

**San Miguel Consolidated Fire Protection District**  
**Regular Meeting of the Board of Directors**  
Wednesday, August 9, 2023, 5:30 pm  
**District Board Room - 2850 Via Orange Way (2<sup>nd</sup> Floor)**  
**Spring Valley, CA 91978**

**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

*Agenda items shall be addressed in the published order unless a member of the Board or a member of the public requests a specific item be taken out of order, and the Board agrees to do so.*

**PUBLIC COMMENT**

*The public may bring an item not on the agenda forward; however, the Board will not be able to take any action at this meeting. If appropriate, the item will be referred to the Board and/or Fire Chief to determine if the item will be placed on a future Board agenda. Items from Board members or Staff may not be discussed by the Board but, if appropriate, will be placed on a future Board agenda. To facilitate business proceedings, a three (3) minute period shall be allotted to each person addressing the Board. Any writings or documents provided to a majority of the members of the San Miguel Consolidated Fire Protection District regarding any item on this agenda will be made available for public inspection in the San Miguel Consolidated Fire Protection District Headquarters located at 2850 Via Orange Way, Spring Valley, California, during normal business hours.*

**Compliance with the Americans with Disabilities Act (US Code Title 42)** – Assistance for Those with Disabilities: If you have a disability and need an accommodation to participate in the meeting, please call (619-670-0500) or email ([info@sanmiguelfire.org](mailto:info@sanmiguelfire.org)) and Board Clerk Shayna Rians will make necessary arrangements.

**CLOSED SESSION AGENDA ITEMS**

1. Closed Session – Conference with Labor Negotiator (§54957.6)  
Agency Negotiators: Attorney Joseph Sanchez  
Title: Fire Chief
2. Closed Session – Public Employment pursuant to Government Code Section 54957  
Position: Fire Chief
3. Closed Session – Public Employment pursuant to Government Code Section 54957  
Position: Firefighter Paramedic
4. Closed Session – Conference with Labor Negotiator (Government Code §54957.6)  
Agency Negotiators: Directors McKenna, Muns, Robles, & Attorney Joseph Sanchez  
Employee Organization: Association of San Miguel Firefighters IAFF Local 1434
5. Closed Session - Conference with Labor Negotiator (Government Code §54957.6)  
Agency Negotiators: Directors McKenna, Muns, Robles, & Attorney Joseph Sanchez  
Employee Organization: Chief Officer's Association of San Miguel
6. Closed Session - Conference with Labor Negotiator (Government Code §54957.6)  
Agency Negotiators: Directors McKenna, Muns, Robles, & Attorney Joseph Sanchez  
Unrepresented Employees: Division Chief(s), Administrative Officer/Finance Officer, Deputy Fire Marshal, Administrative Analyst, Human Resources Specialist, Accounting Specialist, Executive Assistant/Board Clerk, Fire Inspector(s), Fire Services Officer

### **CONSENT AGENDA ITEMS**

7. Approve the Minutes Regular Meeting of July 12, 2023
8. Approve Board Member Stipend Payments.
9. Receive and File Quarterly Investment Report in Accordance with California Government Code.
10. Credit Card Expenditures Review – The Board of Directors will review the credit card expenditures of the Fire Chief and Administrative Officer/Finance Officer.
11. Review the Quarterly Employee Reimbursement Report.
12. Review the Quarterly Information Technology Access Log

### **ACTION AGENDA ITEMS**

13. Amendment to Fire Chief's Employment Agreement – The Board of Directors may discuss and approve the amendments to the Fire Chief's Employment Agreement.
14. Investment Strategies – The Board of Directors may discuss and approve Staff to move forward with investment strategies.

### **INFORMATIONAL AGENDA ITEMS**

15. Station 18 Progress Update – Division Chief Lawler to provide a progress update on Station 18.
16. Key Performance Measures – Executive Staff to provide an update on Key Performance Measures.

### **REPORTS**

17. Committee Reports
18. Directors' Reports
19. Chief's Report
20. Association of San Miguel Chief Officers Communications
21. Association of San Miguel Firefighters Communications
22. Correspondence

### **ACTION PLAN RECAP**

**NEXT MEETING** – Regular Meeting, September 13, 2023, 5:30 pm, District Headquarters

### **ADJOURNMENT**

The District reserves the 4<sup>th</sup> Wednesday of each month for an additional Regular Meeting if needed.

In accordance with AB 2647, Agenda and supporting documents are available online at  
<https://www.sanmiguelfire.org/board-meetings>