

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

**MINUTES**

**WEDNESDAY, APRIL 8, 2026 - 5:30 P.M.**

**Board President Muns called the meeting to order at 5:30 p.m.**

**BOARD MEMBERS PRESENT** Directors McKenna, Muns, Nelson, Pierce, Raddatz, Robles, and Woodruff

**BOARD MEMBERS ABSENT** None

**STAFF PRESENT** Fire Chief Lawler, Deputy Chiefs Durrell and Riley, Division Chief Lieberman, Administrative Officer/Finance Officer Harris, Fire Marshal Newman, and Executive Assistant/Board Clerk Rians

**Director Raddatz led the Pledge of Allegiance**

**APPROVAL OF AGENDA**

*By Board Consensus, the agenda was approved.*

*The Agenda for the Regular Meeting of April 8, 2026, was posted at District Headquarters on Friday, April 3, 2026, at 5:00 p.m.*

**PUBLIC COMMENT**

None.

**1. CONSENT AGENDA ITEMS**

- 1.1 Approval of the Minutes - Regular Meetings of March 11 and March 25, 2026
- 1.2 Approval of Director Stipends
- 1.3 Review of the Quarterly Information Technology Access Log
- 1.4 Receive and File the Master Plan Report

*Upon a motion by Director Raddatz, second by Director Pierce, the Consent Agenda was approved by a unanimous vote.*

**2. ACTION AGENDA ITEMS**

- 2.1 Resolution 26-09 – Intent to annex property into CFD 2022-1 (Annexation 22, Parcel 484-051-15-00).  
*Upon a motion by Director Pierce, second by Director Nelson, Resolution 26-09 was adopted by a unanimous vote.*
- 2.2 Resolution 26-10 – Intent to annex property into CFD 2022-1 (Annexation 23, Parcel 504-021-28-00).  
*Upon a motion by Director Nelson, second by Director Woodruff, Resolution 26-10 was adopted by a unanimous vote.*

**3. REPORTS**

**3.1 Committee Reports**

Director Robles shared that the Finance Committee will meet this month (Wednesday, April 29, 2026).

**3.2 Directors' Reports**

Directors Raddatz and Woodruff commended AO/FO Harris and Board Clerk Rians for their recent I.T. assistance. Director Robles shared that his attendance at CSDA Legislative Days was a success, as the group managed to meet with 8 different political leaders.

**3.3 Fire Chief Report**

See **ATTACHMENT A**. Chief Lawler also shared that the California Air Resource Board has a 15-day comment window open for the District to oppose regulations pending against heavy fleet vehicles, and stated he will prepare a letter on behalf of the District.

**3.4 Association of San Miguel Chief Officers Communications**

Battalion Chief Blunt welcomed Battalion Chief Carroll to the Chief Officers Association. Battalion Chief Nava shared that a Central Zone Extended Attack Drill will take place from 8 a.m. to noon April 15, 16, and 17 – Directors are welcome to attend and observe.

**3.5 Association of San Miguel Firefighters Communications**

Captain Hays was unable to attend but provided a written report via email, noting that Local 1434 continues training and professional development, including sending members to the IAFF Summit of Excellence for multi-day training and participation in Legislative Days, where members engaged in legislative advocacy. He also highlighted ongoing training and succession planning efforts, as well as upcoming events, including the annual charitable golf tournament scheduled for May 17 at Temecula Creek Golf Course.

**3.6 Teamsters, Chauffeurs, Warehousemen, and Helpers Local No. 542 Communications**

Inspector Israels reported attending CSDA Legislative Days. Inspector Lyons conducted a walkthrough of a newly constructed community in Escondido that received a wildfire preparedness designation for its fire-resistant construction and community design features.

**3.7 Correspondence**

Chief Lawler shared correspondence from National City Fire Department, where Engineer Kuklinski was commended on his work coordinating memorial services for National City Firefighter Mike Mejia.

