

San Miguel Consolidated Fire Protection District

Finance Committee Meeting

MINUTES

Wednesday, December 10, 2025 – 3:00 p.m.

Committee Chair Robles called the meeting to order at 3:01 p.m.

BOARD MEMBERS PRESENT Directors Nelson, Pierce, and Robles (Chair).

BOARD MEMBERS ABSENT None.

STAFF PRESENT Fire Chief Lawler, Deputy Chief Riley, Administrative Officer/Finance Officer (AO/FO) Harris, and Administrative Analyst DeRobertis

APPROVAL OF AGENDA

By Committee Consensus, the agenda was approved.

The Agenda for the Finance Committee Meeting of December 10, 2025, was posted at District Headquarters on Friday, December 12, 2025, at 5:00 p.m.

PUBLIC COMMENT – None.

1. INFORMATIONAL AGENDA ITEMS:

- 1.1 Cost Management Strategies – Finance Officer/Administrative Officer (FO/AO) Harris stated that CalPERS will be giving recommendations in January or February for funding strategies and how to approach pension liabilities. 115 funding will be investigated.
Taking a holistic approach to fiscal fitness. Looking at priorities: replacement schedule (to be updated by January 2026), reviewing financial advisors for revenue streams, and the best approach to managing reserve funds.
The overtime report and OES reimbursements will be included in the quarterly financial statements.
Profit and Loss reports for strike teams will be created.
- 1.2 Recurring Revenue Discussion – AO/FO Harris is moving forward with the Foundation. Chief Lawler is in discussion with the Board regarding the foundation. Planned giving and donations programs are being developed.
- 1.3 Investments – AO/FO Harris has attended local investment meetings. Return rates have decreased; we are exploring more effective ways to invest, potentially including longer-term investments. The Committee discussed moving as much money as possible from San Diego County to California CLASS, as the returns are higher. Director Robles mentioned we might want to research an investment manager.

2. REPORTS:

- 2.1 Committee Member Reports – nothing to report
- 2.2 Association of San Miguel Chief Officers Communications – no one present
- 2.3 Association of San Miguel Firefighters Communications – nothing to report
- 2.4 Association of Non-Safety Professionals Communications – nothing to report

- 2.5 Action Plan Recap –**
Planned Giving program
Overtime Report to be updated and submitted with the quarterly financial update (period ending June 30, 2025)

NEXT MEETING: Wednesday, January 28, 2026

Committee Chair Robles adjourned the meeting at 4:04 p.m.

Minutes approved at the San Miguel Consolidated Fire Protection District Finance Committee Meeting on April 29, 2026.

Attest:

Jesse A. Robles, Finance Committee Chair

Leah Harris, Administrative Officer/Finance Officer