked or obliterated.

6. In the event of noncompliance with the requirements of this Section, the Contractor shall have ten (10) days in which to comply subsequent to receipt of written notice specifying any item or actions necessary to ensure compliance with this section. Should noncompliance still be evident after such ten (10) day period, the Contractor shall, as a penalty to the District, forfeit One Hundred Dollars ($100) for each day, or portion thereof, for each worker until strict compliance is effectuated. Upon the request of the DIR, such penalties shall be withheld from contract payments.

ARTICLE 29.
PREVAILING RATES OF WAGES

1. The Contractor is aware of the requirements of Labor Code Sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. Since this Project involves an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and since the total compensation is $1,000 or more, Contractor agrees to fully comply with such Prevailing Wage Laws. The Contractor shall obtain a copy of the prevailing rates of per diem wages at the commencement of this Agreement from the website of the Division of Labor Statistics and Research of the Department of Industrial Relations located at www.dir.ca.gov/dlsr/. In the alternative, the Contractor may view a copy of the prevailing rates of per diem wages at the District. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to perform work on the Project available to interested parties upon request and shall post copies at the Contractor's principal place of business and at the Project Site. Contractor shall defend, indemnify and hold the District, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or allege failure to comply with the Prevailing Wage Laws.

2. The Contractor and each subcontractor shall forfeit as a penalty to the District not more than Two Hundred Dollars ($200) for each calendar day, or portion thereof, for each worker paid less than the stipulated prevailing wage rate for any work done by him, or by any subcontract under him, in violation of the provisions of the Labor Code. The difference between such stipulated prevailing wage rate and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the stipulated prevailing wage rate shall be paid to each worker by the Contractor.

3. Contractor shall post, at appropriate conspicuous points on the Project Site, a schedule showing all determined general prevailing wage rates and all authorized deductions, if any, from unpaid wages actually earned.

4. As a further material part of this Contract, Consultant agrees to hold harmless and indemnify the District, its Board and each member of the Board, its officers, employees and agents from any and all claims, liability, loss, costs, damages, expenses, fines and penalties, of whatever kind or nature, including all costs of defense and attorneys' fees, arising from any alleged failure of Contractor or its subcontractors to comply with the prevailing wage laws of the State of California. If the District or any of the indemnified parties are named as a party in any dispute arising from the failure of Contractor or its subcontractors to pay prevailing wages, Contractor agrees that the District and the other indemnified parties may appoint their own independent counsel, and Contractor agrees to pay all attorneys' fees and defense costs of the District and the other indemnified

parties as billed, in addition to all other damages, fines, penalties and losses incurred by the District and the other indemnified parties as a result of the action.

ARTICLE 30.
LABOR COMPLIANCE

This Project is subject to labor compliance monitoring and enforcement by the Department of Industrial Relations. It shall be the Contractor's sole responsibility to evaluate and pay the cost of complying with all labor compliance requirements under this Contract and applicable law. This includes but is not necessarily limited to the submission of certified payroll records electronically or otherwise as required by the Department of Industrial Relations.

ARTICLE 31.
EMPLOYMENT OF APPRENTICES

The Contractor's attention is directed to the provisions of Labor Code Sections 1777.5, 1777.6, and 1777.7 concerning employment of apprentices by the Contractor or any subcontractor. The Contractor shall obtain a certificate of apprenticeship before employing any apprentice pursuant to Labor Code Sections 1777.5, 1777.6, and 1777.7. Information relative to apprenticeship standards, wage schedules, and other requirements may be obtained from the Director of Industrial Relations, the Administrator of Apprenticeships, San Francisco, California, or from the Division of Apprenticeship Standards and its branch offices. Knowing violations of Section 1777.5 will result in forfeiture not to exceed $100 for each calendar day of non-compliance pursuant to Section 1777.7.

ARTICLE 32.
NONDISCRIMINATION/EQUAL EMPLOYMENT OPPORTUNITY

Pursuant to Labor Code Section 1735 and other applicable provisions of law, the Contractor and its subcontractors shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, national origin, age, political affiliation, marital status, or handicap on this Project. The Contractor will take affirmative action to ensure that employees are treated during employment or training without regard to their race, color, religion, sex, sexual orientation, national origin, age, political affiliation, marital status, or handicap.

ARTICLE 33.
LABOR/EMPLOYMENT SAFETY

The Contractor shall maintain emergency first aid treatment for his employees which complies with the Federal Occupational Safety and Health Act of 1970 (29 U.S.C. § 651 et seq.), and California Code of Regulations, Title 8, Industrial Relations Division 1, Department of Industrial Relations, Chapter 4.

ARTICLE 34.
WORKERS COMPENSATION INSURANCE

The Contractor shall provide, during the life of this Contract, workers compensation insurance for all of the employees engaged in Work under this Contract, on or at the Project Site, and, in case any of sublet Work, the Contractor shall require the subcontractor similarly to provide workers compensation insurance for all the latter's employees as prescribed by State law. Any class of employee or employees not covered by a subcontractor's insurance shall be covered by the Contractor's insurance. In case any class of employees engaged in work under this Contract, on or at the Project Site, is not protected under the Workers Compensation Statutes, the Contractor shall provide or shall cause a subcontractor to provide, adequate insurance coverage for the protection of such employees not otherwise protected. The Contractor is required to secure payment of compensation to their employees in accordance with the provisions of Labor Code Section 3700. The Contractor shall file with the District certificates of their insurance protecting workers. Company or companies providing insurance coverage shall be acceptable to the District, if in the form and coverage as set forth in the Contract Documents.

ARTICLE 35.
EMPLOYER'S LIABILITY INSURANCE

Contractor shall provide during the life of this Contract, Employer's Liability Insurance, including Occupational Disease, in the amount of, at least, two million dollars ($2,000,000.00) per person per accident. Contractor shall provide District with a certificate of Employer's Liability Insurance. Such insurance shall comply with the provisions of the Contract Documents. The policy shall be endorsed, if applicable, to provide a Borrowed Servant/Alternate Employer Endorsement and contain a Waiver of Subrogation in favor of the District.

ARTICLE 36.
COMMERCIAL GENERAL LIABILITY INSURANCE

1. Contractor shall procure and maintain during the life of this Contract and for such other period as may be required herein, at its sole expense, Commercial General Liability insurance coverage, including but not limited to, premises liability, contractual liability, products/completed operations if applicable, personal and advertising injury – which may arise from or out of Contractor's operations, use, and management of the Project Site, or the performance of its obligations hereunder. Policy limits shall not be less than two million dollars ($2,000,000) per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

2. Such policy shall comply with all the requirements of the Contract Documents. The limits set forth herein shall apply separately to each insured against whom claims are made or

suits are brought, except with respect to the limits of liability. Further the limits set forth herein shall not be construed to relieve the Contractor from liability in excess of such coverage, nor shall it limit Contractor's indemnification obligations to the District and shall not preclude the District from taking such other actions available to the District under other provisions of the Contract Documents or law.

3. Contractor shall make certain that any and all subcontractors hired by Contractor are insured in accordance with this Contract. If any subcontractor's coverage does not comply with the foregoing provisions, Contractor shall indemnify and hold the District harmless from any damage, loss, cost, or expense, including attorneys' fees, incurred by the District as a result thereof.
4. Company or companies providing insurance coverage shall be acceptable to the District and authorized to conduct business in the State of California.

5. All general liability policies provided pursuant to the provisions of this Article shall comply with the provisions of the Contract Documents.

6. All general liability policies shall be written to apply to all bodily injury, including death, property damage, personal injury, owned and non-owned equipment, blanket contractual liability, completed operations liability, explosion, collapse, under-ground excavation, removal of lateral support, and other covered loss, however occasioned, occurring during the policy term, and shall specifically insure the performance by Contractor of that part of the indemnification contained in these General Conditions, relating to liability for injury to or death of persons and damage to property. If the coverage contains one or more aggregate limits, a minimum of 50% of any such aggregate limit must remain available at all times; if over 50% of any aggregate limit has been paid or reserved, the District may require additional coverage to be purchased by Contractor to restore the required limits. Contractors may combine primary, umbrella, and as broad as possible excess liability coverage to achieve the total limits indicated above. Any umbrella or excess liability policy shall include the additional insured endorsement described in the Contract Documents.