**4. CLOSED SESSION**

**4.1 Conference with Labor Negotiator (GOV §54957.6)**

Agency Negotiators: Attorney Joseph Sanchez, Director McKenna, and Director Muns

**4.1.1 Employee Organization: Teamsters, Chauffeurs, Warehousemen and Helpers Local No. 542**

**4.1.2 Unrepresented Employees: Fire Chief, Deputy Chief, Division Chief, Fire Marshal, Administrative Officer/Finance Officer, Fire Services Officer**

**Board President Muns adjourned the meeting to Closed Session at 5:53 p.m. The Board reconvened in Open Session at 6:31 p.m. No reportable action was taken.**

**5. ACTION AGENDA ITEMS**

**5.1 Terms of Employment – Unrepresented Personnel – Fire Services Officer for the term of January 1, 2026 – December 31, 2026.**

**Upon a motion by Director Muns, second by Director Raddatz, the Board ratified the Fire Services Officer Terms of Employment by a unanimous vote.**

**5.2 Deputy Chief Employment Agreements – Deputy Chief classification.**

**Upon a motion by Director Nelson, second by Director Raddatz, the Board approved the Deputy Chief Employment Agreements by a unanimous vote.**

**In accordance with the Brown Act (Gov. Code §54953(c)(3)), key terms include a two-year agreement, an annual salary of \$246,965.00, seven (7) days of executive leave annually, and benefits consistent with other unrepresented employees.**

**5.3 Amendment to Fire Chief's Employment Agreement**

**Upon a motion by Director McKenna, second by Director Woodruff, the Board approved the amendment to the Fire Chief's Employment Agreement by a unanimous vote.**

**In accordance with the Brown Act (Gov. Code §54953(c)(3)), the amendment updates the annual salary to \$307,000.00, with no other changes.**

**ACTION PLAN RECAP**

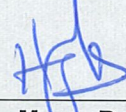
- Schedule Zone 1 Ad Hoc Meeting for April 24, 2026

- Chief Lawler to lead a walkthrough of New Station 18 on April 10, 2026 at 1:00 p.m.
- Board Clerk Rians to publish Notices of Public Hearing for CFD Annexations 22 and 23, which will take place at the May meeting.

*The next Board Meeting will be a Regular Meeting on **Wednesday, May 13, 2026, at 5:30 p.m.**, District Headquarters.*

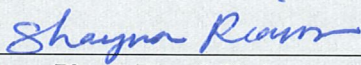
**President Muns adjourned the meeting at 6:36 p.m.**

Minutes approved at the Regular Meeting of the Board of Directors, San Miguel Consolidated Fire Protection District, on May 13, 2026.



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Harry Muns, Board President

Attest:



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Shayna Rians, Board Clerk

SMFR



## FIRE CHIEF REPORT

April 8, 2026

**STAFF INVOLVEMENT**

- Fire Chief Lawler attended an Ambulance Business for Fire Chiefs session in Ventura.
- Deputy Chief Riley is attending a 2-week-long Ambulance Business Academy in Ventura.
- Fire Chief Lawler and Deputy Chief Riley met with the CEO of Grossmont Healthcare District.
- Chief Lawler and Division Chief Lieberman attended quarterly FAIRA meeting in Sacramento.
- Director Robles, Fire Chief Lawler, Battalion Chief Carroll, Captain Hays, Engineer Gilman and Inspector Israels participated in CSDA Legislative Days at the State Capitol.
- Division Chief Lieberman and Battalion Chief Carroll attended the California Training Officers Symposium and successfully completed the 4-day Training Officer Boot Camp course.
- Deputy Chief Durrell attended two logistics section meetings for CAL Chiefs.

**IMPORTANT LEGISLATION / LITIGATION**

- California Assembly Bill 1383 (AB 1383), sponsored by California Professional Firefighters.

**POLITICAL ENGAGEMENT/FINANCIAL OPPORTUNITIES**

- A request for \$10 million towards Station 19 has been submitted to Congressman Issa's office.
- The Neighborhood Reinvestment Program Grant application was submitted - Requesting \$38,500 for Community Outreach equipment.
- Dr. Sharp Collins - 79<sup>th</sup> District - Request for \$800,000 towards PFAS-free gear and \$300,000 towards fuel tanks for Station 14 and Station 22.
- SAFER and AFG submitted. Squad personnel and vehicles.
- 501(c)(3) - Board established, bylaws being created.

**COMMUNITY INVOLVEMENT**

- **Hillsdale Middle School Career Fair** - Captain Loftis hosted a booth to answer questions from students interested in a career in firefighting and EMS. This was a well-organized event that took place in the gym over a 4-hour period.
- **Valley De Oro Little League Opening Day** - E15 attended the ceremony to show presence and offer engine tours.
- **La Presa Elementary School Visit** - E16 attended the event and provided a fire safety message and engine tour.

*Fewer than usual events attended in March due to the academy, training, SCBA fittings, and ODH blood draws and physicals.*

**OTHER**

- Strategic Plan
- Zone 1 - Ad Hoc
- HR Specialist update