

**San Miguel Consolidated Fire Protection District  
Regular Meeting of the Board of Directors  
December 11, 2019**

***Minutes***

President Raddatz called the meeting to order at 5:31 pm.

Board Members Present: Directors Ek, Kiel, McKenna, Nelson, Raddatz, Rickards and Vacio

Board Members Absent: None

Staff Present: Fire Chief Brainard, Division Chiefs Browning and Marugg, Administrative Officer/Finance Officer Harris, and Administrative Assistant Rians

Approval of Agenda: Director McKenna requested that Agenda Item #7 be moved after Agenda Item #9. [By Board Consensus, the agenda was approved.](#)

The Agenda for the Regular Meeting of December 11, 2019 was posted at District Headquarters on Friday, December 6, 2019, at 5:00 pm.

Pledge of Allegiance: Director Raddatz led the Pledge of Allegiance.

Public Communications: Retiree Dave Allan shared that he and other retirees attended the funeral services for Shirley Kennerly, former secretary of Spring Valley/San Miguel Fire District. He also spoke about retiree health. Fred Ruane spoke about annual inspection costs for apartment buildings he is associated with.

President Raddatz adjourned the meeting to Closed Session at 5:40 pm.

**CLOSED SESSION**

1. Closed Session - Conference With Labor Negotiator (§54957.6)  
Agency Negotiators: Attorney Joseph Sanchez  
Directors Ek, Raddatz, and Rickards  
Employee Organization: Association of San Miguel Firefighters IAFF Local 1434
2. Closed Session – Conference With Labor Negotiator (§54957.6)  
Agency Negotiators: Attorney Joseph Sanchez  
Directors Ek, Raddatz, and Rickards  
Employee Organization: Chief Officer’s Association of San Miguel
3. Closed Session – Conference With Labor Negotiator (§54957.6)  
Agency Negotiators: Fire Chief Brainard  
Unrepresented Employees: Division Chief, Deputy Fire Marshal,  
Administrative Officer/Finance Officer,  
Administrative Analyst, Accounting Specialist,

Administrative Assistant, Fire Inspector(s),  
Logistics Officer

4. Closed Session – Public Employee Performance Evaluation (Government Code §54957)  
Title: Fire Chief

Reconvene to Open Session: President Raddatz reconvened the meeting to Open Session at 6:21 pm with a 6 in favor, 1 opposed vote to give direction to the Negotiations Committee to enter into a side letter agreement with Local 1434 and the Chief Officers Association to adjust their salary schedule. The Terms of Employment classifications will be ratified at the January Regular Board Meeting.

## SPECIAL PRESENTATIONS

Captain Tobin Riley introduced Reserve Firefighters who had their loved ones pin their badges onto their uniforms.

President Raddatz adjourned the meeting to Closed Session at 6:49 pm to complete discussion of topics covered during the first closed session.

Reconvene to Open Session: President Raddatz reconvened the meeting to Open Session at 7:06 pm with no action taken.

## CONSENT AGENDA ITEMS

Upon a motion by Director Rickards, second by Director Kiel, and vote (unanimously in favor), the Consent Agenda was approved.

5. Approve the Minutes: Regular Meeting of November 13, 2019
6. Approve Board Member Stipend Payments.

## ACTION ITEMS

8. Training Battalion Chief Position – The Board of Directors will discuss and may take action on approving filling the Training Battalion Chief position.

Captain Jack Grogger spoke on behalf of Local 1434 expressing their support for filling the training BC position. There was further discussion between the Board and Battalion Chiefs Fuller and Floyd.

Upon a motion by Director McKenna, second by Director Vacio, and vote (Directors Ek, McKenna, Nelson, Raddatz and Vacio in favor, Directors Kiel and Rickards opposed), filling of the Training Battalion Chief position was approved.

*Director Ek was unable to stay the duration of the meeting and excused himself at 7:37 pm.*

9. Financial & Technical Consulting Services – The Board of Directors will discuss and may take action on approving Financial & Technical Consulting Services.

Upon a motion by Director Kiel, second by Director Nelson, and vote (Directors Kiel, Nelson, Raddatz and Rickards in favor, Directors McKenna and Vacio opposed, and Director Ek absent), Financial & Technical Consulting Services was approved.

7. Public Hearing – 2019/2020 Fiscal Year Amended Budget – The Board of Directors will conduct a public hearing and may adopt the 2019/2020 fiscal year amended budget.

Director Raddatz opened the Public Hearing at 8:03 pm. With no public comment, the Public Hearing was closed at 8:04 pm.

Upon a motion by Director Rickards, second by Director Vacio, and vote (Directors McKenna, Nelson, Raddatz, Rickards and Vacio in favor, Director Kiel opposed, and Director Ek absent), the 2019/2020 Fiscal Year Amended Budget was approved.

10. Local Agency Formation Commission (LAFCO) 2019 Special Districts Election – The Board of Directors may vote for the LAFCO Special District Members (up to eight) for nominations for the LAFCO Special Districts Advisory Committee.