ARTICLE 37.
AUTOMOBILE LIABILITY INSURANCE

Contractor shall take out and maintain at all times during the term of this Contract Automobile Liability Insurance in the amount of, at least, one million dollars ($1,000,000). Such insurance shall provide coverage for bodily injury and property damage including coverage for non-owned and hired vehicles, in a form and with insurance companies acceptable to the District. Such policy shall comply with all the requirements of the Contract Documents. Company or companies providing insurance coverage shall be acceptable to the District and authorized to conduct business in the State of California.

ARTICLE 38.
BUILDER'S RISK ["ALL RISK"]

1. It is the Contractor's responsibility to maintain or cause to be maintained Builder's Risk ["All Risk"] extended coverage insurance on all work, material, equipment, appliances, tools, and structures which are a part of the Contract and subject to loss or damage by fire, and vandalism and malicious mischief, in an amount to cover 100% of the replacement cost. The District accepts no responsibility until the Contract is formally accepted by the Governing Board for the work. The Contractor is required to file with the District a certificate evidencing fire insurance coverage.

2. Provide insurance coverage on completed value form, all-risk or special causes of loss coverage.

    a. Insurance policies shall be so conditioned as to cover the performance of any extra work performed under the Contract

    b. Coverage shall include all materials stored on Site and in transit

    c. Coverage shall include Contractor's tools and equipment

    d. Insurance shall include boiler, machinery and material hoist coverage

3. Such insurance shall comply with all provisions of the Contract Documents.

ARTICLE 39.
FORM AND PROOF OF CARRIAGE OF INSURANCE

1. Any insurance carrier providing insurance coverage required by the Contract Documents shall be admitted to and authorized to do business in the State of California unless waived, in writing, by the District Risk Manager. Carrier(s) shall have an A.M. Best rating of not less than an A:VIII. Insurance deductibles or self-insured retentions must be declared by the Contractor, and such deductibles and retentions shall have the prior written consent from the District. At the election of the District the Contractor shall either:

    a. reduce or eliminate such deductibles or self-insured retentions, or

    b. procure a bond which guarantees payment of losses and related investigations, claims administration, and defense costs and expenses.

2. Contractor shall cause its insurance carrier(s) to furnish the District with either

    a. a properly executed original Certificates(s) of Insurance and certified original copies of Endorsements effecting coverage as required herein, or

b. if requested to do so in writing by the District Risk Manager, provide original Certified copies of policies including all Endorsements and all attachments thereto, showing such insurance is in full force and effect.

The District, its Directors and officers, employees, agents or representatives shall be named as Additional Insureds on all policies of Commercial General Liability and Automobile Liability Insurance and Contractor shall provide a Waiver of Subrogation in favor of those parties. Further, said Certificates(s) and policies of insurance shall contain the covenant of the insurance carrier(s) that shall provide no less than thirty (30) days written notice be given to the District prior to any material modification or cancellation of such insurance. In the event of a material modification or cancellation of coverage, the District may terminate or Stop Work pursuant to the Contract Documents, unless the District receives, prior to such effective date, another properly executed original Certificate of Insurance and original copies of endorsements or certified original policies, including all endorsements and attachments thereto evidencing coverages set forth herein and the insurance required herein is in full force and effect. Contractor shall not take possession, or use the Project Site, or commence operations under this Agreement until the District has been furnished original Certificate(s) of Insurance and certified original copies of Endorsements or policies of insurance including all Endorsements and any and all other attachments as required in this Section. The original Endorsements for each policy and the Certificate of Insurance shall be signed by an individual authorized by the insurance carrier to do so on its behalf.

3. It is understood and agreed to by the parties hereto and the insurance company(s), that the Certificate(s) of Insurance and policies shall so covenant and shall be construed as primary, and the District's insurance and/or deductibles and/or self-insured retentions or self-insured programs shall not be construed as contributory.

4. The District reserves the right to adjust the monetary limits of insurance coverage's during the term of this Contract including any extension thereof-if in the District's reasonable judgment, the amount or type of insurance carried by the Contractor becomes inadequate.

5. Contractor shall pass down the insurance obligations contained herein to all tiers of sub-contractors working under this Contract.

ARTICLE 40.
TIME FOR COMPLETION AND LIQUIDATED DAMAGES

1. Time for Completion/Liquidated Damages. Work shall be commenced within ten (10) days of the date stated in the District's Notice to Proceed and shall be completed by Contractor in the time specified in the Contract Documents. The District is under no obligation to consider early completion of the Project; and the Contract completion date shall not be amended by the District's receipt or acceptance of the Contractor's

proposed earlier completion date. Furthermore, Contractor shall not, under any circumstances, receive additional compensation from the District (including but not limited to indirect, general, administrative or other forms of overhead costs) for the period between the time of earlier completion proposed by the Contractor and the Contract completion date. If The Work is not completed as stated in the Contract Documents, it is understood that the District will suffer damage. In accordance with Government Code section 53069.85, being impractical and infeasible to determine the amount of actual damage, it is agreed that Contractor shall pay to the District as fixed and liquidated damages, and not as a penalty, the sum stipulated in the Contract for each day of delay until The Work is fully completed. Contractor and its surety shall be liable for any liquidated damages. Any money due or to become due the Contractor may be retained to cover liquidated damages.

2. Inclement Weather. If adverse weather conditions are the basis for a request for an extension of time, the Contractor must document the claim in writing and submit it to the District Representative within five (5) days of the cited weather conditions, with data substantiating that weather conditions were abnormal as compared to the average historical climate conditions based on the preceding ten year records published by the National Oceanic and Atmospheric Administration (“NOAA”) entitled “Local Climatological Data” for the period of time. Time extensions for inclement weather shall only be granted when the Work stopped during inclement weather is on the critical path of the Project schedule. Where causes of delays are unusually severe weather as described herein, any time extension will be considered to be excusable, however it shall not be compensable, including any costs that would be borne by the Contractor in the regular course of business, including but not limited to home office overhead and ongoing insurance costs. The Contractor is responsible for all costs associated with such delay. The sole remedy of the Contractor for such inclement weather shall be the grant of a time extension directly related to the delay. Contractor shall abide the District Representative’s determination of what constitutes excusable inclement weather pursuant to this section. Refer to Specification Section 01360 Construction Schedule for inclement weather-related delays and extensions.

3. Extension of Time. Contractor shall not be charged liquidated damages because of any delays in completion of The Work due to unforeseeable causes beyond the control and without the fault or negligence of Contractor (or its subcontractors or suppliers). Contractor shall within five (5) Days of identifying any such delay notify the District in writing of causes of delay. The District shall ascertain the facts and extent of delay and grant extension of time for completing The Work when, in its judgment, the facts justify such an extension. Time extensions to the Project shall be requested by the Contractor as they occur and without delay. No delay claims shall be permitted unless the event or occurrence delays the completion of the Project beyond the Contract completion date.

4. No Damages for Reasonable Delay. The District’s liability to Contractor for delays for which the District is responsible shall be limited to only an extension of time unless such

delays were unreasonable under the circumstances. In no case shall the District be liable for any costs which are borne by the Contractor in the regular course of business, including, but not limited to, home office overhead and other ongoing costs. Damages caused by unreasonable District delay, including delays caused by items that are the responsibility of the District pursuant to Government Code section 4215, shall be based on actual costs only, no proportions or formulas shall be used to calculate any delay damages.

ARTICLE 41.
COST BREAKDOWN AND PERIODIC ESTIMATES

Contractor shall furnish on forms Approved by the District:

1. Within ten (10) Days of award of the Contract a detailed estimate giving a complete breakdown of the Contract price.

2. A monthly itemized estimate of Work done for the purpose of making progress payments. In order for the District to consider and evaluate each progress payment application, the Contractor shall submit a detailed measurement of Work performed and a progress estimate of the value thereof before the tenth (10^{th}) Day of the following month.

3. Contractor shall submit, with each of its payment requests, an adjusted list of actual quantities, verified by the District Representative, for unit price items listed, if any, in the Bid Form.

4. Following the District's Acceptance of the Work, the Contractor shall submit to the District a written statement of the final quantities of unit price items for inclusion in the final payment request.

5. The District shall have the right to adjust any estimate of quantity and to subsequently correct any error made in any estimate for payment.

