

# San Miguel Consolidated Fire Protection District

## Regular Meeting of the Board of Directors

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### MINUTES

Wednesday, December 11, 2024 - 5:30 p.m.

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**President Robles called the meeting to order at 5:38 p.m.**

**BOARD MEMBERS PRESENT** Directors McKenna, Muns, Nelson, Pierce, Raddatz, Robles, and Woodruff

**BOARD MEMBERS ABSENT** None

**STAFF PRESENT** Fire Chief Lawler, Division Chiefs Durrell and Riley, Administrative Officer/Finance Officer Harris, Fire Marshal Newman, and Executive Assistant/Board Clerk Rians

**President Robles led the Pledge of Allegiance**

### APPROVAL OF AGENDA

**By Board Consensus, the agenda was approved.**

*The Agenda for the Regular Meeting of December 11, 2024, was posted at District Headquarters on Friday, December 6, 2024, at 5:00 p.m.*

### PUBLIC COMMENT

None

### SPECIAL PRESENTATION

Leadership conducted badge-pinning for Firefighter Paramedics Kaiser, Moore, and Souki.

**President Robles adjourned the meeting for an intermission from 5:45 to 6:11 p.m.**

### 1. CONSENT AGENDA ITEMS

Upon a motion by Director Pierce, second by Director Raddatz, and vote (unanimously in favor), the Consent Agenda was approved.

1.1 Approval of the Minutes - Regular Meeting of November 13, 2024.

1.2 Approval of Director Stipends.

### 2. ACTION AGENDA ITEMS

2.1 Ordinance 24-07 – The Board will conduct the Second Reading of Ordinance 24-07, and may adopt said Ordinance, which finalizes Annexation 8 into CFD 2022-1.

Upon a motion by Director Raddatz, second by Director Muns, and vote (unanimously in favor), the second reading of Ordinance 24-07 was waived and Ordinance 24-07 was introduced by title only.

Upon a motion by Director Nelson, second by Director Woodruff, and vote (unanimously in favor), Ordinance 24-07 was adopted.

2.2 2025 Meeting Schedule – The Board will review meeting dates for 2025 and may choose alternate dates to accommodate holidays and scheduling conflicts.

The Board of Directors reviewed the 2025 meeting schedule with no changes and no action taken.

- 2.3 Election of Board Officers** – The Board will elect Board Officers pursuant to Board Policy Manual Section 201.1. The Officers of the Board are the President, Vice President, and Secretary.

Director Robles nominated Director McKenna, and Director Nelson nominated Director Raddatz. Per Board Policy, with more than one Director nominated, votes were cast via roll call. Directors Raddatz, Woodruff, Muns, Nelson, and Pierce voted in favor of Director Raddatz, while Directors McKenna and Robles voted in favor of Director McKenna.

Director Raddatz will begin serving as **Board President** at the meeting of January 8, 2025.

Directors McKenna and Raddatz nominated Director Robles.

Director Robles will begin serving as **Vice President** at the meeting of January 8, 2025.

Director McKenna nominated Director Pierce.

Director Pierce will continue serving as **Secretary** at the meeting of January 8, 2025.

### **3. REPORTS**

#### **3.1 Committee Reports**

Director Raddatz shared that the date of the next Finance Committee has yet to be determined but will likely take place before the next board meeting. Director Robles shared that the Negotiations Committee continues to meet with employee organizations.

#### **3.2 Directors' Reports**

Director Robles shared that Board Committee Selections is on the agenda for January 8, 2025. Directors should review the commissions and committees and submit interest to Board Clerk Rians.

#### **3.3 Fire Chief Report** – See **Attachment A**.

#### **3.4 Association of San Miguel Chief Officers Communications**

Battalion Chief Lieberman shared that four (4) new Probationary Firefighter Paramedics are working, and multiple personnel have participated in training opportunities (live fire, cancer awareness, etc.). The District should receive a new Type 3 within the next couple of weeks, and four (4) personnel are traveling to Louisiana at the end of January for the final walkthrough on two (2) new KME engines. Lastly, Lieberman shared that an arrest has been made in connection to the November 20, 2024, fire off Millar Ranch Road.

#### **3.5 Association of San Miguel Firefighters Communications**

Captain Mike Hays was elected President for another two (2) years and plans to continue the Local's SWOT analysis and involvement with government affairs. Local 1434 has participated in multiple events this holiday season, reminding everyone that the annual holiday party is this Saturday (December 14) at Sycuan.

#### **3.6 Correspondence**

None.

