

San Miguel Consolidated Fire Protection District

Regular Meeting of the Board of Directors

MINUTES

Wednesday, July 24, 2024 - 5:30 p.m.

President Robles called the meeting to order at 5:32 p.m.

BOARD MEMBERS PRESENT Directors McKenna, Muns, Nelson, Pierce, Raddatz, Robles, and Woodruff

BOARD MEMBERS ABSENT None

STAFF PRESENT Fire Chief Lawler, Division Chiefs Durrell and Riley, Administrative Analyst DeRobertis, and Executive Assistant/Board Clerk Rians.

Director Woodruff led the Pledge of Allegiance

APPROVAL OF AGENDA

By Board Consensus, the agenda was approved.

The Agenda for the Regular Meeting of July 24, 2024, was posted at District Headquarters on Friday, July 19, 2024, at 5:00 p.m.

PUBLIC COMMENT

Resident Malcolm Gettmann addressed the Board regarding fire severity zone maps and homeowners' insurance challenges.

SPECIAL PRESENTATIONS

- Claire Moss (County of San Diego Planning & Development Services) presented a Development Feasibility Analysis.
- Rojas Communications Group presented an overview of the services they offer related to public affairs.

1. CONSENT AGENDA ITEMS

Upon a motion by Director Pierce, second by Director Nelson, and vote (unanimously in favor), the Consent Agenda was approved.

- 1.1 Approval of the Minutes Regular Meeting of June 12, 2024.
- 1.2 Approval of Board Member Stipends.
- 1.3 Review the Quarterly Information Technology Access Log.

2. INFORMATIONAL AGENDA ITEMS

- 2.1 Station 18 Update – Division Chief Riley provided an update on the progress of new Station 18, noting successful community outreach during the District's participation in Crest's 4th of July Parade/community event.

- 2.2 Board Policy Manual Committee – Directors Robles and McKenna presented draft Committee Intent Policies. Directors shall review and bring edits to the next Board meeting, so the verbiage can be voted on and incorporated into policy.

3. ACTION AGENDA ITEMS

- 3.1 Approve the Weed Abatement Fixed Special Assessments (Fire Prevention Services) for Fiscal Year 2024/2025.

Upon a motion by Director Muns, second by Director Raddatz, and vote (unanimously in favor), the Fixed Special Assessments were approved.

3.2 Items Pertaining to Community Facilities District 2022-1 Annexations

- 3.2.1 Second Reading and Adoption of Ordinances 24-02 (Annexation 2) and 24-03 (Annexation 3).

Ordinance 24-02 - Upon a motion by Director McKenna, second by Director Nelson, and vote (unanimously in favor), the second reading of Ordinance 24-02 was waived and Ordinance 24-02 was introduced by title only.

Upon a motion by Director Robles, second by Director Raddatz, and vote (unanimously in favor), Ordinance 24-02 was adopted.

Ordinance 24-03 - Upon a motion by Director McKenna, second by Director Raddatz, and vote (unanimously in favor), the second reading of Ordinance 24-03 was waived and Ordinance 24-03 was introduced by title only.

Upon a motion by Director Nelson, second by Director Raddatz, and vote (unanimously in favor), Ordinance 24-03 was adopted.

- 3.2.2 Public Hearing – Community Facilities District 2022-1 Annexation 4 – The Board of Directors will conduct a public hearing and may move forward with taking actions to approve Community Facilities District 2022-1 Annexation 4.

President Robles opened the Public Hearing at 6:40 p.m. With no one requesting to comment, the Public Hearing was closed at 6:40 p.m.

- 3.2.3 Resolution 24-36 – The Board of Directors will consider approving Resolution 24-36, Calling a Special Election and Submitting the Qualified Electors of Territory Proposed to be Annexed to the San Miguel Consolidated Fire Protection District, Community Facilities District No. 2022-1, County of San Diego, State of California the Question of Levying Special Taxes Within That Territory (Annexation 4).

Upon a motion by Director Pierce, second by Director Woodruff, and vote (unanimously in favor), Resolution 24-36 was adopted.

- 3.2.4 Resolution 24-37 – The Board of Directors will consider approving Resolution 24-37, Declaring Results of Special Landowner Election and Directing Recording of Notice of Special Tax Lien for San Miguel Consolidated Fire Protection District Community Facilities District No. 2022-1 Annexation 4.

The sealed official ballot was opened and reflected a vote “yes” to annex into CFD 2022-1.

Upon a motion by Director Muns, second by Director Raddatz, and vote (unanimously in favor), Resolution 24-37 was adopted.

- 3.2.5 First Reading of Ordinance 24-04 (Annexation 4).

Upon a motion by Director Nelson, second by Director Woodruff, and vote (unanimously in favor), the first reading of Ordinance 24-04 was waived and Ordinance 24-04 was introduced by title only.

- 3.2.6 Resolution 24-38 – The Board of Directors will consider adopting Resolution 24-38 declaring intent to annex property into existing CFD 2022-1 (Annexation 5, Parcel 503-261-07-00).