Contractor shall certify under penalty of perjury, that all cost breakdowns and periodic estimates accurately reflect the Work on the Project. Refer to Specification Section 01050 Schedule of Values for further information related to this Article.

ARTICLE 42.
MOBILIZATION

1. When a bid item is included in the Bid Form for mobilization, the costs of The Work in advance of construction operations and not directly attributable to any specific bid item will be included in the progress estimate ("Initial Mobilization"). When no bid item is

provided for “Initial Mobilization,” payment for such costs will be deemed to be included in the other items of The Work.

2. Payment for Initial Mobilization based on the lump sum provided in the Bid Form, which shall constitute full compensation for all such Work. No payment for Initial Mobilization will be made until all of the listed items have been completed to the satisfaction of the District Representative. The scope of the Work included under Initial Mobilization shall include, but shall not be limited to, the following principal items:

3. Obtaining and paying for all bonds, insurance, and permits.

4. Moving onto the Project Site of all Contractor’s plant and equipment required for first month’s operations.

    a. Installing temporary construction power, wiring, and lighting facilities.

    b. Establishing fire protection system.

    c. Developing and installing a construction water supply.

    d. Providing and maintaining the field office trailers for the Contractor and the District Representative, complete, with all specified furnishings and utility services including telephones, telephone appurtenances, computer and printer, and copying machine.

    e. Providing on-Site communication facilities for the Owner and the District Representative, including telephones, radio pagers, and fax machines.

    f. Providing on-Site sanitary facilities and potable water facilities as specified per Cal-OSHA and these Contract Documents.

    g. Furnishing, installing, and maintaining all storage buildings or sheds required for temporary storage of products, equipment, or materials that have not yet been installed in the Work. All such storage shall meet the manufacturer’s specified storage requirements, and the specific provisions of the specifications, including temperature and humidity control, if recommended by the manufacturer, and for all security.

    h. Arranging for and erection of Contractor’s work and storage yard.

    i. Posting all OSHA required notices and establishment of safety programs per Cal-OSHA.

j. Full-time presence of Contractor's superintendent at the job Site as required herein.

k. Submittal of Construction Schedule as required by the Contract Documents.

ARTICLE 43.
PAYMENTS

1. The District shall make monthly progress payments following receipt of undisputed and properly submitted payment requests. Contractor shall be paid a sum equal to ninety-five percent (95%) of the value of Work performed up to the last day of the previous month, less the aggregate of previous payments. Notwithstanding the foregoing, Contractor shall not be entitled to payment for work so long as any lawful or proper direction concerning the Work or any portion thereof given by the District, District's Representative shall remain uncompiled with.

2. The Contractor shall, after the full completion of The Work, submit a final payment application. All prior progress estimates shall be subject to correction in the final estimate and payment.

3. Unless otherwise required by law, the final payment of five percent (5%) of the value of the Work, if unencumbered, shall be paid no later than sixty (60) Days after the date of recordation of the Notice of Completion.

4. Acceptance by Contractor of the final payment shall constitute a waiver of all claims against the District arising from this Contract.

5. Payments to the Contractor shall not be construed to be an acceptance of any defective work or improper materials, or to relieve the Contractor of its obligations under the Contract Documents.

6. The Contractor shall submit with each payment request the Contractor's conditional waiver of lien for the entire amount covered by such payment request, as well as a valid unconditional waiver of lien from the Contractor and all subcontractors and materialmen for all work and materials included in any prior invoices. Waivers of lien shall be in the forms prescribed by California Civil Code Section 8134. Prior to final payment by the District, the Contractor shall submit a final waiver of lien for the Contractor's work, together with releases of lien from any subcontractor or materialmen.

7. Unless otherwise required by law, the final payment of five percent (5%) of the value of the Work, if unencumbered, shall be paid no later than sixty (60) days after the date of Completion, provided however, that in the event of a dispute between the District and the Contractor, the District may withhold from the final payment an amount not to exceed

one hundred and fifty percent (150%) of the disputed amount. Completion means any of the following as provided by Public Contract Code section 7107:

a. The occupation, beneficial use, and enjoyment of a work of improvement, excluding any operation only for testing, startup, or commissioning, by the public agency, or its agent, accompanied by cessation of labor on The Work of improvement.

b. The acceptance by the public agency, or its agent, or the work of improvement.

c. After the commencement of a work of improvement, a cessation of labor on the work of improvement for a continuous period of one hundred calendar days or more, due to factors beyond the control of the Contractor.

d. After the commencement of a work of improvement, a cessation of labor on the work of improvement for a continuous period of thirty calendar days or more, if the public agency files for record a notice of cessation or a notice of completion.

8. Prior to final payment, the Contractor shall submit a final waiver of lien for the Contractor's Work together with releases of lien from any of its subcontractor or materialmen, pursuant to Civil Code Section 8138. The final payment shall not be due and payable until the expiration of thirty-five (35) calendar days from the date of acceptance of the work by the District, which acceptance shall be by formal action of the District Board.

9. No payment (final or otherwise) made under or in connection with this Agreement shall be conclusive evidence of the performance of the Work or of this Agreement, in whole or in part, and no such payment shall be construed to be an acceptance of defective, faulty or improper work or materials nor shall it release the Contractor from any of its obligations under this Agreement; nor shall entrance and use by the District constitute acceptance of the Work or any part thereof.

10. For purposes of this Contract, the acceptance by the District means acceptance made only by an action of the governing body of the District in session. At any time after fifty percent (50%) of the work has been completed, if the District, by action of its governing body, finds that satisfactory progress is being made, the District may make any of the remaining payments in full for actual work completed or may withhold any amount up to five percent (5%) thereof as the District may find appropriate based on the Contractor's progress.

11. No certificate given or payments made under the Contract, except the final certificate or final payment shall be evidence of the performance of the Contract, either wholly or in part, and no payment shall be construed to be an acceptance of any defective work or improper materials.

12. Whenever any part of the work is in a condition suitable for use, and the best interest of the District requires such use, the District may take possession of, connect to, open for public use, or use a part thereof. When so used, maintenance and repairs due to ordinary wear and tear or vandalism will be made at District's expense. The use by the District as contemplated in this Article shall in no case be construed as constituting acceptance of the work or any part thereof. Such use shall neither relieve the Contractor of any of their responsibilities under the Contract nor act as a waiver by the District of any of the conditions thereof. Contractor shall continue to maintain all insurance, including Builder's Risk insurance, on the Project.

ARTICLE 44.
PAYMENTS WITHHELD AND BACK CHARGES

In addition to amounts which the District may retain under other provisions of the Contract Documents, the District may withhold payments due to Contractor as may be necessary to cover:

1. Stop Payment Notice Claims.
2. Defective work not remedied.
3. Failure of Contractor to make proper payments to its subcontractors or suppliers.
4. Completion of the Contract if there exists a reasonable doubt that the work can be completed for balance then unpaid.
5. Damage to another contractor or third party.
6. Amounts which may be due the District for claims against Contractor.
7. Failure of Contractor to keep the record ("as built") drawings up to date.
8. Failure to provide updates on the construction schedule and/or a recovery schedule if required.
9. Site cleanup.
10. Failure of the Contractor to comply with requirements of the Contract Documents, including but not limited to Contractor's failure to provide approved complete as-builts prior to filing of Notice of Completion.
11. Liquated damages.
12. Legally permitted penalties.

The District may apply such withheld amount or amounts to payment of such claims or obligations at its discretion, which must be retained or applied in accordance with applicable law. In so doing, the District shall be deemed the agent of Contractor and any payment so made by the Contractor shall be considered as a payment made under contract by the District to Contractor and the District shall not be liable to Contractor for such payments made in good faith. Such payments may be made without prior judicial determination of the claim or obligations. The District will render Contractor a proper accounting of such funds disbursed on behalf of the Contractor.

Upon completion of the Contract, the District will reduce the final Contract amount to reflect costs charged to the Contractor, back charges or payments withheld pursuant to the Contract Documents.