### **4. CLOSED SESSION**

#### **4.1 Conference with Labor Negotiator (GOV §54957.6)**

Agency Negotiators: Directors McKenna, Muns, Robles, and Attorney Joseph Sanchez  
Employee Organization: Association of San Miguel Firefighters IAFF Local 1434

#### **4.2 Conference with Labor Negotiator (GOV §54957.6)**

Agency Negotiators: Directors McKenna, Muns, Robles, and Attorney Joseph Sanchez  
Employee Organization: Chief Officer's Association of San Miguel

#### **4.3 Conference with Labor Negotiator (GOV §54957.6)**

Agency Negotiators: Directors McKenna, Muns, Robles, and Attorney Joseph Sanchez  
Employee Organization: Non-Safety Professionals Association  
4.4 Conference with Labor Negotiator (GOV §54957.6)  
Agency Negotiators: Directors McKenna, Muns, Robles, and Attorney Joseph Sanchez  
Unrepresented Employees: Division Chief, Fire Marshal, Administrative Officer/Finance Officer,  
Fire Services Officer

**President Robles adjourned the meeting to Closed Session from 6:51 to 8:43 p.m.**

**ACTION PLAN RECAP**

- Board Clerk Rians to publish the adoption of Ordinance 24-07 in accordance with the government code
- Board Clerk Rians to collect commissions and committees' interest from Directors and compile for the Board President
- Chief Lawler to provide scope of work for Master Plan to Directors
- Directors are to recite and sign an oath at the next meeting

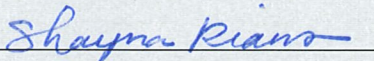
*The next Board Meeting will be a Regular Meeting on **January 8, 2025, at 5:30 p.m.**, District Headquarters.*

**President Robles adjourned the meeting at 8:45 p.m.**

Minutes approved at the Regular Meeting of the Board of Directors, San Miguel Consolidated Fire Protection District, on January 8, 2025.

  
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Kim Raddatz, Board President

Attest:

  
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Shayna Rians, Board Clerk

## FIRE CHIEF REPORT

December 11, 2024

**STAFF INVOLVEMENT**

- E22 was picked up and delivered from Henderson, Nevada. The second refurbishment will be delivered in two weeks.
- Director McKenna, Chief Lawler, Chief Riley, Administrative Analyst DeRobertis and Accounting Specialist Fernandez attended the Noah Homes Gala.
- Directors Pierce, Director Woodruff, Chief Lawler, and Chief Riley attended the CSDA dinner.
- Chief Lawler, Chief Riley, Executive Assistant/Board Clerk Rians, and multiple retirees attended the "Old Timers Luncheon" in San Marcos

**POLITICAL PARTNERSHIPS**

- Recommend that for the year 2025, the Fire Chief and Government Affairs Committee reach out to newly elected officials for meeting dates.

**COMMUNITY OUTREACH**

- 11/2 - **Academy graduation ceremony** - E15 & BR15 attended the academy graduation comprised of agencies from Central and North Zones.
- 11/2 - **Buffalo Wild Wings grand opening event** - E16 attended.
- 11/2 - **Grossmont Hospital Foundation Gala** - We donated a firehouse dinner as well as attended the event.
- 11/2 - **Avondale Elementary Fall Festival** - E16 made an appearance and provided engine tour for kids at the event.
- 11/12 - **Medical Director Dr. Swartz ride a long** - E22 B division.
- 11/13 - **Fuerte Elementary School visit** - E22 provided a fire safety talk and engine tour for approximately 100 1<sup>st</sup> graders.
- 11/15 - **Loma Elementary Fall Festival** - E15 provided apparatus and crew for the event.
- 11/19 - **Operation Survival Cuyamaca College** - E22 C division crew attended event to provide 150 high school students with hands on experience of Holmotro hydraulic tools. This is our second time attending this event that showcases the opportunities for careers in the public safety field. Collaborators included Sheriff bomb/arson, Coronado Fire Department and Lifeguards, Health and Safety Academy, San Diego City Fire Department search and rescue canines, as well as representatives from Cuyamaca College. I see this event growing in the future. This was a great opportunity to recruit for our reserves and future new hires. Children from Granite Hills, Valhalla, El Capitan, Point Loma, Mount Miguel, and El Cajon Valley participated. We handed out recruitment materials and had really good conversations with the students.
- 11/21 - **Meeting with SDSO** - Contacted by SDSO to collaborate on a public pancake breakfast in February. This was just a preliminary meeting, but we will be hosting the event at Station 15.
- 11/22 - **Miramar College Graduation** - Firefighter/Paramedic Harmon attended this recruitment opportunity at the Miramar College Fire Technology Graduation. Harmon provided a brief presentation with a video and PowerPoint as well as handed out recruitment materials.

**OTHER**

- Annual Report Update/Changes
- District Master Plan Overview
- District Oaths at January 2025 Meeting