Upon a motion by Director Pierce, second by Director Muns, and vote (unanimously in favor), Resolution 24-38 was adopted.

- 3.2.7 Resolution 24-39 – The Board of Directors will consider adopting Resolution 24-39 declaring intent to annex property into existing CFD 2022-1 (Annexation 6, Parcel 387-142-36-00).
Upon a motion by Director Robles, second by Director Pierce, and vote (unanimously in favor), Resolution 24-39 was adopted.
- 3.3 CSDA Board of Directors Election Ballot - Term 2025 - 2027; Seat A - Southern Network
Upon a motion by Director Robles, second by Director McKenna, and vote (unanimously in favor), staff is directed to cast San Miguel's ballot for incumbent Jo MacKenzie.
- 3.4 Station 18 Demolition Contract – The Board of Directors may take action based on a recommendation to award the contract for the demolition of Station 18.
Upon a motion by Director Pierce, second by Director McKenna, and vote (unanimously in favor), the Board approved awarding the demolition contract, with the contract to list the legal business name of *BTS Equipment Unlimited, Inc.*

4. REPORTS

4.1 Committee Reports

Director Pierce shared that a news conference regarding cancer prevention for firefighters will take place at the Heartland Training Facility on July 30 at 9:30 a.m.

Director Robles received consensus from the Board for the Government Affairs Committee to generate letters to various legislative bodies and engage in conversations with insurance companies about coverage and rates within the District.

4.2 Directors Reports

Directors Nelson and Pierce attended the 4th of July event in Crest and reported a good turnout.

4.3 Fire Chief Report

See *Attachment A*

Chief Lawler stated that updates on Station 19 (finding property for a permanent station) will be presented regularly. There was discussion around the possibility of a joint-use facility that could be utilized by allied agencies. Director McKenna asked about security and perimeter fencing at Stations 21 and 23 – the need is being addressed with more information to come. Chief Riley shared that additional security measures are being considered for Station 21, and a property survey is being conducted at Station 23 to potentially remove an easement. Chief Lawler discussed the *State of the Insurance Market* document that went out with his Fire Chief Report.

4.4 Association of San Miguel Chief Officers Communications

Battalion Chief Lieberman spoke on behalf of the COA, sharing that the District has five (5) new-hire Firefighter Paramedics coming on board, multiple training and education courses attended by various ranks of personnel, and many strike team deployments in the current fire season. An After Action Review was held at San Miguel following the 2-alarm structure fire on Dictionary Hill, which was attended by our cooperators from SDFD and Heartland Fire. Lastly, the new frontline B6 should be in service within the next month, and the new command vehicle for the Training Division has been secured.

4.5 Association of San Miguel Firefighters Communications

None.

4.6 Correspondence

None.

5. CLOSED SESSION

5.1 Conference with Labor Negotiator (GOV §54957.6)

Agency Negotiators: Directors McKenna, Muns, Robles, and Attorney Joseph Sanchez
Employee Organization: Association of San Miguel Firefighters IAFF Local 1434

5.2 Conference with Labor Negotiator (GOV §54957.6)

Agency Negotiators: Directors McKenna, Muns, Robles, and Attorney Joseph Sanchez
Employee Organization: Chief Officers Association of San Miguel

5.3 Conference with Labor Negotiator (GOV §54957.6)

Agency Negotiators: Directors McKenna, Muns, Robles, and Attorney Joseph Sanchez
Unrepresented Employees: Division Chief, Deputy Fire Marshal, Administrative Officer/Finance Officer, Administrative Analyst, Human Resources Specialist, Accounting Specialist, Administrative Assistant, Fire Inspector(s), Fire Services Officer

President Robles adjourned the meeting to Closed Session from 7:32 p.m. to 8:13 p.m.

Director Robles noted a change to the published agenda. Under Closed Session 5.3 – Unrepresented Employees: Deputy Fire Marshal should read Fire Marshal, and Administrative Assistant should read Executive Assistant/Board Clerk. By Board consensus, the changes were approved.

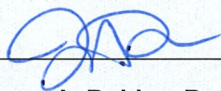
ACTION PLAN RECAP

- Weed Abatement Fixed Special Assessments to be provided to the County Treasurer/Tax Collector for placement on the tax roll (Action Item 3.1).
- Staff to cast CSDA ballot for incumbent Jo MacKenzie (Action Item 3.3).
- Directors to bring Committee Intent Policy edits to the next Board Meeting (August 14).
- Government Affairs Committee to generate letters to Legislative bodies and insurance companies.
- Chief Riley to follow up on water meter costs (Station 18) and property line/easement (Station 23).

*The next Board Meeting will be a Regular Meeting on **August 14, 2024, at 5:30 p.m.**, District Headquarters.*


President Robles adjourned the meeting at 8:15 pm.

Minutes approved at the Regular Meeting of the Board of Directors, San Miguel Consolidated Fire Protection District, on August 14, 2024.



Jesse A. Robles, Board President

Attest:



Shayna Rians, Board Clerk