ARTICLE 45.
CHANGES AND EXTRA WORK

1. Owner Initiated Change.
   The District, without invalidating the Contract, may order changes in the Work consisting of additions, deletions or other revisions, the Contract amount and Contract time being adjusted accordingly. All such changes in the Work shall be authorized by written Change Order and shall be performed under the applicable conditions of the Contract Documents. A Change Order signed by the Contractor indicates the Contractor's agreement therewith, including any adjustment in the Contract amount or the Contract time, and the full and final settlement of all costs (direct, indirect and overhead) related to the Work authorized by the Change Order.

   a. The Contractor must submit a complete cost proposal, including any change in the Contract time, within seven (7) Days after receipt of a scope of a proposed Change Order, unless the District requests that proposals be submitted in less than seven (7) Days.

2. Contractor Initiated Change.
   The Contractor must give written notice to the District Representative of a proposed Change Order required for compliance with the Contract Documents within seven (7) Days of discovery of the facts giving rise to the proposed change order.

3. Contract Price Adjustment.

   a. All claims for additional compensation to the Contractor shall be presented in writing before the expense is incurred and will be adjusted as provided herein. No Work shall be allowed to lag pending such adjustment, but shall be promptly executed as directed, even if a dispute arises. No claim will be considered after The Work in question has been done unless a written contract change order has been issued or a timely written notice of claim has been made by Contractor.

Contractor shall not be entitled to claim or bring suit for damages, whether for loss of profits or otherwise, on account of any decrease or omission of any item or portion of Work to be done. Whenever any change is made as provided for herein, such change shall be considered and treated as though originally included in the Contract, and shall be subject to all terms, conditions and provisions of the original Contract.

b. Whenever possible, any changes to the Contract amount shall be in a lump sum mutually agreed to by the Contractor and the District.

c. All price quotations submitted by the Contractor shall be accompanied by sufficiently detailed supporting documentation to permit verification by the District.

4. Force Account Work.
If the Contractor fails to submit the cost proposal for a Change Order within the seven (7) Day period (or as requested), the District has the right to order the Contractor in writing to commence the Work immediately on a force account basis and/or issue a lump sum change to the Contract price in accordance with the District's estimate of cost. If the change is issued based on the District estimate, the Contractor will waive its right to dispute the action unless within fifteen (15) Days following completion of the added/deleted Work, the Contractor presents written proof that the District's estimate was in error.

5. Cost Estimates.
Estimates for lump sum quotations and accounting for cost-plus-percentage Work shall be limited to direct expenditures necessitated specifically by the subject extra work, and shall be segregated as follows:

a. Labor. The costs of labor will be the actual cost for wages prevailing locally for each craft or type of worker at the time the extra work is done, plus employer payments of payroll taxes and insurance, health and welfare, pension, vacation, apprenticeship funds, and other direct costs resulting from Federal, State or local laws, as well as assessment or benefits required by lawful collective bargaining agreements. The use of a labor classification which would increase the extra work cost will not be permitted unless the Contractor establishes the necessity for such additional costs. Labor costs for equipment operators and helpers shall be reported only when such costs are not included in the invoice for equipment rental.

b. Materials. The cost of materials reported shall be at invoice or lowest current price at which such materials are locally available in the quantities involved, plus sales tax, freight and delivery. Materials cost shall be based upon supplier or manufacturer's invoice. If invoices or other satisfactory evidence of cost are not

furnished within fifteen (15) Days of delivery, then the District Representative shall determine the materials cost, at its sole discretion.

c. Tool and Equipment Use. No payment will be made for the use of small tools, tools which have a replacement value of $1,000 or less. Regardless of ownership, the rates to be used in determining equipment use costs shall not exceed listed rates prevailing locally at equipment rental agencies, or distributors, at the time the Work is performed.

d. Overhead, Profit and Other Charges. The mark-up for overhead (including supervision) and profit on Work added to the Contract shall be according to the following:

    i. "Net Cost" is defined as consisting of costs of labor, materials, tools, and equipment only excluding overhead and profit. The costs of applicable insurance and bond premium will be reimbursed to the Contractor and subcontractors at cost only, without mark-up.

    ii. For Work performed by the Contractor's forces the added cost for overhead and profit shall not exceed fifteen (15%) percent of the Net Cost of the Work.

    iii. For Work performed by a subcontractor, the added cost for overhead and profit shall not exceed fifteen (15%) percent of the Net Cost of the Work to which the Contractor may add five (5%) percent of the subcontractor's Net Cost.

    iv. For Work performed by a sub-subcontractor the added cost for overhead and profit shall not exceed fifteen (15 %) percent of the Net Cost for Work to which the subcontractor and general Contractor may each add an additional five (5%) percent of the Net Cost of the lower tier subcontractor.

    v. No additional markup will be allowed for lower-tier subcontractors, and in no case shall the added cost for overhead and profit payable by District exceed twenty-five (25%) percent of the Net Cost as defined herein.

e. For added or deducted Work by subcontractors, the Contractor shall furnish to the District the subcontractor's signed detailed estimate of the cost of labor, material and equipment, including the subcontractor markup for overhead and profit. The same requirement shall apply to sub-subcontractors.

f. For added or deducted Work furnished by a vendor or supplier, the Contractor shall furnish to the District a detailed estimate or quotation of the cost to the Contractor, signed by such vendor or supplier.

g. Any change in the Work involving both additions and deletions shall indicate a net total cost, including subcontracts and materials. Allowance for overhead and profit, as specified herein, shall be applied if the net total cost is an extra; overhead and profit allowances shall not be applied if the net total cost is a credit. The estimated cost of deductions shall be based on labor and material prices on the date the Contract was executed.

h. Contractor shall not reserve the right to assert impact costs, extended job site costs, extended overhead, constructive acceleration and/or actual acceleration beyond what is stated in the change order for Work. No claims shall be allowed for impact, extended overhead costs, constructive acceleration and/or actual acceleration due to a multiplicity of changes and/or clarifications. The Contractor may not change or modify the District's change order form in an attempt to reserve additional rights.

6. Agreement as to Change in Contract Price/Time. If the District disagrees with the proposal submitted by the Contractor, it will notify the Contractor and the District will provide its opinion of the appropriate price and/or time extension. If the Contractor agrees with the District, a Change Order will be issued by the District. If no agreement can be reached, the District shall have the right to issue a unilateral change order setting forth its determination of the reasonable additions or savings in costs and time attributable to the extra or deleted work. Such determination shall become final and binding if the Contractor fails to submit a claim in writing to the District within fifteen (15) Days of the issuance of the unilateral change order, disputing the terms of the unilateral change order.

7. No dispute, disagreement or failure of the parties to reach agreement on the terms of the change order shall relieve the Contractor from the obligation to proceed with performance of the Work, including extra work, promptly and expeditiously.

8. Any alterations, extensions of time, extra work or any other changes may be made without securing consent of the Contractor's surety or sureties.

ARTICLE 46.
OCCUPANCY

The District reserves the right to occupy or utilize any portion of The Work at any time before completion, and such occupancy or use shall not constitute Acceptance of any part of Work covered by this Contract. This use shall not relieve the Contractor of its responsibilities under the Contract.

ARTICLE 47.
INDEMNIFICATION

The District, the District's Representative, and their Board members, directors, officers, employees, agents and authorized volunteers shall not be answerable or accountable in any manner for any loss or damage that may happen to The Work or any part thereof, or for any of the materials or other things used or employed in performing The Work, of for injury or damage to any person or persons, either workers, employees of Contractor or its subcontractors or the public, or for damage to adjoining or other property, from any cause whatsoever arising out of or in connection with the performance of The Work. The Contractor shall be responsible for any damage to adjoining or other property, from any cause whatsoever arising out of or in connection with the performance of The Work. The Contractor shall be responsible for any damage or injury to any person or property resulting from defects or obstructions or from any cause whatsoever arising out of or in connection with the performance of The Work; provided, however, that the Contractor shall not be liable for the sole established negligence, willful misconduct or active negligence of the District, its Board members, directors, officers, employees, agents and authorized volunteers who are directly responsible to the District.

