

**San Miguel Consolidated Fire Protection District
Regular Meeting of the Board of Directors
Wednesday, December 8, 2021, at 5:30 pm
District Board Room - 2850 Via Orange Way (2nd Floor), Spring Valley, CA 91978**

AGENDA

CALL TO ORDER

APPROVAL OF AGENDA

Agenda items shall be addressed in the published order unless a member of the Board or a member of the public requests a specific item be taken out of order and the Board agrees to do so.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

The public may bring an item not on the agenda forward; however, the Board will not be able to take any action at this meeting. If appropriate, the item will be referred to the Board and/or Fire Chief to determine if the item will be placed on a future Board agenda. Items from Board members or Staff may not be discussed by the Board, but, if appropriate, will be placed on a future Board agenda. To facilitate business proceedings, a three (3) minute period shall be allotted to each person addressing the Board. Any writings or documents provided to a majority of the members of the San Miguel Consolidated Fire Protection District regarding any item on this agenda will be made available for public inspection in the San Miguel Consolidated Fire Protection District Headquarters located at 2850 Via Orange Way, Spring Valley, California, during normal business hours.

Compliance with the Americans with Disabilities Act (US Code Title 42) – Assistance for Those with Disabilities: If you have a disability and need accommodation to participate in the meeting, please call (619-670-0500) or email (info@sanmiquelfire.org) and Recording Secretary Shayna Rians will make necessary arrangements.

SPECIAL PRESENTATION

Chief Brainard will lead a ceremony for Promotional Badge-Pinning.

CONSENT AGENDA ITEMS

1. Approve the Minutes: Regular Meeting of November 10, 2021
2. Approve Board Member Stipend Payments.

CLOSED SESSION AGENDA ITEMS

3. Closed Session – Conference with Legal Counsel – Potential Litigation
(Subdivision (b) of §54956.9 of the Government Code) – Number of Cases: 1
4. Closed Session - Conference with Labor Negotiator (Government Code §54957.6)
Agency Negotiators: Directors Ek, McKenna, Robles, & Attorney Joseph Sanchez
Employee Organization: Chief Officer's Association of San Miguel
5. Closed Session - Conference with Labor Negotiator (Government Code §54957.6)
Agency Negotiators: Directors Ek, McKenna, Robles & Attorney Joseph Sanchez
Unrepresented Employees: Division Chief, Deputy Fire Marshal, Administrative Officer/Finance Officer, Administrative Analyst, Human Resources Specialist (New Classification), Accounting Specialist, Administrative Assistant, Fire Inspector(s), Logistics Officer

ACTION AGENDA ITEMS

6. Election of Board Officers – The Board will elect Board Officers pursuant to Board Policy Manual item 2.1. The Officers of the Board are President, Vice President and Secretary.
7. Approve Resolution 21-16 – A Resolution of the Board of Directors of the San Miguel Consolidated Fire Protection District Establishing a Proposition E Citizens' Oversight Committee and Adopting Policy.
8. Public Hearing – Public Hearing #2 to Receive Public Comment on Proposed Fire Prevention Fee Schedule. The Board may discuss and take action on adopting Ordinance 2021-1 with the adoption of the revised 2021 Fee Schedule.
9. Chief Officer's Association – Memorandum of Understanding – The Board of Directors will consider approving the MOU based on tentative agreement for the terms of January 1, 2022 – December 31, 2022.
10. Terms of Employment – The Board of Directors will discuss and may take action on ratifying the Terms of Employment for the following group: Unrepresented Executive Chiefs and Executive Staff for the term of January 1, 2022 – December 31, 2022.
11. Terms of Employment – The Board of Directors will discuss and may take action on ratifying the Terms of Employment for the following group: Unrepresented Fire Prevention Management Staff for the term of January 1, 2022 – December 31, 2022.
12. Terms of Employment – The Board of Directors will discuss and may take action on ratifying the Terms of Employment for the following group: Unrepresented Employees for the term of January 1, 2022 – December 31, 2022.

INFORMATIONAL ITEM

13. Fire Prevention Software Update – Deputy Fire Marshal Napier will update the Board of Directors on the status of the new software implementation.

REPORTS

14. Committee Reports
15. Directors' Reports
16. Chief's Report
17. Association of San Miguel Chief Officers Communications
18. Association of San Miguel Firefighters Communications
19. Correspondence

ACTION PLAN RECAP

NEXT MEETING – Regular Meeting, January 12, 2022, 5:30 pm, District Headquarters

ADJOURNMENT