Upon a motion by Director Nelson, second by Director Raddatz, and vote (Directors Kiel, Nelson, Raddatz, Rickards and Vacio in favor, Director McKenna abstaining, and Director Ek absent), the LAFCO ballot was approved per the staff report recommendations.

11. Election of Board Officers – The Board will elect Board Officers pursuant to Board Policy Manual item 2.1. The Officers of the Board are President, Vice President and Secretary.

President – Raddatz  
Vice President – Rickards  
Secretary – Vacio

## INFORMATIONAL AGENDA ITEMS

### 12. Reports

#### a. Committee Reports

Director Rickards attended a CSA 69 meeting, sharing that the Advisory Board is subject to a Sunset Review per County Board of Supervisors Policy A-74. This requires review and validation of all County Advisory Committees, which resulted in a vote to remain an active committee for another four years before it will come up for vote again. He also shared that there is a budget discrepancy they are working on identifying and correcting. The County is working with a consultant to address potentially raising ambulance fees. The consultant will also be making a report to the County regarding a 12-hour ambulance concept. The next CSA 69 meeting will take place 02/06/2020.

#### b. Directors' Reports

Director McKenna shared she attended a tree-decorating event at Noah Homes with some San Miguel employees. Volunteers are still welcome for the December 20 event, as well as make purchases off Noah Homes Amazon wish lists. She also requests staff look into a refresher on Roberts Rules for the Directors.

Director Raddatz took a moment to thank everyone from this organization (Board and employees) who continue to reach out since his cancer diagnosis. He shared

that with his last bone marrow biopsy, his Oncologist states the cancer is as close to recession as possible. Because of this, Director Raddatz's bone marrow transplant has been expedited and will start over Christmas.

c. Chief's Report

Chief Brainard shared information from a 2<sup>nd</sup> alarm condominium fire caused by a plumber's torch with 9 units involved/damaged. 24 adults, 12 juveniles and a couple dogs were assisted by the Red Cross.

Crews dealt with another homeless encampment confined space situation near Station 14. These are becoming more common but no less complex. They are occurring all over the County.

The Toy Parade is this Saturday, beginning at El Cajon Station 6 and ending in the Target parking lot. 2 Noah Homes residents will ride on Truck 15.

Chief Brainard reiterated the invitation for volunteers at Noah Homes on December 20.

San Diego Fire opened an RFP for ambulance services and selected Falck. This will have no impact on AMR's contract for ambulance service with San Miguel.

The Volunteer Peer Program is looking to expand to include retirees.

LAFCO put out a call for nominations for Special District seats on LAFCO Board. A handout was given to the Directors.

Division Chief Browning spoke about retired Secretary Shirley Kennerly who passed away December 1, 2019. A shadow box was given to the District by the Kennerly family, which will be displayed as a part of San Miguel history.

Director Nelson shared that Larry Converse is retiring from CalFire. A celebration will be held this Saturday in Ramona.

d. Monthly Activity Report

e. Association of San Miguel Firefighters Communications

Captain Grogger shared that the Local assisted San Diego Fire Station 45 by flipping burgers for a Burn Institute event. The Local has been volunteering with Noah Homes, and Captain Grogger wanted to acknowledge Firefighter Paramedic Medinger for making ornaments. Engineers Rhodes and Milewski, along with Louis Marro from Fleet Maintenance will go back east for a few days as our new ladder truck has reached the mid-build stage. Grogger and Rhodes attended the TeleStaff Conference. This software we use for staffing can be cumbersome, but attending the conference allowed for staff to collaborate with other users, potentially avoiding expensive service tickets when software assistance is needed. Nine Explorers attended the Explorer Academy. The Toy Drive continues with delivery to Goodwill taking place December 14. The Chaplains have been on scene of serious incidents and available to staff, which is appreciated. Public Education is really taking off with a lot of school visits both to the stations and crews going out to schools. Lastly, Captain Grogger acknowledged the many manhours donated by crews in remodeling Station 15.

f. Association of San Miguel Chief Officers Communications

Battalion Chief Fuller shared that the District took part in filming a first responder awareness training video, in conjunction with the District Attorney's office, on human trafficking. Multiple staff participated as well as crews from AMR. Reserves and Explorers assisted with trail maintenance and some other projects at Saddles in Service December 7 and 8. Crews are slated to visit Noah Homes' Enchanted Village on December 20. A meeting of the Strategic Planning Committee will take place tomorrow.

The annual County Wildland Drill is slated to take place in Tierrasanta with Riley, Nava and Fuller playing integral roles. Storm drain issues continue but we are working with our cooperators to keep residents and crews safe.

g. Correspondence

None

h. Action Plan Recap

Staff will coordinate with Legal Counsel to set up a Board Workshop for a refresher on Roberts Rules.

**Next Meeting** – Regular Meeting, January 8, 2019, 5:30 pm, District Headquarters.

Director Raddatz adjourned the meeting at 8:35 pm.

Prepared and Submitted by:

*Shayna Rians*

Shayna Rians

Board Recording Secretary