Contractor shall defend (with counsel of District's choosing), indemnify and hold the District, its officials, officers, agents, including but not limited to the District's Representative, employees, representatives and authorized volunteers free and harmless from any and all claims, demands, causes of action, costs, expenses, liabilities, losses, damages or injuries, in law or equity, regardless of whether the allegations are false, fraudulent, or groundless, to property or persons, including wrongful death, to the extent arising out of or incident to any acts, omissions or willful misconduct of Contractor, its officials, officers, employees, agents, consultants and contractors arising out of or in connection with the performance of the Work or this Contract, including claims made by subcontractors for nonpayment, including without limitation the payment of all consequential damages and attorneys' fees and other related costs and expenses. Contractor shall defend, at Contractor's own cost, expense and risk, with counsel of District's choosing, any and all such previously mentioned suits, actions or other legal proceedings of every kind that may be brought or instituted against District, its officials, officers, agents, employees and representatives. To the extent of its liability, Contractor shall pay and satisfy any judgment, award or decree that may be rendered against District, its officials, officers, employees, agents, employees and representatives, in any such suit, action or other legal proceeding. Contractor shall reimburse District, its officials, officers, agents, employees and representatives for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. The only limitations on this provision shall be those imposed by Civil Code Section 2782. The District may retain, to the extent it deems necessary, the money due to Contractor under and by virtue of the Contract Documents until disposition has been made of such actions or claims for damages as specified hereinabove.

ARTICLE 48.
PERSONAL LIABILITY

Neither the District, the District's Representative, Construction Manager, Architect, nor any other director, officer or authorized assistant or agent of the District, shall be personally responsible for any liability arising under the Contract.

ARTICLE 49.
RECORD (“AS BUILT”) DRAWINGS

1. Contractor shall prepare and maintain a complete set of record drawings (herein referred to as “as-builts”) and shall require each trade to prepare its own as-builts. The as-builts must show the entire site for each major trade, including but not limited to water, sewer, electrical, data, telephone, cable, fire alarm, gas and plumbing. Contractor shall mark the as-builts to show the actual installation where the installation varies from the Work as originally shown. Contractor shall mark whichever drawings are most capable of showing conditions fully and where shop drawings are used, Contractor must record a cross-reference at the corresponding location on the contract drawings. Contractor shall give particular attention to concealed elements that would be difficult to measure and record at a later date. Contractors shall use colors to distinguish variations in separate categories of The Work.

2. Contractor shall note related change order numbers where applicable. Contractor shall organize as-builts into manageable sets, bound with durable paper cover sheets and shall print suitable title, dates and other identification on the cover of each set. Prior to filing of the Notice of Completion, complete as-builts for the Projects shall be turned over to the District’s Representative. Contractor shall also provide an electronic version of the as-builts. The suitability of the as-builts will be determined by the District Representative. Final as-builts shall be signed-off by the District Engineer upon determination of suitability.

ARTICLE 50.
RESOLUTION OF CONSTRUCTION CLAIMS

1. All public works claims between the Contractor and the District shall be resolved pursuant to the procedures set forth in Public Contract Code section 9204. All public works claims of $375,000 or less which arise between the Contractor and District shall be resolved in accordance with Public Contract Code sections 20104 et seq. and other applicable law, unless District has elected to resolve the dispute pursuant to Public Contract Code Section 10240 et seq.

2. Contractor shall comply with all notices and requests for additional compensation and extensions of time, including but not limited to all requirements of Article 43, as a prerequisite to filing any claim governed by this Article. The failure to timely provide any

notice or request required by the Contract Documents shall constitute a waiver of the right to these procedures.

3. **All Claims**. All claims shall be submitted in writing and accompanied by substantiating documentation. Claims must be filed on or before the date of final payment unless other notice requirements are provided in the contract. "Claim" means a separate demand by the Contractor for (1) a time extension, including without limitation relief from damages or penalties for delay assessed by the District, (2) payment of money or damages arising from work done by or on behalf of the Contractor and payment of which is not otherwise expressly provided for or the Contractor is not otherwise entitled, or (3) payment of an amount which is disputed by District.

4. **All Claims**. The Contractor will submit the claim justification in the following format:

    a. Summary of claim merit and price, and Contract clause pursuant to which the claim is made.

    b. List of documents relating to claim
        i. Specifications
        ii. Drawings
        iii. Clarifications (Requests for Information)
        iv. Schedules
        v. Other

    c. Chronology of events and correspondence

    d. Analysis of claim merit

    e. Analysis of claim cost

    f. Analysis of time impact analysis in CPM format

    g. Cover letter and certification of validity of the claim

5. **District Response to Claim**. Upon receipt of a Claim pursuant to this Article, the District shall conduct a reasonable review of the Claim and, within a period not to exceed 45 days of receipt of the claim, or as extended by mutual agreement, shall provide a written statement identifying what portion of the Claim is disputed and what portion is undisputed. Any payment due on an undisputed portion of the Claim will be processed and made within 60 days after the District issues its written response.

    If the District needs approval from the Board of Directors to provide Contractor a written statement as set forth above, and Board of Directors does not meet within the 45 days or within the mutually agreed to extension of time following receipt of a Claim, the District

shall have up to three (3) days following the next publicly noticed meeting of Board of Directors after the 45-day period, or extension, expires to provide Contractor a written statement identifying the disputed portion and the undisputed portion of the Claim.

The District may request, in writing, within 30 days of receipt of the claim, any additional documentation supporting the claim or relating to defenses or claims the District may have. If additional information is needed thereafter, it shall be provided upon mutual agreement of the District and the claimant. The District's written response shall be submitted 30 days (15 days if the Claim is less than $50,000) after receiving the additional documentation, or within the same period of time taken by the claimant to produce the additional information, whichever is greater.

6. **Meet and Confer Conference**. If the Contractor disputes the District's response, or if the District fails to respond within the statutory time period(s), the Contractor may so notify the District within 15 days of the receipt of the response or the failure to respond, and demand an informal conference to meet and confer for settlement of those portions of the Claim that remain in dispute. Upon such demand, the District shall schedule a meeting and conference within 30 Days.

7. **Mediation**. Within ten business days following the conclusion of the meet and confer conference, if the claim or any portion thereof remains in dispute, the District shall provide the Contractor with a written statement identifying the portion of the claim that remains in dispute and the portion that is undisputed. Any portion of the claim that remains in dispute shall be submitted to nonbinding mediation. The selection of the mediator shall be in accordance with Public Contract Code section 9204 and the District, and the Contractor shall equally share the associated mediator fees. Each party will be responsible for its own attorneys' fees and other costs incurred due to the resolution of any Claim.

8. **Condition Precedent**. Submission of a claim, properly certified, with all required supporting documentation, and written rejection or denial of all or part of the claim by District, is a condition precedent to any action, proceeding, litigation, suit, general conditions claim, or demand for arbitration by Contractor.

9. **Government Code Claim**. In addition to any and all contract requirements pertaining to notices of and requests for compensation or payment for extra work, disputed work, construction claims and/or changed conditions, the Contractor must comply with the claim procedures set forth in Government Code section 900 et seq. prior to filing any lawsuit against the District. Such Government Code claims, and any subsequent lawsuit based upon the Government Code claims shall be limited to those matters that remain unresolved after all procedures pertaining to extra work, disputed work, construction claims, and/or changed conditions have been followed by the Contractor. If no such Government Code claim is submitted, or if the prerequisite contractual requirements are

not otherwise satisfied as specified herein, Contractor shall be barred from bringing and maintaining a valid lawsuit against the District.

ARTICLE 51.
DISTRICT'S RIGHT TO TERMINATE CONTRACT

1. **Termination for Cause**: The District may, without prejudice to any other right or remedy, serve written notice upon Contractor of its intention to terminate this Contract if the Contractor: (i) refuses or fails to prosecute The Work or any part thereof with such diligence as will ensure its completion within the time required; (ii) fails to complete The Work within the required time; (iii) should file a bankruptcy petition or be adjudged bankrupt; (iv) should make a general assignment for the benefit of its creditors; (v) should have a receiver appointed; (vi) should persistently or repeatedly refuse or fail to supply enough properly skilled workers or proper materials to complete the work; (vii) should fail to make prompt payment to subcontractors or for material or labor; (viii) persistently disregard laws, ordinances, other requirements or instructions of the District; (ix) should violate any of the provisions of the Contract Documents; or (x) otherwise be guilty of a substantial violation of any provision of the Contract.

   The notice of intent to terminate shall contain the reasons for such intention to terminate. Unless within ten (10) Days after the service of such notice, such condition shall cease or satisfactory arrangements (acceptable to the District) for the required correction are made, this Contract shall be terminated. In such case, Contractor shall not be entitled to receive any further payment until the Project has been finished. In event of any such termination, the District shall immediately serve written notice thereof upon surety and Contractor written notice of termination stating that the contract has ceased and is terminated. Surety shall have the right to investigate, take over and perform this Contract, provided, however, that if Surety, within fifteen (15) calendar days after service upon it of said notice of termination, does not give the District written notice of its intention to take over and perform this Contract and does not commence performance thereof within twenty (20) calendar days from the date of service upon it of such notice of termination, the District may take over and complete The Work by any method it may deem appropriate. Contractor and its surety shall be liable to the District for any excess costs or other damages incurred by the District to complete the Project. If the District takes over The Work, the District may, without liability for so doing, take possession of and utilize in completing The Work such materials, appliances, plant, and other property belonging to the Contractor as may be on the Project Site. If the District takes over The Work as herein above provided, the District may, without liability for so doing, take possession of and utilize in completing The Work such materials, appliances, plants, and other property belonging to the Contractor as may be on the Site of The Work and necessary therefor.

   If the unpaid balance of the Contract Price exceeds the expense of finishing work, including compensation for additional architectural, managerial, and administrative

services, such excess shall be paid to Contractor. If such expense shall exceed such unpaid balance, Contractor shall pay the difference to the District. Expense incurred by the District as herein provided, and damage incurred through Contractor's default, shall be certified by the District Representative.

2. **Termination For Convenience**: The District may terminate performance of The Work in whole or, in part, if the District determines that a termination is in the District's interest.

   The Contractor shall terminate all or any part of The Work upon delivery to the Contractor of a Notice of Termination specifying that the termination is for the convenience of the District, the extent of termination, and the effective date of such termination.

   After receipt of Notice of Termination, and except as directed by the District, the Contractor shall, regardless of any delay in determining or adjusting any amounts due under this Termination for Convenience clause, immediately proceed with the following obligations:

   a. Stop Work as specified in the Notice.

   b. Complete any Work specified in the Notice of Termination in a least cost/shortest time manner while still maintaining the quality called for under the Contract Documents.

   c. Leave the property upon which the Contractor was working and upon which the facility (or facilities) forming the basis of the Contract Documents is situated in a safe and sanitary manner such that it does not pose any threat to the public health or safety.

   d. Terminate all subcontracts to the extent that they relate to the portions of The Work terminated.

   e. Place no further subcontracts or orders, except as necessary to complete the remaining portion of The Work.

   f. Submit to the District, within ten (10) Days from the effective date of the Notice of Termination, all of the documentation called for by the Contract Documents to substantiate all costs incurred by the Contractor for labor, materials and equipment through the Effective Date of the Notice of Termination. Any documentation substantiating costs incurred by the Contractor solely as a result of the District's exercise of its right to terminate this Contract pursuant to this clause, which costs the Contractor is authorized under the Contract Documents to incur, shall: (i) be submitted to and received by the District no later than thirty (30) Days after the Effective Date of the Notice of Termination; (ii) describe the

costs incurred with particularity; and (iii) be conspicuously identified as "Termination Costs Occasioned by the District's Termination for Convenience."

g. These provisions are in addition to and not in limitation of any other rights or remedies available to the District.

3. Notwithstanding any other provision of this Article, when immediate action is necessary to protect life and safety or to reduce significant exposure or liability, the District may immediately order Contractor to cease Work on the Project until such safety or liability issues are addressed to the satisfaction of the District, or the Contract is terminated.

4. Should the District determine that environmental considerations mandate that the underlying Project should not go forward, District may notify Contractor that this Contract is terminated due to environmental considerations and District shall only be obligated to pay Contractor for The Work that Contractor had performed at the time of notification of termination of this Contract for environmental considerations.

5. Termination of the Contract shall not relieve Surety of its obligation for any just claims arising out of or relating to The Work performed. In the event that the District exercises its right to terminate this Contract pursuant to this provision, the District shall pay the Contractor, upon the Contractor's submission of the documentation required by this clause and other applicable provisions of the Contract Documents, all actual reimbursable costs incurred according to the provisions of this Contract.

6. The foregoing provisions are in addition to and not in limitation of any other rights or remedies available to the District.

7. Notwithstanding the foregoing provisions, this Contract may not be terminated or modified where a trustee-in-bankruptcy has assumed the Contract pursuant to 11 U.S.C. section 365 (Federal Bankruptcy Act).

ARTICLE 52.
WARRANTY AND GUARANTEE

1. Contractor warrants that all materials and equipment furnished under this Contract shall be new unless otherwise specified in the Contract Documents; and that all Work conforms to the Contract Document requirements and is free of any defect whether performed by the Contractor or any subcontractor or supplier.

2. Unless otherwise stated, all warranty periods shall begin upon the filing of the Notice of Completion. Unless otherwise stated, the warranty period shall be for one year.

3. The Contractor shall remedy at its expense any damage to District-owned or controlled real or personal property.

4. Contractor shall furnish the District with all warranty and guarantee documents prior to final Acceptance of the Project by the District.

5. The District shall notify the Contractor, in writing, within a reasonable time after the discovery of any failure, defect, or damage. The Contractor shall within ten (10) Days after being notified commence and perform with due diligence the repair or replacement of any or all such Work, together with any other Work, which may be displaced in so doing, that may prove defective in workmanship and/or materials without expense whatsoever to the District, ordinary wear and tear, unusual abuse or neglect excepted. If the Contractor fails to promptly remedy any defect, or damage, the District shall have the right to replace, repair, or otherwise remedy the defect, or damage at the Contractor's expense. Contractor hereby agrees to pay costs and charges therefore immediately on demand.

6. Contractor shall repair or replace any or all such Work, together with any other Work, which may be displaced in so doing, that may prove defective in workmanship and/or materials within a two-year period from date of acceptance without expense whatsoever to the District, ordinary wear and tear, unusual abuse or neglect excepted. The District will give notice of observed defects with reasonable promptness. The Contractor shall notify the District upon completion of repairs. In the event of failure of Contractor to comply with above-mentioned conditions within one week after being notified in writing, the District is hereby authorized to proceed to have defects repaired and made good at the expense of Contractor. The Contractor hereby agrees to pay costs and charges therefore immediately on demand.

7. In the event of any emergency constituting an immediate hazard to health, safety, property, or licensees, when caused by Work of the Contractor not in accordance with the Contract requirements, the District may undertake at Contractor's expense, and without prior notice, all Work necessary to correct such condition.

8. With respect to all warranties, express or implied, from subcontractors, manufacturers, or suppliers for Work performed and Materials furnished under this Contract, the Contractor shall:

    a. Obtain for District all warranties that would be given in normal commercial practice.

    b. Require all warranties to be executed, in writing, for the benefit of the District; and

    c. Enforce all warranties for the benefit of the District, unless otherwise directed in writing by the District.

This Article does not in any way limit the guarantee on any items for which a longer guarantee is specified or on any items for which a manufacturer gives a guarantee for a longer period.

This Article shall not limit the District's rights under this Contract or with respect to latent defects, gross mistakes, or fraud. The District specifically reserves all rights related to defective work, including but not limited to the defect claims pursuant to California Code of Civil Procedure Section 337.15.

ARTICLE 53.
DOCUMENT RETENTION & EXAMINATION

1. In accordance with Government Code Section 8546.7, records of both the District and the Contractor shall be subject to examination and audit by the State Auditor General for a period of three (3) years after final payment.

2. Contractor shall make available to the District any of the Contractor's other documents related to the Project immediately upon request of the District.

3. In addition to the State Auditor rights above, the District shall have the right to examine and audit all books, estimates, records, contracts, documents, bid documents, subcontracts, and other data of the Contractor (including computations and projections) related to negotiating, pricing, or performing the modification in order to evaluate the accuracy and completeness of the cost or pricing data at no additional cost to the District, for a period of four (4) years after final payment.

ARTICLE 54.
REQUIRED CERTIFICATIONS

Contractor shall, for all contracts involving state funds, submit a "Drug-Free Workplace Certification" and a "Recycled Content Certification." These forms are included in the Contract Documents and must be signed under the penalty of perjury and dated prior to commencing work on this Project.

In addition to the above listed certifications, Contractor shall, for all contracts involving state funds, execute and submit an "Asbestos-Free Materials Certification." Contractor, further, is aware of the following:

1. Should asbestos containing materials be installed by the Contractor in violation of this certification, or if removal of asbestos containing materials is part of the Project, decontaminations and removals will be performed in accordance with the requirements of all applicable laws and will meet the following criteria:

a. Decontamination and removal of work found to contain asbestos, or work installed with asbestos containing equipment shall be done only under the supervision of a qualified consultant, knowledgeable in the field of asbestos abatement and accredited by the Environmental Protection Agency (EPA).

b. The asbestos removal contractor shall be an EPA accredited contractor qualified in the removal of asbestos and shall be chosen and approved by the asbestos consultant who shall have sole discretion and final determination in this matter.

c. The asbestos consultant shall be chosen and approved by the District which shall have sole discretion and final determination in this matter.

d. The Work will not be accepted until asbestos contamination is reduced to levels deemed acceptable by the asbestos consultant.

2. If removal of asbestos containing materials is part of the Project, the cost of all asbestos removal, including, but not necessarily limited to the cost of the asbestos removal contractor, the cost of the asbestos consultant, analytical and laboratory fees, time delays and additional costs that may be incurred by the District shall be borne entirely by the Contractor.

3. Hold Harmless: Interface of Work for the Project with work containing asbestos shall be executed by the Contractor at their risk and at their discretion with full knowledge of the currently accepted standards, hazards, risks and liabilities associated with asbestos work and asbestos containing products. By execution of the Contract, the Contractor acknowledges the above and agrees to the fullest extent permitted by law to hold harmless the District, its Governing Board, employees, agents, representatives, including its Architect and assigns, for all asbestos liability which may be associated with this work. The Contractor further agrees to instruct their employees with respect to the above-mentioned standards, hazards, risk and liabilities.

ARTICLE 55.
SEPARATE CONTRACTS

1. The District reserves the right to let other contracts in connection with this work or on the Project Site. Contractor shall permit other contractors' reasonable access and storage of their materials and execution of their work and shall properly connect and coordinate its Work with theirs.

2. If any part of The Work depends for proper execution or results upon work of any other contractor, the Contractor shall inspect and promptly report to the District's Representative any defects in such work that renders it unsuitable for such proper execution and results. Contractor's failure to so inspect and report shall constitute its acceptance of the other contractor's work as fit and proper for reception of Contractor's

Work, except as to defects which may develop in the other contractor's work after execution of Contractor's Work.

3. To ensure proper execution of its subsequent Work, Contractor shall immediately inspect work already in place and shall at once report to the District Representative any problems with the work in place or discrepancies with the Contract Documents.

4. Contractor shall ascertain to its own satisfaction the scope of the Project and nature of any other contracts that have been or may be awarded by the District in prosecution of the Project to the end that Contractor may perform this Contract in the light of such other contracts, if any. Nothing herein contained shall be interpreted as granting to Contractor exclusive occupancy at Site of the Project. Contractor shall not cause any unnecessary hindrance or delay to any other contractor working on the Project. If simultaneous execution of any contract for the Project is likely to cause interference with performance of some other contract or contracts, the District Representative shall decide which Contractor shall cease Work temporarily and which contractor shall continue or whether work can be coordinated so that contractors may proceed simultaneously. The District shall not be responsible for any damages suffered or for extra costs incurred by Contractor resulting directly or indirectly from award, performance, or attempted performance of any other contract or contracts on the Project Site.

ARTICLE 56.
NOTICE AND SERVICE THEREOF

All notices shall be in writing and shall be dated and signed by the party giving such notice or by the duly authorized representative of such party and shall be either served by personal delivery or mailed to the other party as designated in the Bid Forms. Written notice to the Contractor shall be addressed to Contractor's principal place of business unless Contractor designates another address in writing for service of notice. Notice to District shall be addressed to the District as designated in the Notice Inviting Bids unless District designates another address in writing for service of notice. Notice shall be effective upon receipt or five (5) Days after being sent by first class mail, whichever is earlier. Notice given by facsimile shall not be effective unless acknowledged in writing by the receiving party.

ARTICLE 57.
NOTICE OF THIRD-PARTY CLAIMS

Pursuant to Public Contract Code Section 9201, the District shall provide Contractor with timely notification of the receipt of any third-party claim relating to the Contract.

ARTICLE 58.
STATE LICENSE BOARD NOTICE

Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has authority to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four (4) years of the date of the alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within ten (10) years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, CA 95826.

ARTICLE 59.
INTEGRATION

1. Oral Modifications Ineffective. No oral order, objection, direction, claim or notice by any party or person shall affect or modify any of the terms or obligations contained in the Contract Documents.

2. Contract Documents Represent Entire Contract. The Contract Documents represent the entire agreement of the District and Contractor.

ARTICLE 60.
ASSIGNMENT

Contractor shall not assign, transfer, convey, sublet, or otherwise dispose of this Contract or any part thereof including any claims, without prior written consent of the District. Any assignment without the written consent of the District shall be void. Any assignment of money due or to become due under this Contract shall be subject to a prior lien for services rendered or Material supplied for performance of Work called for under the Contract Documents in favor of all persons, firms, or corporations rendering such services or supplying such Materials to the extent that claims are filed pursuant to the Civil Code, the Code of Civil Procedure or the Government Code.

ARTICLE 61.
CHANGE IN NAME AND NATURE OF CONTRACTOR'S LEGAL ENTITY

Should a change be contemplated in the name or nature of the Contractor's legal entity, the Contractor shall first notify the District in order that proper steps may be taken to have the change reflected on the Contract.

ARTICLE 62.
ASSIGNMENT OF ANTITRUST ACTIONS

Pursuant to Public Contract Code Section 7103.5, in entering into a public works contract or subcontract to supply goods, services, or materials pursuant to a public works contract, Contractor or subcontractor offers and agrees to assign to the District all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act (chapter 2 [commencing with Section 16700] of part 2 of division 7 of the Business and Professions Code), arising from the purchase of goods, services, or materials pursuant to this Contract or any subcontract. This assignment shall be made and become effective at the time the District makes final payment to the Contractor, without further acknowledgment by the parties.

ARTICLE 63.
PROHIBITED INTERESTS

No District official or representative who is authorized in such capacity and on behalf of the District to negotiate, supervise, make, accept, or approve, or to take part in negotiating, supervising, making, accepting or approving any engineering, inspection, construction or material supply contract or any subcontract in connection with construction of the project, shall be or become directly or indirectly interested financially in the Contract.

ARTICLE 64.
LAWS AND REGULATIONS

1. Contractor shall give all notices and comply with all laws, ordinances, rules and regulations relating to conduct of work as indicated and specified. If Contractor observes that drawings and specifications are at variance therewith, he shall promptly notify the District Representative in writing and any necessary changes shall be adjusted as provided for in this Contract for changes in work. If Contractor performs any work knowing it to be contrary to such laws, ordinances, rules and regulations, and without such notice to the District Representative, he shall bear all costs arising therefrom.

2. Contractor shall be responsible for familiarity with the Americans with Disabilities Act (“ADA”) (42 U.S.C. § 12101 et seq.). The Work, including any installations of equipment and other devices, will be performed in compliance with ADA regulations.

ARTICLE 65.
PATENT FEES OR ROYALTIES

The Contractor shall include in its bid amount the patent fees or royalties on any patented article or process furnished or used in the Work. Contractor shall assume all liability and responsibility arising from the use of any patented, or allegedly patented, materials, equipment, devices or processes used in or incorporated with The Work, and shall defend, indemnify and hold

harmless the District, its officials, officers, agents, employees and representatives from and against any and all liabilities, demands, claims, damages, losses, costs and expenses, of whatsoever kind or nature, arising from such use.

ARTICLE 66.
OWNERSHIP OF DRAWINGS

All Contract Documents furnished by the District are District property. They are not to be used by Contractor or any subcontractor on other work nor shall Contractor claim any right to such documents. With exception of one complete set of Contract Documents, all documents shall be returned to the District on request at completion of the Work.

ARTICLE 67.
NOTICE OF TAXABLE POSSESSORY INTEREST

In accordance with Revenue and Taxation Code Section 107.6, the Contract Documents may create a possessory interest subject to personal property taxation for which Contractor will be responsible.

ARTICLE 68.
DISTRICT'S REPRESENTATIVE

The Representative shall have access to all operations involving work under this contract and shall be provided with reasonable advance notice of the time and place of operations which the Inspector desires to observe. The Inspector shall be provided with all necessary samples of materials and work for testing purposes. All work shall be under the observation of said Inspector. He shall have free access to any or all parts of work at any time. Contractor shall furnish the Inspector reasonable facilities for obtaining such information as may be necessary to keep him fully informed with respect to their progress and manner of work and character of materials. Inspection of work shall not relieve the Contractor from any obligation to fulfill this contract. The Representative, after consultation with the Construction Manager and Architect together, shall have the authority to stop The Work whenever the provisions of the Contract Documents are not being complied with and the Contractor shall instruct their employees accordingly.

ARTICLE 69.
MISCELLANEOUS

These Contract Documents shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of these Contract Documents, the action shall be brought in a state or federal court situated in the County of San Diego, State of California.

ARTICLE 70.
NO WAIVER

No provision of these Contract Documents shall be deemed waived by either party unless such waiver shall be expressly specified in writing, regardless of the actions or inaction of the parties.

DOCUMENT 00750 - SPECIAL PROVISIONS

GENERAL REQUIREMENTS

See IFB attachments

PROMPT PAYMENT OF FUNDS WITHHELD TO SUBCONTRACTORS

1. The District shall pay Contractor for work performed based on regular incremental acceptances of portions, as determined by the District, of the contract work, less retention amounts. Unless otherwise agreed to in writing, a Contractor or subcontractor shall pay to any subcontractor, not later than ten (10) days of receipt of each progress payment, the respective amounts allowed the Contractor on account of the work performed by the subcontractors, to the extent of each subcontractor's interest therein. In the event that there is a good faith dispute over all or any portion of the amount due on a progress payment from the Contractor or subcontractor to a subcontractor, then the Contractor or subcontractor may withhold no more than one hundred fifty percent (150%) of the disputed amount. The prime Contractor, or subcontractor, shall return all monies withheld in retention from a subcontractor within 30 days after receiving payment for work satisfactorily completed and accepted including incremental acceptances of portions of the contract work by the District. Federal law (49CFR26.29) requires that any delay or postponement of payment over 30 days may take place only for good cause and with the District's prior written approval. Any violation of this provision shall subject the violating prime Contractor or subcontractor to the penalties, sanctions and other remedies specified in Business and Professions Code Section 7108.5. These requirements shall not be construed to limit or impair any contractual, administrative, or judicial remedies otherwise available to the prime Contractor or subcontractor in the event of a dispute involving late payment or nonpayment by the prime Contractor, deficient subcontract performance, or noncompliance by a subcontractor. This provision applies to both DBE and non-DBE prime Contractors and subcontractors.

2. Standard Specifications. The District Engineer will determine the frequency of sampling. All concrete testing required by the District will be at the expense of the District.

3. Payment for concrete curbs, walks, and gutters, cross gutters, access ramps, driveways and structures will be made at unit cost as shown in the Bid Schedule. The price bid shall be considered to include full payment for all materials, labor, equipment and incidentals required to construct the concrete improvements in accordance with the Plans and Specifications. Measurements to determine the pay quantities will be made in horizontal planes.

4. There shall be no increase to the contract price due to a field dimension or length differing from those shown on the Contract Drawings.

REPLACEMENTS, RELOCATIONS AND ADJUSTMENTS

1. This Section includes all replacements, relocations and adjustments as designated in the Contract Drawings and as required to complete the work. Such work shall include, in general, the replacement, relocation or adjustment to grade of asphalt concrete pavements, Portland cement concrete pavements, mailboxes, trees, shrubs, water meter boxes, water valve covers and gas valve wells.

2. Portland cement concrete pavement and asphalt concrete pavement shall conform to all sections of these project specifications.

3. Work performed by public utility companies or Districts as indicated in the Contract Drawings and the project specifications, will not be included in the Contract Price.

4. Water meter boxes, water valve covers, and gas valve wells shall be adjusted to grade in accordance with Standard Specifications Subsections 301-1.6 and 302-5.8 and as required by the utility companies and districts.

5. Payment for replacements, relocations and adjustments shall be paid by lump sum as shown in the Bid Schedule and shall include all items on the drawings and as required to complete the work, all labor, materials, tools, equipment and incidentals. There shall be no increase to the Contract Price due to a field dimension, or length differing from those shown on the Contract Drawings, or due to an increase in the number of items requiring replacement, relocation or adjustment.

TIME RESTRICTIONS (No Bid Item)

1. Daily work hours. Contractor may start work at 7:00 a.m. and work until 4:30 p.m.

2. No activities associated with the project shall commence prior to 7:00 a.m. All activities associated with the project shall terminate prior to 4:30 p.m., at which time the site shall be clear and secure. This includes assembling of personnel and starting or maintenance of equipment. Any work performed beyond 8 hours in one day, or any work on weekends, will require overtime payment for inspection.

3. Weekend. Weekend work will require prior written approval (for each occurrence).

4. Night work. No night work shall be performed on this project without prior written approval.

MEETINGS (No Bid Item)

1. The project has several required meetings. Each representative shall have the authority to speak and act on behalf of the entity that he or she represents. These meetings shall be attended by:
    a. Contractor
    b. Project Consultant
    c. Fire District representative(s)
    d. Utility representatives
    e. County of San Diego Inspectors

2. The required meetings are as follows:

    a. **Pre-Construction**. A pre-construction meeting shall be scheduled after the bidding has been closed, a successful Contractor identified, and contract award documents are in progress. Prior to Contractor mobilization, a pre-construction meeting shall be conducted and attended by a representative of the San Miguel Fire Protection District, the Contractor, selected subcontractors, and appropriate District consultants, such as the project engineer. Construction and jobsite procedures shall be discussed and may include some of the following:
        i. Procedures for maintaining record documents
        ii. Construction facilities and controls
        iii. Temporary utilities
        iv. Materials testing
        v. Security and housekeeping procedures

FIELD OFFICE AND FACILITIES (No Bid Item)

1. A field office will not be required for this project. However, the Contractor shall provide and maintain enclosed toilets for the use of employees engaged in the work. Placement of these facilities shall be coordinated with the field inspector. These accommodations shall be maintained in a neat and sanitary condition. They shall also comply with all applicable laws, ordinances and regulations pertaining to the public health and sanitation of dwellings and camps.

CONSTRUCTION SCHEDULE (No Bid Item)

1. In addition to the construction schedule requirements stipulated in the Notice of Award, the Contractor shall submit a tentative construction schedule, to the Project Manager, **Division Chief Brian Lieberman - blieberman@sanmiguelfire.gov**
PROJECT MANAGER NAME AND EMAIL
a minimum of five working days in advance of the pre-construction meeting. The Contractor shall submit the final field construction schedule to the Engineer a minimum of five working days in advance of any construction activities.

2. The District's consultant shall comment on the adequacy of the proposed construction schedule. Required modifications to the accepted schedule shall be made and implemented by the Contractor at no additional cost to the District.

MOBILIZATION & DEMOBILIZATION (Bid Item)

1. Refer to Standard Specifications Section 9-3.4 for Public Works Construction. Mobilization includes: (1) Obtaining all permits, insurance and bonds necessary for performing the work; (2) Furnishing all labor, equipment, material and supplies for the prosecution of the work, but which are not incorporated in the work; and (3) Construction of temporary storage areas, development of disposal areas, and other construction facilities. Demobilization includes: 1) Removal of all temporary facilities from the site prior to excavations and clean-up of all debris and disposal offsite; and 2) Contract closeout.

2. Payment. Payment for Mobilization and Demobilization, which shall include cleanup to the satisfaction of the Engineer and shall be made at the contract lump sum price named in the Bid Schedule under Bid Item 1 complete and in accordance with these Contract Documents. Amount of Mobilization and Demobilization Unit Price may not exceed 6% of the total Contractor's bid amount. Sixty percent of the unit price of the mobilization bid item shall be paid once mobilization is completed. The remaining 40% will be paid upon completion of the demobilization. No additional compensation shall be made.